

**Minutes**  
**Wyatt Academy Board Meeting**  
**Wednesday, March 15, 2023**

Location: Wyatt Academy

Zoom: <https://us02web.zoom.us/j/85499618314?pwd=MnRiZTdtYUs5WGhCMUVjbStYdXc1QT09>

**Attendees:**

*(note: "v" after a name means virtual attendee)*

**Board Members: Katie Brown, Brandon DeBenedet, Tyler Lane, Rob Hayes, Terry Usry, Amy Youngren, Nicole Servino (v)**

**Guests: Lisa Grant, Melody Means, Brandon Chrisp (v), Kate Silverman, Sara Grant, Kami Osbourne**

- 5:04 Meeting Start      Welcome (Katie Brown, Board Chair)
1. Introductions
  2. Public Comment
    - a. Sarah Grant and Lisa Grant: A day in the life of Wyatt
      - admin staff and teachers are stretched thin
      - Due to lack of teachers and subs, admin team is teaching, subbing, covering lunch duty, etc;
      - How can board help? Volunteer to work with students in small groups for math and reading
      - Melody and Lisa to send out a schedule of times when this kind of help is needed
  3. Approve the January Minutes

Terry moves to approve the minutes

Amy seconds

Approved

- 5:10-5:30      Budget & Finance Presentation (Brandon Chrisp)
- Brandon presented the preliminary FY24 budget  
Dashboard, P&L Budget vs. Actual, cash flow forecast, FY24 working budget

- 5:30-5:40      Fundraising (Kate Silverman)
1. Fundraising Update

Wyatt was approved for a \$180,000 CDE grant for school improvement. It will be paid out over 3 years - 20K, 80K, 80K  
A few pending grants right now (rose foundation, garden donor, denver families)

2. 2023 Gala

The date of the gala is Saturday, October 21, 2023

Gala will be held at the school

How can the board help? We need sponsors to help cover the cost of hosting the event.

5:40-5:55

Board Business (Katie Brown)

1. [Sign-up](#) for PD Days to feed the staff. We have 4 more donation opportunities
2. Update from HR Committee
  - Mid-year evals - more to discuss in exec session
3. Background checks (Albus, Tyler, Harsha, Rob)
  - Harsha's is done; Others need to make appts for fingerprinting
4. Headshots for the website to update Board Roster
  - We still need headshots for Harsha and Tyler; we can take pics at the May meeting
5. Future Planning (Consider your board tenure moving forward)
  - 3 open board seats right now
  - Please think about who you can recruit; consider that we are in fund-raising mode; many boards have members of foundations on them

5:55 - 6:30

Update from School Leader (Melody Means and Team)

1. Celebrations
  - Conferences are Mar 9&10
  - G&T identifications (7 New, 4 of whom are students of color)
  - There have been field trips for hiking, snow shoeing, and skiing
  - Coming up: ropes course; Rockies game; Lock-in for 5th graders before continuation
  
  - June 1, 6:00 p.m. - 5th grade continuation - board should come if available
2. [Board Dashboard](#)
  - a. Enrollment (Maria Estrada)
  - b. Attendance (Maria Estrada)
  - c. I-Ready Data (Lisa Grant or Sarah Grant)
    - i. Sarah Grant reviewed K-1
    - ii. Lisa Grant reviewed 2-5
  - d. Behavior Data (Melody Means)
3. Staff and Admin Mid Year Evaluations Update

6:30-7:00

VOTE: To enter an Executive Session, 2/3 of the present board members must vote in the affirmative to enter the session, assuming a quorum is present. Per Wyatt by-laws, only members present in person may participate in the Executive Session.



---- Executive Session of Wyatt Board —

Present: Katie, Rob, Brandon, Terry, Amy

Pursuant to C.R.S. § 24-6-402(4)(f), discussion of principal evaluation for Melody Means

--- Conclusion of Executive Session, Resume Regular Meeting of Wyatt Board —

VOTE: to adopt confirmed principal evaluation for Melody Means as discussed in Executive Session  
(*Note: evaluation documents remain confidential*)

7:00 Meeting Adjourned