

Hancock County Republican Party Rules and Regulations

I. MISSION

- A. To provide a codification governance and guidance for the activities of the Republican Party in Hancock County, Ohio.
- B. To coordinate the efforts of Republican Party Central and Executive Committee members to further Party goals and unity to foster the election of Republicans to public office.
- C. To budget, raise, and expend funds in support of the purposes and activities set forth in these by-laws.
- D. To recruit and screen Republican candidates for public offices and to endorse publicly those candidates found most worthy of election.
- E. To encourage Hancock County Republicans to campaign for and financially support Republican candidates.
- F. To keep the public and members of the Republican Party informed of Party platform, activities, purposes, goals, and ideals.
- G. To assist the Ohio Republican Party in electing Republicans to state and federal offices.
- H. To appoint qualified Republicans to fill unexpired terms in elected offices vacated by Republican officeholders. Where required, submit recommendations to the State for appointment.
- I. To sponsor, foster and coordinate with Republican organizations such as the College Republicans, Young Republicans, and Women Republicans of Hancock County.
- J. To encourage Hancock County residents to register to vote and to exercise their right to vote at elections.

II. CENTRAL COMMITTEE:

A. Controlling Committee:

The Central Committee and its Executive Committee shall be the controlling committees of the Hancock County Republican Party as required by Section 3517.03 of the Ohio Revised Code.

B. Officers:

The officers of the Central Committee shall be a Chairman, Vice-Chairman, Secretary, and Treasurer as required by Section 3517.04 of the Ohio Revised Code and these rules, which officers must be duly elected members from their precinct.

1. The Chairman of the Central Committee shall preside over the meetings of the Central Committee and perform such other duties as are provided for in these rules and regulations including but not limited to: scheduling regular or special meetings of the Central Committee, represent and promote the Republican Party, help raise funds for the Republican Party, enforce these By-Laws of the Republican Party, appoint members to standing and special committees.
2. The Vice-Chairman of the Central Committee shall preside over the meetings of the Central Committee in the absence of the Chairman and perform such other duties as are provided for in these rules and regulations.
3. The Secretary shall keep the minutes of all meetings of the Central and Executive Committees; shall be the official custodian of all records of the Central and Executive Committees; shall be a member of the Central Committee and ex-officio member of the Executive Committee; and shall be responsible for sending all necessary notices and correspondence. The Secretary will keep all approved minutes as the Official Record of the Hancock County Republican Party.
4. The Treasurer shall be the official custodian of the funds of the Hancock County Republican Party. The Treasurer shall collect all sums due and monies of the Hancock County Republican Party; shall direct the keeping of accurate books of accounts; shall submit and file necessary financial reports; shall be a member of the Central Committee and ex-officio member of the Executive Committee; and shall invest the funds of the Hancock County Republican Party in the manner directed by the Executive Committee. The Treasurer will comply with all required audits and applicable campaign finance reporting and associated laws.

C. Committees:

1. There shall be an Organization Committee to consist of five (5) members appointed by the Chairman. The purpose of this committee shall be to seek out members for vacant seats on the committee, keep the Central Committee functioning, and provide for needs of the Central Committee (secure meeting locations, set-up meetings, and host them if meetings are held via audio or video conference).
 - a. Members who have suggestions for candidates to fill vacancies should refer such candidate in writing-including what vacancy the candidate would be filling-to a member of this committee.

2. There shall be a Nominating Committee consisting of up to seven (7) members appointed by the Chairman. The purpose of the committee shall be to propose a slate of candidates for officers of the Central Committee and members of the Executive Committee. The Nominating Committee will also propose a set of By-laws for the Central Committee to adopt in this report as well. The report of the Nominating Committee shall be presented at the organizational meeting.
3. The Chairman is empowered to designate additional committees and to appoint their members as the need arises.
4. There shall be an Executive Committee consisting of not less than thirty-two (32) members but not to exceed thirty-six (36) members whose membership and offices shall be selected in accordance with the rules and regulations of the Executive Committee set forth hereafter.

D. Meetings:

1. There shall be no fewer than two (2) regular meetings per year. In even numbered years, the organizational meeting required by Section 3517.04 of the Ohio Revised Code shall be held in accordance with such statute.
2. Additional meetings may be called by the Chairman upon at least five (5) days' notice unless emergency circumstances require shorter notices. Notice may be given via email, mail, or phone.
3. The Central Committee may vote to allow the Chair to schedule a meeting to take place via teleconference, video conference or zoom. Members must be provided the information needed to attend such meeting at least 24 hours prior to the scheduled teleconference or videoconference meeting.
4. The Secretary shall call a special meeting upon written request signed by no less than twenty-five percent (25%) of the current committee membership stating the purpose for which the meeting is required. The Secretary shall thereupon give notice of the time, place, and purpose of such meeting to the membership no less than five (5) days prior to the meeting.
5. If the State of Ohio or Hancock County is under a State of Emergency, the Committee Chair may elect to have a meeting via teleconference or video conference, or zoom and should provide information to members of how to attend such meeting at least 24 hours prior to the scheduled meeting.

E. Quorum:

1. A quorum shall consist of twenty-five percent (25%) of the current membership.
2. Only duly elected or appointed Central Committee members shall be privileged to vote on questions before the Central Committee.

F. Agenda:

An agenda setting forth in general terms the items of business to be discussed, may be distributed to the members in advance of the meeting. The agenda may be contained in the notice of the meeting. If an official appointment to county or city-wide elected office is expected to be considered, such should be communicated to members either in an agenda, or directly via mail or email.

G. Attendance:

The Secretary shall take attendance at each meeting and shall keep an attendance record for each member.

H. Training:

It is expected that all elected/appointed committeemen/committeewomen participate in formal training in political/precinct operations.

I. Term of Office:

The members of the Central Committee shall serve for a period of four (4) years, as permitted by Section 3517.03 of the Ohio Revised Code with terms beginning and ending with the respective reorganizational meeting following such primary election.

J. Joint Meetings

The Central and Executive Committee may hold joint meetings throughout the year. Such meetings should be called by the Chair and/or Vice-Chair of each committee. At such meetings, the committees may act as a single committee in routine matters related to the business of the party. Appointments are NOT routine business and must follow the by-laws set forth in this document.

K. Rules:

1. These rules shall be the standing rules of the Hancock County Republican Organizations and shall be readopted at the statutory organizational meeting until amended.
2. These rules of the Hancock County Republican Organizations may be amended at any time by a two-thirds (2/3) vote of the total number of Central Committee members present at the statutory organizational meeting or a regular meeting which was officially called and the proposed amendment submitted to the membership with the agenda.

L. Robert's Rules:

At all meetings of the Central Committee and Executive Committee, Robert's Rules of Order, latest edition, shall control except when in conflict with specific provisions of these rules or with statute.

M. Email Address:

Each member of the Central Committee shall give an email address to the Secretary as that member's electronic address for official correspondence. If the member wishes to change that electronic address, they must do so in writing to the Secretary. The Secretary shall keep this list updated and current.

N. Guests:

The Chair of the Central or Executive Committee may allow guests to attend regular or special meetings. Such guests are not part of the meetings, but may participate if appropriate and called on by the Chair. If at any time the Chair deems it necessary to clear a meeting of all guests, the Chair may do so to reinstall order at the meeting.

O. New Members:

If new members are appointed to the Central or Executive Committee in accordance with these rules, the Secretary shall communicate that to the Board of Elections within seven (7) days. The Board of Elections is requested to send the Secretary, Chair, and Vice-Chair of both committees the updated list of names/members to keep membership rolls current.

P. Appointment of Elected Officials due to death, failure to elect, or vacancy:

The Central Committee will make such appointment in accordance with the Ohio Revised Code and follow such procedures as outlined therein. The Committee MAY provide for a mechanism to request individuals who wish to be considered for the vacancy to follow. Such mechanism and particulars should be approved at a regular or special meeting of the Central Committee prior to the meeting an appointment will be considered.

III. EXECUTIVE COMMITTEE:

A. Membership:

The Executive Committee shall consist of the elected officers of the Central Committee and no less than thirty (32) Republican members-at-large but not to exceed thirty-six (36) Republican members-at-large elected by the Central Committee at its organizational meeting. At least sixteen (16) of the Republican members-at-large selected by the Central Committee shall be electors of precincts within the City of Findlay and at least sixteen (16) of the Republican members-at-large shall be electors selected from within Hancock County, but outside of the precincts within the City of Findlay.

B. Officers:

The officers of the Executive Committee shall include a Chairman, Vice-Chairman, Secretary, and Treasurer. The Secretary and Treasurer of the Central Committee shall serve as the Secretary and Treasurer, respectively of the Executive Committee and are ex-officio officers of the Executive Committee. In the absence of the Chairman and the Vice-Chairman, the Chairman of the Central Committee shall serve as such officer. Provided, however, in the event of vacancy in the chairmanship, the Vice-Chairman shall serve as such officer only until the Executive Committee shall elect a successor which shall occur within fourteen (14) days after the Central Committee fills any vacancy created as provided in Rule II(F).

C. Committees:

1. The Chairman is empowered to appoint committees as the need arises and to appoint their chairman and membership.
2. The Executive Committee shall have the following standing committees:
 - a) Finance Committee-to raise funds for the requirements of the committees.
 - b) Campaign Committee-to coordinate the fall campaign and the activities of the individual candidate committees.
 - c) Activities Committee-to organize and coordinate special events.
 - d) Public Relations Committee- to conduct and coordinate public relations, including the news media, of the Republican Organizations.
 - e) Candidate Recruitment Committee-to seek out, screen, and encourage potential qualified Republican candidates for public office.
3. Standing Committee Chairpersons and membership shall be appointed by the Executive Committee Chairman, who may, in his/her discretion, with the consent of the Executive Committee, appoint any qualified Republican elector of Hancock County to serve as chairman or member of such committees. Provided, however, persons holding elected public office, candidates for elected public office and employees of persons holding elected public office shall not be appointed or serve as chairperson of the Candidate Recruitment Committee.

D. Meetings:

Meetings of the Executive Committee shall be at the call of the Chairman upon reasonable notice as required by the Executive Committee in its rules.

E. Duties:

1. The Executive Committee shall be the policy committee of the Hancock County Republican Party. This committee will study and make recommendations on policy matters to the Central committee.
2. The Executive Committee may, but need not, make recommendations to the Central Committee concerning endorsement of candidates and issues in any primary, special, or general election. Provided, however, that no member of the Central Committee or Executive Committee shall make any individual endorsement of any candidate or issue which shall utilize such member's title or position in either committee.
3. The Executive Committee shall conduct the political and financial affairs of the committees between the meetings of the Central Committee to the extent permitted by these rules and regulations and the laws of the United States and the State of Ohio.

F. Vacancies in Office:

Vacancies in office of the Executive Committee not otherwise provided for in these rules and regulations shall be filled by election conducted at a regular or special meeting of the Central Committee.

G. Attendance:

The Secretary shall keep a record of attendance of all members at regular and special meetings.

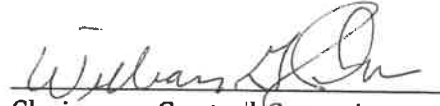
H. Reports:

The Chairman and Treasurer shall report the activities and finances of the Executive Committee at each regular meeting of the Central Committee or as otherwise required.

I. Rules of Order:

The Executive Committee may adopt such rules as by majority vote it may deem necessary for its meetings, quorum, notice, and agenda requirements. To the extent specific rules of procedure are not adopted, these rules and Robert's Rules of Order, latest edition, shall control.

Attest:


Chairman, Central Committee

5-22-2020
Date


Secretary, Central Committee

05/22/2020
Date

Amended Rules and Regulations
Adopted May 21, 2020.