

# **Display Quality Policy**

Version 2.1

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Responsible Person: Director – Shebul Ali

Under this policy 'Company' refers to UK Graduate Ltd and all subsidiary brands that sit beneath.

Company is a workforce assessment and management solutions provider. We are committed to providing talent management and e-assurance services to our clients in the public and private sectors, which consistently satisfy their needs and expectations.

We achieve this by operating, maintaining and continually improving our Quality Management System (QMS) in accordance with the international standard, ISO9001-2015.

Our quality policy specifies the degree of excellence as "all activities of the organization" which will be carried out in a planned and systematic manner in accordance with our defined and documented policies and processes to meet applicable legislative and agreed customer requirements.

We have set SMART quality objectives and performance against these is monitored, measured and regularly reported to Top Management.

We realize that quality is the responsibility of all personnel, and we actively promote a quality culture within the organization by means of sharing information, including personnel in decision making and delegating specific quality management functions, e.g. quality system maintenance, to suitably skilled and competent people.

Where deficiencies are found, related to the operation of the QMS, corrective and improvement action will be taken to ensure continual improvement of Company policies and processes. The quality system has the full commitment of management.

To ensure that this commitment is delivered, we will:

- Comply with applicable legislation, regulation and obligations
- Understand and meet the quality requirements of our clients
- Understand and meet the needs and expectations of other stakeholders
- Consider quality as a factor when making business decisions
- Set SMART quality objectives and monitor progress
- Incorporate our quality management system within the business operations
- Ensure that staff and suppliers are aware of our Quality Policy
- Ensure that our staff are competent to undertake their assigned roles
- Identify and implement opportunities to improve our Quality Management System
- Monitor the performance of the Quality Management System in achieving its objective
- Make this policy available to external parties upon request