

**ILLINOIS INTERNATIONAL PORT DISTRICT**  
**Leases and Agreements Committee Meeting**

**January 19, 2024**

**SUMMARY OF MINUTES**

**Members Present:**

Averil Edwards, Committee Chair  
Henry Wisniewski  
Danielle Cassel  
Michelle McClendon  
Chuck Bowen (via teleconference)  
Erika Rodriguez

**Others Present:**

Ivan Solis, Ex Officio Member  
Terry Sullivan, Director (via teleconference)  
  
Erik Varela, Executive Director  
Maria Limonciello, IIPD  
Brad Smith, Neal & Leroy

Committee Chairwoman Edwards opened the meeting of the Leases and Agreements Committee at approximately 8:10 am. Roll was taken and a quorum was present.

Committee Chairwoman Edwards requested a Motion to allow Committee Member Bowen and Director Sullivan to attend the meeting via teleconference. The Motion was made by Mr. Wisniewski, seconded by Ms. Cassel, and the Motion passed unanimously.

**General public present:** Mr. Grant Crowley, Crowley's Yacht Yard; and LaKesha Lundy.

**APPROVAL OF MINUTES**

Committee Chairwoman Edwards requested a Motion recommending the Board of Directors approve the Leases and Agreements Committee meeting minutes from December 15, 2023. The Motion was made by Ms. Cassel and seconded by Mr. Wisniewski. The Motion passed unanimously.

**OLD BUSINESS**

**Resolution 24-01:**

**Sublease Agreement between Kinder Morgan Terminals LLC and U.S. Glu-Lam, Inc.**

Resolution 24-01 was presented to the Committee. Counsel Smith summarized the resolution and Kinder Morgan's request for the IIPD's consent and approval of a proposed Sublease Agreement between Kinder Morgan and U.S. Glu-Lam, Inc. U.S. Glu-Lam proposes to lease a portion of Warehouse "E" and sections of the surrounding land. U.S. Glu-Lam will use the leased space for storing and cutting lumber beams and related activities and parking and storage use.

After discussion, Committee Chairwoman Edwards requested a Motion recommending the Board approve Resolution 24-01. The Motion was made by Ms. Cassel, seconded by Ms. McClendon and the Motion passed unanimously.

Committee Chairwoman Edwards requested a Motion for the Committee to take the Agenda out of Order, and move to New Business. The Motion was made by Ms. Cassel, seconded by Ms. McClendon and the Motion passed unanimously.

**NEW BUSINESS**

Committee Chairwoman Edwards reported there was no New Business.

**PUBLIC COMMENT**

There was none.

**OLD BUSINESS (continued)**

**Kinder Morgan Ground Lease – Status**

**Recess**

Committee Chairwoman Edwards requested a temporary recess of Committee business. The Committee will reconvene once Franc Pigna of Aegir Port Property Advisers arrives. Committee Chairwoman Edwards requested a Motion to recess. The Motion was made by Ms. Cassel, seconded by Ms. McClendon and the Motion passed unanimously.

**Reconvene**

At approximately 9:05 am, Committee Chairwoman Edwards stated the recess has ended and the meeting of the Leases and Agreements Committee will come to order. Committee Chairwoman Edwards reported for the record that Director Sriraj is present. Committee Chairwoman Edwards noted that Committee Members present at the initial start of the Leases and Agreements Committee meeting remain present. Mr. Franc Pigna of Aegir Port Property Advisers was in attendance.

At this time, Committee Chairwoman Edwards requested a Motion to enter Executive Session to discuss an IMPD property lease matter. The Motion was made by Ms. Cassel, seconded by Ms. Rodriguez and the Motion passed unanimously.


**EXECUTIVE SESSION**

Discussion of property lease matters pursuant to Section 2(c)(6) of the Illinois Open Meetings Act. After discussion, Committee Chairwoman Edwards requested a Motion to exit Executive Session. The Motion was made by Ms. Cassel, seconded by Ms. Rodriguez and the Motion passed unanimously.

**ADJOURNMENT**

There being no further business to come before the Committee, Committee Chairwoman Edwards requested a Motion to adjourn. The Motion was made by Ms. Cassel, seconded by Mr. Wisniewski, and the Motion passed unanimously.

**APPROVED:**

  
Averil Edwards  
Committee Chairwoman

**ATTESTED:**

  
Kathleen Dart  
Secretary