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Clean and Maintain Amenities Short Course

This course will prepare students to undertake a range of routine and non-routine cleaning tasks in a range of general residential and commercial settings that to range of residential, educational, community, health care, accommodation and business settings.

Throughout this course, alffie's friendly team will assist students in developing skills and knowledge to clean and maintain amenities in a safe and efficient manner.

Course information

Course duration: 6 weeks

Delivery mode: This course is delivered online through written and audiovisual lesson material and interactive assessment activities. It also requires practical work placement with a cleaning company, giving students the real-world skills needed to work in the industry. Prior to work placement, students will need to obtain a National Police Check and, depending on their placement, they may also require a Working with Children Check.

To achieve this qualification, students must complete 20 hours of work placement as detailed in the Assessment Requirements of the units of competency.

Important note: Enrolment will be valid for up to 12 months.

Units of competency

alffie's Clean and Maintain Amenities Short Course includes the units listed below:

- **CPPCLO3100 - Maintain cleaning storage areas**

This unit specifies the skills and knowledge required to maintain a safe and efficient cleaning storage area following established procedures. It applies to systematic storage of supplies of equipment, cleaning agents, consumables and personal protective equipment (PPE) in a range of sites, such as cleaners' rooms at client work sites, equipment storage bays, and in-built vehicle storage arrangements.

- **CPPCLO3103 - Clean and maintain amenities**

This unit specifies the skills and knowledge required to undertake regular and periodic cleaning of amenities in a range of residential, educational, community, health care, accommodation and business settings. It includes floors, surfaces, basins, sinks, toilets, urinals, showers, baths and mirrors in bathrooms, toilets, baby change areas, change rooms and laundries. It includes the selection and use of methods, materials and equipment to clean and disinfect fittings and surfaces, empty waste and replenish consumables while following work health and safety (WHS) procedures.

- **BSBWHS211 - Contribute to the health and safety of self and others**

This unit describes the skills and knowledge required to work in a manner that is healthy and safe in relation to self and others, and to assist in responding to incidents. It covers following work health and safety (WHS) policies, procedures, instructions and requirements; and participating in WHS consultative processes. The unit applies to those who require a basic knowledge of WHS to carry out own work in a defined context, under direct supervision or with some individual responsibility, in a range of industry and workplace contexts.

Why choose an alffie nationally accredited short course?

Accredited short courses have been developed and endorsed by industry Skills Service Organisations. A nationally accredited short course reflects employer and student's needs, both now and in the future.

alffie's short courses help students:

- ✓ Gain a nationally recognised training certificate or Statement of Attainment
- ✓ Get job ready
- ✓ Develop their digital literacy
- ✓ Access opportunities to fast track their personal and professional development.

Students who decide to continue studying will be able to apply for credit transfers in other nationally recognised courses for units of competency they have successfully met all assessment requirements for.

Entry requirements

It is a government requirement that students undertaking Nationally Recognised Training in Australia have a unique student identifier (USI).

To begin this course, students will need a USI. For more information on USIs, go to: www.usi.gov.au

In addition to a USI, to begin and complete this course, students will need:

- Regular access to a computer, tablet or smartphone (note: there may be activities in the course that need to be completed using a desktop computer rather than a tablet or smartphone)
- An email address and regular access to a reliable internet connection
- Basic to intermediate computer, or digital device skills
- To meet certain language, literacy and numeracy (LLN) requirements and pass a short LLN test
- The ability and willingness to study online lesson material and complete all assessment requirements for each unit of competency
- PDF reader software (e.g., Adobe Acrobat) installed on a computer or the digital device being used to access the course
- The ability to communicate directly with *alffie* in English
- The ability to understand and follow detailed instructions given verbally or written in English.

Outcomes

On completion of this course students will receive a Statement of Attainment for successfully completed units from Clean and Maintain Amenities Short Course.