# SERVICES & PRICING GUIDE



Welcome to INTERLUNAR! Come explore our services.

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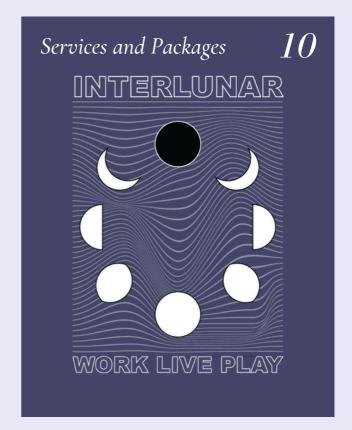
FAQs

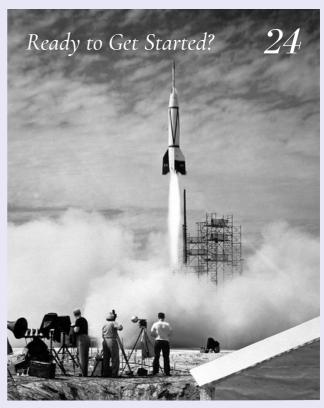
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### HELLO

INTERLUNAR is a digital transformation and innovation consultancy with a design wing. We partner with you to optimise your technology stacks, workflows, and productivity by implementing automation software and artificial intelligence (AI). We reimagine how you can improve the look and feel of your digital presence through improved branding, design, and strategy.

### Our Story

We chose the name INTERLUNAR after the notion of the moon being 'invisible' for four days between the old and new moon phases.

INTERLUNAR was founded in June 2021 to provide digital transformation and innovation initiatives with a quick turnaround for the people we work with.

Now, we embody this four-day principle to deliver comprehensive roadmaps and solutions to our newly onboarded clients within four working days.

### Our Values

Innovation through passion, integrity, growth, and wellbeing.

These principles influence how we work and interact with clients. We are driven by first-principles thinking, design thinking, and a sustainable mindset to deliver impact throughout our engagements.





Our vision is to reimagine how individuals and businesses alike can better utilise and experience design and technology in all aspects of life, work, and play.

**ABOUT US** 

### Our Mission

Our team is committed to exploring suitable approaches to modern challenges and staying ahead of the curve. We aim to reduce analysis paralysis by making today's tools, skillsets, and frameworks serve startups and organisations, working professionals, and students better.

We strive to comprehensively understand pain points and develop creative, innovative solutions that have a lasting impact.

In that spirit, we offer our expertise in the form of research, workflow and productivity solutions, workshops, UI/UX solutions, digital and physical assets, and technology implementation.



### Meet the Team



David Z.



David spearheads business growth, project management, and requirements-gathering sessions with clients.

Before INTERLUNAR, he was a Headhunter, recruiting for Digital and Technology talent across Southeast Asia. David enjoys reading about global affairs, exploring cultural events, and participating in wine tastings in his spare time. As a Canadian, he loves ice hockey and maple syrup.



ART & CREATIVE LEAD

### Chaehyeon L.



Chaehyeon is a seasoned graphic designer known for her unwavering focus, enthusiasm, and meticulous attention to detail. With a successful track record of collaborating on diverse projects spanning Singapore, the UK, and Korea, she leverages design as a universal language.

As an avid traveller, she loves photography and soaking in new environments. Chaehyeon also frequents pilates studios and music events.



Abby C.

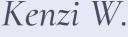
• CEBU

Abby specialises in sales and marketing insights. She creates, implements, and optimises strategic campaigns across digital channels.

Her extensive background in content creation is rooted in a journalism degree and a lifelong love for the written word. During her free time, she attends local gigs and art fairs, windowshops at bookstores, and fills up her Letterboxd diary. She hopes to become a programmer someday.



USER INTERFACE & EXPERIENCE LEAD





Kenzi is a versatile UI/UX designer passionate about creating seamless and visually stunning digital experiences.

Outside work, he brings his creativity and precision from INTERLUNAR to the big screens. His work in cinema showcases a talent for immersive storytelling, which he translates into a more holistic approach to creating exceptional user experiences for clients.



### Meet the Team



Gloria J.



Gloria spearheads account management and client relations, with a passion for delivering exceptional service and fostering strong partnerships.

In her leisurely time, she channels her creativity through fashion, art, and music. Gloria plays the guitar to unwind and express her artistic flair as a former band member.



BUSINESS DEVELOPMENT EXECUTIVE





Interested in innovation, developing new business opportunities, and establishing strategic relationships, Tracy is a highly motivated individual who grasps the critical components that drive business success.

Beyond her work, she co-founded the Models and Photography Club in Hanoi, which organises events and activities for members.



DIGITAL CONTENT & COPYWRITER

### Angeline C.



Passionate about the art of storytelling, Angeline weaves words that not only inform but also inspire, making every piece a journey of discovery for our readers.

Her penchant for storytelling extends to crafting compelling copy. She enjoys tapping into innovative spaces during her spare time, bringing in a fresh perspective that fuses academic insights with a creative flair.



CHIEF WELLNESS OFFICER

Barley



Meet Barley, the Chief Wellness Officer at INTERLUNAR. Barley is a Singapore Special, a canine luminary with a nose for wellbeing. Our furry entrepreneur ensures work is filled with tailwagging positivity.

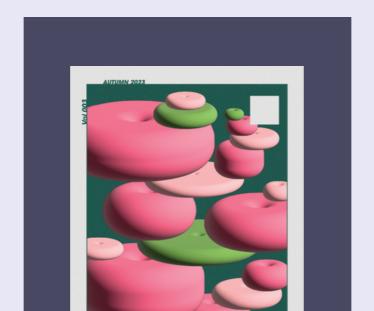
From lunchtime walks to impromptu fetch sessions, Barley is dedicated to boosting morale and reducing stress. Her infectious enthusiasm makes Barley the heart and soul of the company.





# CLIENT TYPES & TESTIMONIALS

Who we love to work with and what they have to say about engaging us.







### STARTUPS & ORGANISATIONS

For founders striving for more streamlined organisational practices and/or eye-catching visual design.

Work with us to evolve from outdated paperbased processes into more sustainable systems of thinking and doing. We'll craft a distinct brand so you can separate yourself from the crowd, generate more leads, and experience business/network growth.

#### **WORKING PROFESSIONALS**

For individuals looking for career growth, midcareer pivots, or personal branding.

Engage our services to accelerate your productivity with technology, implement AI to accelerate content production and workflows, and enhance career growth and enrichment opportunities. Be involved in our partnerships and collaborative ecosystem, and engage INTERLUNAR as your trusted advisor and confidente.



#### **STUDENTS**

For learners seeking guidance on securing their first job after graduation or school-life balance.

Join our membership to effectively infuse technology into your workflow, kickstart your career, receive personalised CV/portfolio critique, and prepare for interviews. Reduce burnout and fatigue by embracing digital wellness strategies and practices through our custom-made methodologies.



### Client Testimonials





#### Sarrah said...

I had the pleasure to work with INTERLUNAR for a project and appreciated how efficient and diligent they were at their job. They were also transparent with the complete process by keeping me constantly updated on a regular basis. I would definitely recommend them to others! Hope to be able to work together with INTERLUNAR again in the future  $\ensuremath{\mathfrak{C}}$ 



#### Farzana said...

Working alongside INTERLUNAR has been the most effortless experience. Apart from having technical qualities, one of the best things about them is that they're super patient in helping me understand the process. It's been a great journey, and I wouldn't have it any other way! Would totally recommend INTERLUNAR to anyone who needs it.







### Hattie said...

Had the best experience working with INTERLUNAR. The team was very attentive, organised, and detail-oriented with our project, and delivered beyond expectations. They are also very communicative and easy-going, so our team's working atmosphere was very pleasant. Would definitely like to collaborate with INTERLUNAR again if the opportunity arises. Thanks!



#### **CHASING MEN 1965**

A mosaic of 1965 doors of Singapore created as an NFT.



NATIONAL YOUTH COUNCIL

Poster submitted as part of a proposal to the 2022 Youth Statistics council.



### VISION BOARD



#### NATIONAL GALLERY

Banner submitted as part of a proposal to the National Gallery for the 2023 Children's Biennale.









### SERVICES & PACKAGES

We tailor our solutions to your requirements.



## Membership Options (Startups & Organisations)

PERFECT FOR THE SOLOPRENEUR

Basic Membership\*

\$488

MONTHLY PAYMENTS



8 Hours of Consultation and Project Delivery



Time-Tracking and Active
Task Monitoring



Unlimited Task Queuing PERFECT FOR NIMBLE TEAMS (2-4)

Premium Membership\*

\$1,088

MONTHLY PAYMENTS



20 Hours of Consultation and Project Delivery



Tlme-Tracking and Active
Task Monitoring



Unlimited Task



White-Labelling of Deliverables

PERFECT FOR GROWING TEAMS (5+)

Platinum Membership\*

\$2,388

MONTHLY PAYMENTS



50 Hours of Consultation and Project Delivery



Time-Tracking and Active
Task Monitoring



Unlimited Task Queuing



White-Labelling of Deliverables



Personalised Workshops & Professional Training

\*TOP-UPS AVAILABLE UPON REQUEST

## Membership Options (Working Professionals)

PERFECT FOR FRESH GRADUATES/ASSOCIATES

Basic Membership\*

\$228

MONTHLY PAYMENTS



5 Hours of Consultation and Project Delivery



Time-Tracking and Active
Task Monitoring



Unlimited Task
Queuing

PERFECT FOR TEAM LEADERS/MANAGERS

Premium Membership\*

\$488

MONTHLY PAYMENTS



12 Hours of Consultation and Project Delivery



Tlme-Tracking and Active
Task Monitoring



Unlimited Task



White-Labelling of Deliverables

PERFECT FOR DIRECTORS/C-SUITES

Platinum Membership\*

\$1,088

MONTHLY PAYMENTS



30 Hours of Consultation and Project Delivery



Time-Tracking and Active
Task Monitoring



Unlimited Task Queuing



White-Labelling of Deliverables



Personalised Workshops & Professional Training

\*TOP-UPS AVAILABLE UPON REQUEST

## Membership (Students)

PERFECT FOR TERTIARY
STUDENTS

Kickstarter Membership\*

\$48

MONTHLY PAYMENTS



3 Hours of Consultation and Project Delivery



Tlme-Tracking and Active
Task Monitoring



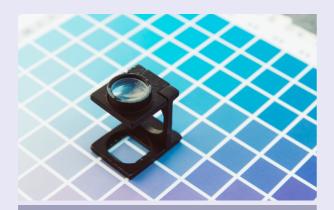
Unlimited Tas

Queuing

\*TOP-UPS AVAILABLE UPON REQUEST

#### SERVICES & PACKAGES

### Packages Price Sheet



#### REBRANDING

Inclusive of a brand kit, website re-design and organisational templates (slide deck, name cards, etc.)

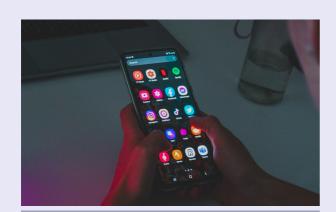
\$1.999+



#### **AUDITS**

Inclusive of business/HR processes, technology stack, and digital presence

\$199+



#### SOCIAL MEDIA

Inclusive of 8 post templates, 3 months of social media calendar planning, and 1 campaign plan

\$1,899+



#### **PHOTOGRAPHY**

Inclusive of 5 corporate headshots, 2 group photos, 3 interior photos, and 3 stock imaaes

\$999+



#### **SERVICES & PACKAGES**

### Services Price Sheet

AUDITS	
Business/HR Processes	\$129+
Technology Stack	\$99+
Digital Presence	\$49+
Resumé/CV	\$29+

BRANDING	
Logo Design	\$299+
Brand Kit	\$899+
Namecards	\$299+
Positioning/Research	\$199+

SOCIAL MEDIA	
Post Templates	\$129+
Social Media Calendar	\$399+
Social Media Copywriting	\$199+
Campaign Planning	\$499+

WEBSITES	
Landing Page Only	\$799+
Redesign Per Page	\$499+
Content Refresh Per Page	\$299+
Website (Re)design 🛭 💲	1,999+



#### **SERVICES & PACKAGES**

### Services Price Sheet

DESIGN	
Graphic Design	\$99+
Publication Design	\$199+
Art/Illustration	\$199+
Document Templates	\$299+

COPY	
Copywriting	\$399+
Copyediting	\$299+
SEO	\$99+
Research	\$99+

PHOTOGRAPHY	
Corporate Headshot	\$89+
Group Corporate Photo	\$129+
Interiors	\$39+
Stock Images	\$99+

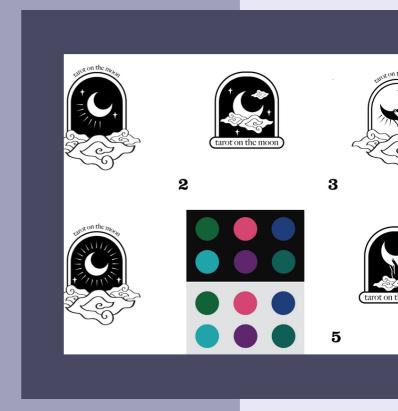
WORKSHOPS	
Digital Transformation	\$1,499+
Workflow Optimisation	\$1,499+
Automation/AI	\$1,499+
Bespoke	\$1,999+



## THE JOURNEY

From start to finish, here's how we do it.







#### THE JOURNEY

### INTERLUNAR'S PROCESS

### Requirements Gathering

In this stage, we will have a series of initial discussions to fully understand your needs and pain points.

### Sharing Sessions

In our preliminary and discovery calls, we will share our insights and feasible solutions.

### Roadmapping

As we determine the next steps in our journey, we will agree on prospective timelines, services, and deliverables.

### Delivery

The core of our work. We will provide (bi-)weekly review sessions or written updates, inclusive of time-tracking for members.

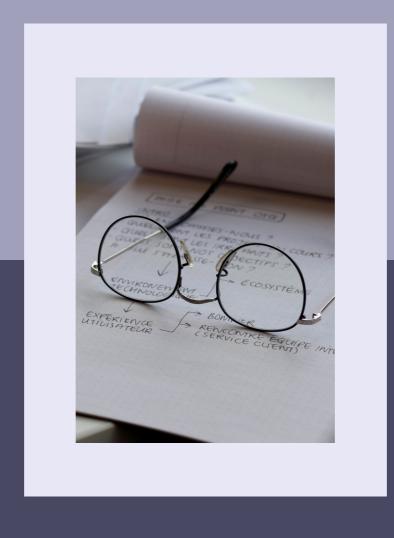
#### Feedback & Revisions

Throughout the delivery process, we will conduct feedback sessions to ensure requirements are met and to gather feedback and suggestions for improvement.

### Reflections & Next Steps

As we complete each deliverable, we will discuss actionable insights and tips to ensure each asset or service is put into its full use.





### CLIENT HOMEWORK

Help us get to know you better.



#### CLIENT HOMEWORK

### What We Need from You

#### REQUIREMENTS & GOALS/MOTIVATION

DUE BY WEEK ZERO

Before our first call, you will share your motivation and intentions for engaging INTERLUNAR, including pain points, goals, milestones, and deadlines.

#### **BRAIN DUMP**

DUE BY WEEK ONE

By the end of our first week, you will have completed the 'brain dump' exercise, sharing all possible bottlenecks. We will conduct a review to assess the urgency and relevancy of each item to produce an actionable roadmap.

#### **EXISTING ASSETS**

DUE BY WEEK TWO

We will request all relevant assets (technology usage, workflows, copy, typography, logos, brand kits, etc.) to conduct audits in order to spearhead deliverables.

#### **FEEDBACK**

DUE BY THE END OF THE ENGAGEMENT

We would be keen to understand your insights and feedback about our journey, through a review/testimonial or coffee chat.

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#### CLIENT HOMEWORK

### Frequently Asked Questions

### Q1. How do I get started?

You can contact us through our <u>website</u> or schedule an initial <u>e-coffee</u> for us to understand your requirements.

### Q2. How often will we meet?

Depending on your needs, we will meet weekly or bi-weekly to provide updates and discuss progress.

### Q3. How do I make payments?

All invoices will be issued and will be payable through Stripe using your debit/credit card or through bank transfer.

# TERMS & CONDITIONS

By accessing and using our memberships and services, you agree to the following terms and conditions:

- 1. PRIVACY We collect and process personal information in accordance with our Privacy Policy. You will also allow us to use selected non-confidential works for our portfolios and track records.
- 2. ACCOUNT SECURITY Keep your account credentials confidential and notify us of any unauthorised use or security breaches.
- 3. PRICING Prices are guides and are not set until membership, and services have been agreed upon.
- 4. MEMBERSHIP
  - a. BENEFITS. Our digital membership provides access to exclusive content and services, subject to change without notice.
  - b. HOURLY BALANCE. The remaining hours in your subscription can be rolled over to subsequent months if you choose to keep us on. Hours can also be borrowed from future months. If your subscription is stopped upon your last day of membership, you forfeit your remaining hours.
  - c. UPGRADES/DOWNGRADES. Memberships can be upgraded immediately. Downgrades require at least 2 weeks notice.
  - d. HOURLY ADD-ONS. Memberships can be supplemented with one-off hourly add-ons, which are applicable immediately.
  - e. REFERRAL INCENTIVES. Earn a fee when you refer us (10% of the referral's first month of subscription OR 5% of their project fee).
  - f. TERMINATION We may terminate or suspend your membership at any time without liability. You can cancel your membership with a 1-month notice.
- 5. LIMITATION OF LIABILITY We are not liable for indirect or consequential damages or any loss resulting from using our digital memberships or services.
- 6. GOVERNING LAW These terms are governed by the laws of Singapore, and any disputes are subject to the exclusive jurisdiction of its courts.
- 7. MODIFICATIONS We may modify these terms without notice, and your continued use constitutes acceptance of the modifications.
- 8. ENTIRE AGREEMENT These terms constitute the entire agreement between you and us regarding our digital membership and services.

Please carefully review these terms before using our digital membership and services. If you have any questions, contact us at <u>info@interlunar.co</u>.

INTERLUNAR 2.



#### **ABOUT US**

### Contact Details

We are a digital-first consultancy, with the vast majority of client engagements occurring online.

We'd be keen to learn more about you/your business. Please get in touch with us through WhatsApp or email.

You may also <u>schedule a discovery call</u>.

Have another project or initiative in mind? Let us know!

We look forward to hearing from you and becoming your trusted advisor.



**WORKING HOURS** 

Monday - Friday 10am - 6pm

**CONTACT BY POST** 

3 Temasek Avenue 21st Floor, Centennial Tower, Singapore 039190

**CONTACT BY PHONE** 

+65 9882 8278

SEND US AN EMAIL

info@interlunar.co

ON SOCIAL MEDIA

interlunar.co

@interlunar.co

in @interlunar.co

# READY TO GET STARTED?



We're excited to have you embark on this journey!



