asw:
INTEGRATED IT SOLUTIONS

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asw:libris

ISO 9001
ISO 27001
ISO 20000-1
Member of SN Registrars (Holdings) Ltd

asw:libris is an integrated system that provides a complete solution for working with company's e-documents. It covers the entire process, including the receipt, scanning, filing, submitting e-documents for the resolution and finally filing the documents in an e-archive.

This system's advantage is a significant cost reduction associated with working with documents and office materials, since it completely eliminates unnecessary duplication of documents, printing and paper documents delivery costs. The system helps raise overall productivity, provides a faster delivery of documents to a specific department, thus making timely information flow which enables for better making of business decisions.

asw:libris is is developed on the Java platform while web application are developed using the latest web based technologies. We made sure that the database is one of the leading open source database management system (DBMS), while the middle layer is developed independently from the database. Thanks to that, **a**sw:libris is correspondent with any contemorary database - Oracle, SQL Server, My SQL, PostgreSQL etc. The system is adapted to the country in which it is used (Serbia, Montenegro, Bosnia and Hercegovina), which also includes local language adjustments.

Clients who have chosen **a**sw:libris, enjoy numerous advantages, including the following:

- Quick search engine and localization of the documents
- Classifying documentation according to classes and document types
- Avoiding unnecessary duplication of documents and creation of huge amount of paper documentation
- Possibility for more administrators to work simultaneously
- Centralized archive of printed documents
- Faster flow and improved control of processes, notifications, alarms etc
- Inability of misplacing documents
- Controlled access to the documents
- Versioning of the documents, history of changes

asw:libris system includes following modules:

- Ledger – ledger is a solution for receiving and sending mails to one or more registry offices within the company. This module provides access to the overall company documentation, regardless of the number of dislocated registry offices.

- Documentation delivery – this module provides delivery of documents to specific organizational units. Documents delivery is an essential process for any company and this module provides delivery of incoming mail to the department responsible for resolving, internal correspondence within the company as well as the creation and delivery of the outcoming correspondence to the registry office.

- E-arhive – **a**sw:libris uses Alfresco open source repository for preservation of e-documents. This system provides versioning, alarms, notifications, rules, full text search, indexing, security and many more functions of the advanced DMS repository. CMIS (Content Management Interoperability Services) standard is used for integration with Alfresco, making **a**sw:libris very adaptable for integration with any other DMS repository.
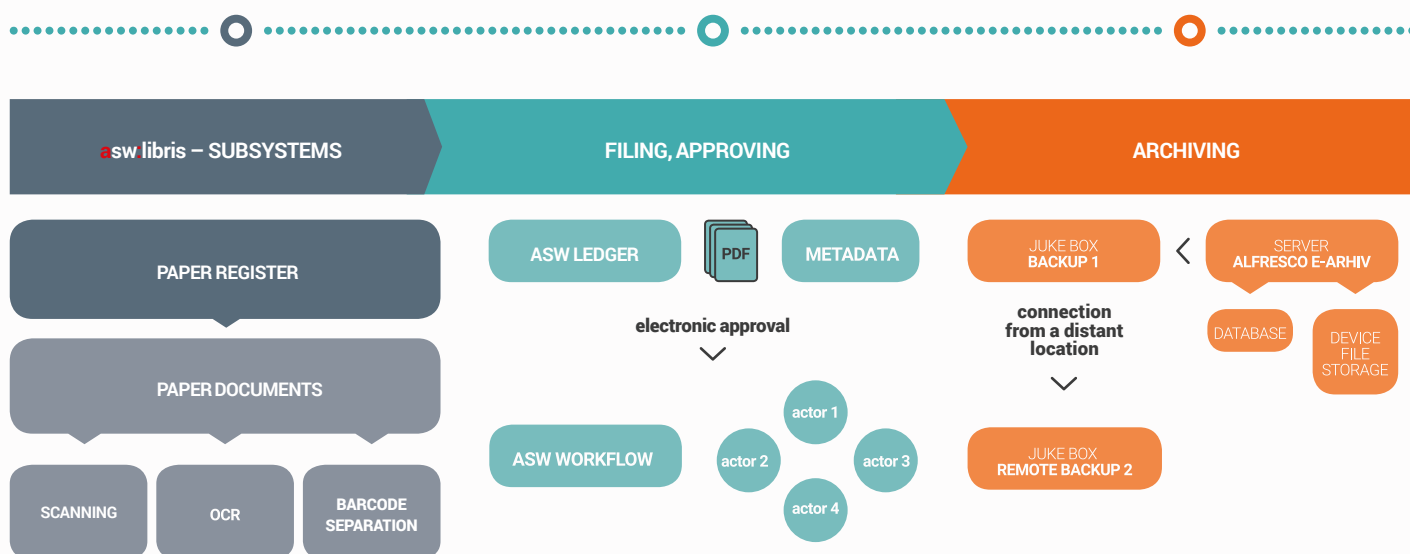
asw:libris is a flexible system which allows integration with other systems:

The system can be Integrated with OCR (Optical Character Recognition) solutions intended for indexing of meta data from the documents. In combination with fast scanners, they save comany's time in scanning and indexing of large number of documents. **a**sw:libris is easlily integrated with such systems and it also provides an option for manual scanning and indexing for companies not willing to invest in such advanced scanners.

asw:libris can be integrated with **a**sw:dominus for tracking incoming and outgoing receipts. In registering of incoming invoices into **a**sw:libris, the receipt is designed as a draft in **a**sw:dominus. Draft of the receipt shows information of metadata and link to an e-account, enabling a user to see the picture of the receipt from the **a**sw:dominus at any time. Accordingly, receipt metadata are entered in the information system only once through **a**sw:libris. Furthermore, **a**sw:libris can be integrated with Customer Relationship Management (CRM) module of **a**sw:utilitas system.

DOCUMENT MANAGEMENT SYSTEM

asw:libris

asw libris – SUBSYSTEMS	FILING, APPROVING	ARCHIVING

PAPER REGISTER

PAPER DOCUMENTS

SCANNING	OCR	BARCODE SEPARATION

ASW LEDGER

PDF

METADATA

electronic approval

ASW WORKFLOW

actor 1

actor 2

actor 3

actor 4

JUKE BOX BACKUP 1

SERVER ALFRESCO E-ARHIV

DATABASE

DEVICE FILE STORAGE

connection from a distant location

JUKE BOX REMOTE BACKUP 2

ASW Engineering team, comprised of the top software experts, provides support to all users, including following services:

- Training end users to work in applications
- Implementation and commissioning of the system
- Professional technical and user support
- Consulting
- Creating and developing customized solutions

ORACLE® PARTNER

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