



Allied Arts Title VI Complaint Procedures – Updated 12/07/2023

Effective Date: 12/07/2023

I. Introduction

Allied Arts of Oklahoma, Inc. (hereinafter referred to as "the Organization") is committed to ensuring that its programs and activities are free from discrimination on the basis of race, color, or national origin, in accordance with Title VI of the Civil Rights Act of 1964. This document outlines the procedures for filing and addressing Title VI complaints.

II. Filing a Complaint

Any person who believes they have been subjected to discrimination on the basis of race, color, or national origin in the Organization's programs or activities may file a Title VI complaint and include the following information:

Complainant's name, address, and contact information.

A detailed description of the alleged discriminatory act(s) or practice(s).

Date(s) of the alleged discriminatory act(s) or practice(s).

Names of individuals involved, if known.

Any supporting documentation.

Complaints should be submitted to the address below and via email to OKCounty_ARPA@accenture.com

Allied Arts of Oklahoma, Inc.

Title VI Coordinator

1015 N. Broadway, Ste 200

Oklahoma City, OK 73102

III. Acknowledgment and Investigation

Upon receipt of a Title VI complaint, the Organization's Title VI Coordinator will acknowledge the complaint in writing within 10 business days. The Coordinator will conduct a thorough and impartial investigation, which may include interviews with involved parties, examination of relevant documents, and any other steps necessary to fully assess the complaint.

IV. Resolution and Remedial Actions

Following the investigation, the Organization will take appropriate corrective action if discrimination is substantiated. This may include, but is not limited to, implementing new policies, providing additional training, or taking disciplinary action against responsible individuals.

V. Appeals Process

If the complainant is dissatisfied with the resolution, they may appeal the decision within 10 business days of receiving the Organization's response. The appeal should be submitted in writing to the Title VI Coordinator, who will review the appeal and provide a final written decision.

VI. Retaliation Prohibition

The Organization prohibits retaliation against any individual who files a Title VI complaint or participates in the complaint resolution process.

VII. Recordkeeping

The Organization will maintain records of all Title VI complaints, investigations, and resolutions for a minimum of three years.

VIII. Public Notice

The Organization will widely disseminate information about these Title VI complaint procedures, including making them available on the organization's website, and through other appropriate means.