

The Indiana County Conservation District will hold its regular monthly Board of Directors meeting on Tuesday, December 19, 2023, at 9:30 am at the District Office at 435 Hamill Road Indiana PA 15701

*If interested in joining remotely, please contact ICCD at info@iccdpa.org for a meeting link.

Indiana County Conservation District
Regular Board Meeting Agenda
December 19, 2023

1. Call to Order
2. Pledge of Allegiance
3. Introduction of Guests
4. Public Comment Period
5. Consent Agenda (Minutes, Treasurer’s Reports, Correspondence, DEP Programs Reports, Staff Reports) – requires a vote.
6. Payment of Bills
7. Associate Director Reports
8. Field Representative Report
9. Reports from Cooperating Agencies (NRCS, Penn State Extension, PA Fish and Boat Commission; PA Game Commission; Friends of ICCD)
10. Committee Reports
11. Old Business
12. New Business
 - a. Nutrient Management Plans under review – none
 - b. Nutrient Management Plans for action – none
 - c. Donations for the Envirothon Education Fund: - none
 - d. Action Items
 - i. Approve DGLVR items: - Russick
 1. Approve Low Volume Contract amendment LV2201 Brush Valley Township, Old Mission Road Project for \$395.19 (13%) for project overages (grant total \$3,555.19)
 2. Approve Low Volume Contract amendment for LV2204 Green Township, Acorn Road for \$6,378.00.
 3. Approve Dirt & Gravel contract Brush Valley Township, Rhine Road Project for \$39,722.00 with 50% cash advance for \$19,861. Project was recommended by QAB December 2022 as funds were available, currently funds are available for this project.
 4. Approve Dirt & Gravel contract for Grant Township, Snyder Road Project for \$32,189 with 50% cash advance for \$16,094. Project was recommended by QAB July 2023 as funds were available, currently funds are available.
 - ii. Approve ACAP Items: - Shank
 1. Amended Attachment A. Grantee Responsibilities – Added Farmer Escrow account requirement.
 2. Amended Attachment D. Schedule of Payments – 30% withheld versus 50%

3. Amended Attachment E. Bidding Procedures – Lowest responsible bid OR Quote
 4. Approve policy of “holding an application” as a decision.
 5. Approve holding two complete applications.
 6. Approve holding all incoming applications until March for a large ranking and setting a second ranking in September for any remaining funds.
 7. Approve allowing farmers to apply with multiple scopes of work as long as the smaller scope of work addresses any untreated animal concentration areas (ACA) or if there are no animal concentration areas, the smaller project scope addresses the highest environmental resource concerns.
- iii. Approve 2024 Meeting Calendar – Beri
 - iv. Award Lowest Responsible Bid to Earth Shapers, LLC for the Lucerne 3A/Waterworks Passive Treatment System Project for \$466,385
 - v. Approve 2024 Stony-Kiski-Conemaugh River’s Sojourn Sponsorship of \$100 - Beri
- e. Discussion
 - f. Executive Session (to discuss legal and personnel matters)
 - g. Action to select 2024-2025 District Solicitor – Beri
 - h. Accept Aislinn Slaughaupt Letter of Resignation
13. Set time and place for next meeting – January 16, 2023 at 9:30 am at 435 Hamill Road, Indiana
 14. Adjournment