SSAT Update
8/12/20
Speaker bio

Christina Dotchin

Director of Membership & Business Development
The Enrollment Management Association
We anticipate a high volume of questions. We will group together any questions we are unable to address today and share answers via EMA’s SSAT at Home FAQ page:

https://ema.tools/ssatathome
Agenda

Overview of Testing Options

SSAT Registration Process

SSAT at Home at Home Family & Student Experience

Most Frequently Asked Questions
Overview of Testing Options
Options for Students in U.S./Canada

At Home
Beginning in August 2020, The SSAT at Home will be our main testing solution, providing students with a secure, browser-based option.

Frequency: 5 times per year

Prometric Test Center
Students can take a computer-based version of The SSAT, which follows the same design as the paper-based version, at any Prometric Test Center location.

Frequency: 2 times per year

Paper-Based
We will continue to offer the paper-based SSAT for Flex and Benchmark tests. Elementary testing will be supported by paper-based testing only for the 2020–2021 testing year.

Frequency: 1 Flex, 1 Benchmark
Options for Students Internationally

Prometric Test Center are available in most areas around the world. Students not near a Prometric Test Center will be offered the paper-based SSAT. Students in Mainland China, Hong Kong, South Korea and Vietnam will continue to take the paper-based test.

Prometric Test Center

Students can take a computer-based version of The SSAT, which follows the same format as the paper-based version, at any Prometric Test Center.

Frequency: 2 times per year

Paper-Based

We will continue to offer the paper-based SSAT for Flex and Benchmark tests. Elementary testing will be supported by paper-based testing for the 2020–2021 testing year.

Frequency: 1 Flex, 1 Benchmark, 5 International PBT
How much will The SSAT cost?

**Domestic Testing**

- **Elementary Level: $90**
  - Paper-based Testing
  - Flex Testing

- **Middle Level/Upper Level: $149**
  - SSAT at Home
  - Flex Testing
  - SSAT at Prometric Test Centers

*The Character Skills Snapshot is included with all SSAT registrations.*
How much will The SSAT cost?

International Testing

**Elementary Level:** $203
- Paper-based Testing
- Flex Testing

**Middle/Upper Level:** $287
- Paper-based Testing
- Flex Testing
- SSAT at Prometric Test Centers

*The Character Skills Snapshot is included with all SSAT registrations.*
Welcome to the Official SSAT Practice

The SSAT is a standardized admission test used by private and independent schools. The SSAT measures the basic verbal, math, and reading skills students need for successful performance in independent schools. Learn more about the SSAT here.

How Online Practice Works

1. Take the Free 30 Question Test
   - Stop, start and retake as needed
   - Scored instantly, see exactly what you need to study.
   - Start Now

2. Get access to study tools
   - Access free study tools
   - Start Studying Now

3. Access updated score report
   - Access quizzes, section or full-length practice tests
   - See more subjects and section quizzes

4. Take more tests
   - Repeat steps 3-5 as needed

5. Get updated score report

Take a Free Mini SSAT Practice Test

- Middle Level Practice (Currently Grade 5-7)
- Start the Free Practice Test

Practice Online only available for Middle and Upper Levels

ssat.org/prepare/practice
The Application Process to Private Schools

On-Demand Webinar Series

The private school application process can be overwhelming and confusing. Our new on-demand webinar series brings the admission experts to you.

ssat.org/applyingtoschools
Score Report Delivery

Schools will receive scores within three days and families receive scores within four days!
Find Your Testing Options

See testing opportunities available to your student beginning August 1, 2020.

What test level is your student?

- Select Level
- Elementary (Grades 3-4)
- Middle (Grades 5-7)
- Upper (Grades 8-11)
- Select Country

https://ema.tools/ssat-options
Find Your Testing Options

See testing opportunities available to your student beginning August 1, 2020.

What test level is your student?
- Upper (Grades 8-11)

Where are you located?
- United States

Paper-Based SSAT Flex Test
The Flex SSAT is a paper-based SSAT taken at a school or with a consultant.
Students can take this test 1 time per testing season (Aug 1, 2020–July 31, 2021).

Computer-Based SSAT at Prometric Test Center
Students in the U.S., Canada and many international locations can take a computer-based SSAT at a Prometric Test Center.
Students can take this test 2 times per testing season (Aug 1, 2020–July 31, 2021).

Computer-Based SSAT at Home
Beginning summer 2020, the SSAT at Home will provide students in the U.S. and Canada a secure computer-based testing option as COVID-19 limitations continue to evolve.
Students can take this test 5 times per testing season (Aug 1, 2020–July 31, 2021).

https://ema.tools/ssat-options
We’ve Partnered with PSI to Deliver SSAT at Home

PSI was selected as our trusted partner to deliver convenient, flexible, and secure remote proctoring solutions for our families to take The SSAT at Home.

Benefits of our PSI partnership include:

- A fully trained, dedicated pool of proctors for SSAT test takers
- Support for testing every weekend of the academic year
- Age-appropriate support measures and system pre-checks for families
- Solution that ensures the security and integrity of the test, while taking into account the needs of test takers
SSAT Equity Tech Kits are available for students!

SSAT Equity Tech Kit

Overview

- In order to ensure equitable access to the SSAT for those who do not have access to a computer and/or internet, EMA makes available testing kits that can be requested.
- Access to the request form and kits will go live shortly after the SSAT at Home launch.

Basics

- SSAT testing kits include a laptop and/or a mobile hotspot to provide internet access.
- There is no fee for this service. Shipping and a prepaid return shipping label are included.
- Equipment may only be used for taking the SSAT.
- Kits must be used and returned as quickly as possible.
- You will be required to complete a terms of use agreement.

https://ema.tools/ssat-equity-tech-kit
Resources for Families
Your Guide to the SSAT at Home

Take the SSAT from your home computer, using our new secure, browser-based option that's available beginning this summer.

Ten Tips to Prepare for Test Day

https://ema.tools/guide-ssatathome
Family Guide to the SSAT at Home
Registration
The parent/guardian will log into their account on ssat.org.
The parent/guardian will go to the “SSAT Testing” tab and select “Register for SSAT.”
Does the student have a documented disability that requires Test Accommodations?

- [ ] No
- [ ] Yes

Things to Know:
- Michael must be approved for accommodations BEFORE registering
- Accommodations are offered at limited test sites

Things to Check First:
- Learn about documentation requirements
The parent/guardian will confirm that the student does not require Test Accommodations.
The parent/guardian will select the current grade of the student, which will indicate which test the student will take.

Things to Know:
- In general, indicate your current grade (not the grade to which you are applying).
- Students repeating a grade should indicate one grade below their current grade. This allows them to be compared to their new peers.
- It is permissible for students to select a grade other than their current grade to determine how they might perform at a different grade level.
- If you are still uncertain of which grade to indicate, contact a school to which you are applying.
Has the family been provided with an access code by a member school or educational consultant?

- No
- Yes

Please enter the Access Code so that we can automatically select your test date and location:

Example: 1A-2B4C-6E

Things to Know:
- Access Codes allow you to register for a closed or private test administration.
- Access Codes are 10 characters long (12 if you include the dashes).
- They look something like this 1A-2B4C-6E9E.
- Note the order is number, letter, number, letter.
Has the family been provided with an access code by a member school or educational consultant?

- Yes
- No

Things to Know:
- Access Codes allow you to register for a closed or private test administration.
- Access Codes are 10 characters long (12 if you include the dashes).
- They look something like this: 1A-2B4C-6D9E
- Note the order is number, letter, number, letter...
The parent/guardian may select Score Recipients during the registration process.

Would you like to add Score Recipients at this stage?

- No
- Yes

Find Score Recipients
Enter the name of the school or organization you are looking for here:

Search by Name or Code

You don’t currently have any recipients. To add recipient please use the form above.

Things to Know:
- You can add recipients free of charge any time before or after the test.
- Want to see your scores before sending? Simply select “No”, then add score recipients once you’ve had a chance to review your scores.
- Scores may only be sent to schools/organizations that are members of The Enrollment Management Association.
- SSAT Scores are generally reported within 2 weeks of testing.
The parent/guardian may select Score Recipients during the registration process.
The parent/guardian may select Score Recipients during the registration process.

**Things to Know:**
- You can add recipients free of charge any time before or after the test.
- Want to see your scores before sending? Simply select "NO", then add score recipients once you've had a chance to review your scores.
- Scores may only be sent to schools/organizations that are members of The Enrollment Management Association.
- SSAT Scores are generally reported within 2 weeks of testing.
The parent/guardian may select a Score Advisor if they are working with a placement counselor or educational consultant.
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The parent/guardian may select a Score Advisor if they are working with a placement counselor or educational consultant.

Do you want to add a Score Advisor?

- [ ] No
- [ ] Yes

Things to Know:
- An advisor is a member of The Association that can view and send scores on your behalf.
- You can add an advisor any time before or after the test.
- You can only assign one advisor to your test.
Families will have the option to select add-ons, such as the SSAT Practice Online, during the registration process.
SSAT Paper-Based Test
The parent/guardian will see options for the Computer-based SSAT and Paper-based SSAT.
Families can search for Paper-based SSAT test locations by state or ZIP code.
Families will confirm the selections they have made during the registration process.
The parent/guardian must accept the Terms and Conditions before they can proceed to the next step.
The parent/guardian will enter their payment information here. If a family has a fee waiver code they will add that in the Discount Code text box.
The family will see the following confirmation page once the registration process is complete.
To view their registration information and make changes, families can log into their account on ssat.org and go to “My Tests.”
Prometric Test Centers
Families will see two options for the Computer-based SSAT.

- **Computer-based SSAT at Home**
  - Proctored online from the comfort of your own home using your own equipment.
  - You must have a video camera and microphone.
  - You will NOT be able to use a tablet or Chromebook.
  - For more information on this testing option, click here: ssat.org/at-home

  NOTE: You will select date/time after checkout.

- **Computer-based SSAT at a Test Center**
  - Taken at Prometric Test Centers.
  - Availability varies depending on the staggered reopening of Prometric Test Centers due to Covid-19.
  - Multiple dates, times, and locations available.

  NOTE: You will select actual date/time after checkout.

  Please let us know where you plan on taking the test:
  - Select a Country...
Families will select “Computer-based SSAT at a Test Center.”
Families will select the country where the student will be taking the Computer-based SSAT at a Prometric Test Center.
The family will receive an important reminder about scheduling and rescheduling test times for the Computer-based SSAT at a Prometric Test Center.
The family will confirm the options they have selected.
The parent/guardian must accept the Terms and Conditions before they can proceed to the next step.
The parent/guardian enters their payment information here. If a family has a fee waiver they will enter that in the Discount Code text box.
The family can review and submit their order.
The family can click “Schedule Your Test at Prometric” to secure a test date and time.
The family will be directed to Prometric's ProScheduler to begin the process.
The parent/guardian must provide Consent before selecting a Prometric Test Center location.

Schedule Appointment

I acknowledge that by checking “I consent” below that I am expressly consenting to the collection and processing of my Personal Data, as required by my test sponsor, which may include video and audio-recordings and/or biometric data and assessment results, and that such consent is effective until and unless I affirmatively withdraw that consent in writing to my test sponsor or via www.prometric.com/datasubjectrequests.

Do You Consent to the collection, processing, use and storage of your Personal Data and Information including video and audio-recordings, and where required by the test sponsor biometric data, as outlined in the Prometric Privacy Policy?

☐ I confirm that I am at least 18 years of age, or that I am the parent or guardian of the data subject and/or exam candidate, and that I am authorized to make the consent election required below regarding the collection and processing of personal data.

☐ I Consent

☐ I Do Not Consent
The family can search for Prometric Test Centers by entering an address and a range of preferred dates.
The family can search for Prometric Test Centers by entering an address and a range of preferred dates.
Based on the information entered, a list of test centers with available dates and times will populate on the screen.
Families can select the links provided under each test center to view additional test dates and times that are available.
Families can select the links provided under each test center to view additional test dates and times that are available.
The family selects their preferred test location, date, and time.
The student profile will automatically populate based on the initial registration information.
The parent/guardian should verify the appointment details and select “Complete Appointment” to complete the transaction.
The appointment summary page will list important details about the test date, time, and location.
Following the SSAT test registration steps, families in North America taking the Middle/Upper Level SSAT will be presented with the option to select Computer-based SSAT at Home.
Families will see a reminder about scheduling with our partner, PSI.

A note regarding scheduling with our partner, PSI:

Once you’ve scheduled with our remote-proctoring partner, PSI, please be aware of the following if you need to reschedule your appointment:

- You’ll be able to reschedule up until seven days before your scheduled SSAT.
- Rescheduling will not be permitted within seven days of your original appointment.

Continue
The parent/guardian will confirm their choices before submitting payment.
The parent/guardian must accept the Terms and Conditions before they can proceed to the next step.

Parental Agreement
Please read the following agreement and then check the box to indicate that you accept those conditions.

SSAT CANDIDATE AGREEMENT

I, Dwight Schrute, agree to the SSAT Candidate Agreement (the “Agreement”), which sets forth the terms and conditions under which The Enrollment Management Association (“The Association”) will allow a candidate’s parent or legal guardian to register the candidate for a SSAT examination and allow the candidate to take the SSAT through any of the authorized methods of administration made available to candidates by The Association, including in-person Paper-Based Testing (the “FBT”), in-person Computer-Based Testing at a Prometric test center (the “CBT”), and remote-proctored online testing of candidates in their homes or schools (the “SSAT at Home”). The Association requires that a candidate’s parent or legal guardian read and explain this Agreement to the candidate prior to registering for a candidate’s SSAT examination. The SSAT is made available to candidates exclusively under this Agreement, which constitutes a legally binding agreement between The Association, on the one hand, and

☐ I accept the Terms and Conditions set out above.

Important: You need to read and scroll through the entire Agreement and, if you accept, check the box below to continue.
The parent/guardian completes the payment information page. If they received a fee waiver they will enter that in the Discount Code text box.
After reviewing everything, the family clicks “Submit Order.”
Families will schedule a date and time for the SSAT at Home after submitting payment.
Families will use PSI’s exam scheduler to reserve their date and time for the SSAT at Home.
The parent/guardian will select the time zone where the student will be taking the SSAT at Home.
Families will select the date and start time of the SSAT at Home.
The parent/guardian will confirm the date and time of the SSAT at Home.
PSI will provide the following confirmation page once the process is complete.

EXAM NAME
The SSAT - Scheduled for Test

CONFIRMATION NUMBER:
M72288012

EXAM DATE:  
Oct 03, 2020

EXAM TIME:  
09:00 AM

EXAM DURATION:  
210 minutes

Time Zone:
America/New_York

Security Procedures
Please note that smoking, eating, or drinking is not allowed while taking your exam.

If you are taking your exam via Web Delivery, note the following:
- You must take your exam in a private room, free from distractions.
- You can launch the exam within 30 minutes of your appointment time.
- Your location must support Voice over Internet Protocol (VOIP) in order to complete the exam.
- Corporate firewalls and VPNs may restrict user access. It is recommended that you use a personal device.

Required Identification Documents
Government-issued ID

Note: Please refer to your program's Candidate Information Guide for additional required documentation.

< Go to Dashboard
Families can manage their registration and launch the test from the “My Tests” section in their SSAT.org account.
Prior to Testing

- EMA’s [Guide to the SSAT at Home](https://ema.tools/guide) provides help for scheduling and preparing for test day.

- Parent/guardian must be available during testing.

- Families run the system check at [https://ema.tools/systemcheck](https://ema.tools/systemcheck) and follow the steps to install the Secure Browser.
SSAT at Home
Family & Student Experience
System Check
Families must perform the System Check to make sure they are test ready!

This System Check will ensure your machine meets the technical requirements for taking a proctored exam.

Once you click the START TESTS button the check will begin.

You may be prompted to share your location, webcam, and microphone.

This will exclusively be used for testing your system and those permissions will be removed at the end of your check.

For the most accurate results, we recommend using the Chrome browser.

PSI Bridge System Check Version 1.0.1
© Copyright PSI Services LLC, All Rights Reserved.
Easy steps to install the Secure Browser prior to test day.

Click [here](#) to download and install PSI Secure Browser and run a simulated exam to fully test your computer prior to your exam.

NOTE: Please be sure to run this test on the computer that you intend to use for your exam. If for any reason that changes, be sure to re-run this check on the computer you will be using BEFORE taking the exam.

You may be asked to use the following links by our support staff should you encounter technical issues:

- [Download Debug Info](#)
- [Copy Results to Clipboard](#)
Let’s start the SSAT at Home!
How to start the test: login to SSAT.org, Go to “My Tests,” and Click “Start SSAT at Home Test”
Families will be directed to our partner site PSI to launch the test.
Security Check & Onboarding with Parent/Guardian
Room Scan & Test Rules

- Parent/guardian will help the student during check-in:
  - Computer check
  - Room scan
  - Taking a selfie

- Parent/guardian can stay to ensure understanding of initial test instructions, but must leave before the test begins.

- Parent/guardian can chat with support at any time during the onboarding process.
Parent/guardian can help with the full security onboarding process.

Security check ensures you have camera and audio on, and all other apps shut down.
After security check, parent/guardian can help to scan the room and workspace.

Before test day, families can learn how to set up the testing environment at:
https://ema.tools/guide-ssatathome
The student takes a selfie by following the guidelines on the site.

In lieu of ID requirements, the selfie is a way to check student identity later if needed.
Once onboarding is complete, the student stays tuned for the proctor. Please note it could take a few minutes for the proctor to connect. They will explain test rules once connected.
Taking the Test
Navigating the Test

● Follow the instructions at the start of each test section.

● Click “Next” or “Previous” to navigate. Use the left-side menu to jump to different questions within a section.

● To answer a question, the student will click on the answer they would like to choose. To change the answer, the student can select a different answer or click “Clear My Answer.”

● When done with a section, the student may proceed even if time remains, but may not return to that section later.

● The student must click “Request Break” in order to take any break.
Testing Accommodations

- We are committed to ensuring that test takers with disabilities receive reasonable accommodations when taking the SSAT, including the SSAT at Home.

- If families have questions about accommodations, please reach out to our accommodations staff at ta@ssat.org.
What if the student is disconnected?

- If the student becomes disconnected, the proctor will wait for them to reconnect.

- The student should wait patiently for a few moments and then call a parent or guardian to assist.

- If reconnection is delayed, the proctor will attempt to contact the parent/guardian by phone.
The Proctor is There to Help

- The proctor will help the student check-in and make sure they know the test rules.

- If the student has a question, concern, or needs to take a break, they can simply send a chat.

- If the proctor has any concerns, or needs to remind the student about testing rules, the proctor will use the chat feature.
Sections & Breaks

- Students should understand how sections and breaks work on the SSAT at Home.

- Students do **not** need to use the full time for each section or break. If done early, they can click to continue to the next section.

- Prior to any break, scheduled or unscheduled, students must notify the proctors when they are taking a break.
Review all of the instructions at the start of each section.

The student may use two pieces of scrap paper (blank on both sides) and a No. 2 pencil.
The SSAT at Home has the same design, length and order of test sections as the paper-based SSAT.
A student can chat with the proctor if needed.

Chat with the proctor anytime during the test.
If students have extra time, they may proceed to the next section, but they can't come back to the section later!
The proctor will let the student know if they may be violating a test rule.
To get a sense for the assessment player, take a free practice test at SSAT Practice Online - it is similar to SSAT at Home.

Navigate to different question items - once answered, they will turn blue.

If a student changes their mind about answering a question, they will click this button to “Clear My Answer”.
The student has two prescheduled 10-minute breaks. They must click “Request Break” button if they would like to take the break.

You must click “Request Break” before taking any break, which includes your two 10-minute breaks.

Test Schedule:
- 25-minute writing sample
- **10-minute break**
- 30-minute quantitative section
- **10-minute break**
- 30-minute verbal section
- 30-minute quantitative section
- 15-minute experimental section
The student has two 10-minute breaks. They must click “Request Break” button if they would like to take your break.

The student must click “Request Resume” to continue their test when they return.
Congratulations, you completed the last section of the SSAT!

Your session has been submitted. Please notify the proctor via Chat that you have completed your exam. After the proctor confirms your session is complete you may click "End Proctoring Session" to close the browser.

Chat proctor and let them know when you’re done!
Most Frequently Asked Questions
When does registration open for the SSAT? How often can a student take the SSAT at home?

- Registration is open for the SSAT Flex, SSAT at Home, and SSAT at Prometric Test Centers.

- Students may take the SSAT at Home up to five times during the 2020-2021 testing year.

- SSAT at Home test dates must be scheduled a minimum of 30 days apart. For example, a student may take the SSAT at Home on October 3, 2020 and then take it again on November 1, 2020.
What are the times offered for students taking the SSAT at Home?

- A family may choose the start time of the SSAT at Home between the hours of 9 a.m. - 3 p.m. ET.
- Based on availability for that particular test date.
If a student qualifies for test accommodations, how should they proceed when they register for the SSAT?

- Test accommodations must be approved prior to registration.
- At the time of registration, these accommodations must be applied to the test registration by checking the appropriate box.
- For more information, please refer to the Testing Accommodation Guide for Students.
- If families have questions about accommodations, please reach out to our accommodations staff at ta@ssat.org.

www.ssat.org/pages/testing-accommodations
Where can we find more information about Prometric Test Center locations before we register?

- Go to proscheduler.prometric.com to search for local Prometric Test Centers.

- Search for Enrollment Management Association under the Test Sponsor dropdown menu.

- Using this search feature does not guarantee a seat when a family decides to register.
SSAT at Home FAQs

ema.tools/ssatathome
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Thank You