

ILLINOIS INTERNATIONAL PORT DISTRICT

Summary Record of Proceedings of the

REGULAR BOARD MEETING

December 15, 2023

The Regular meeting of the Board of Directors of the Illinois International Port District was held on Friday, December 15, 2023, at 3600 E. 95th Street, Chicago, Illinois.

Roll was called at approximately 11:55 am. The following Directors were present:

Mr. Solis	Present	Dr. Sriraj	Absent	Ms. Cassel	Absent
Ms. McClendon	Present	Ms. Edwards	Absent	Mr. Sullivan	Present
Mr. Wisniewski	Present	Ms. Rodriguez	Present	Mr. Bowen	Present

A quorum was present.

Also present: Erik Varela, Executive Director, Maria Limonciello, IIPD, and Counsel Brad Smith, Neal and Leroy.

General public present: None

REPORTS ON STANDING COMMITTEES

Leases and Agreements Committee Report – Items requiring action.

Adoption of Committee Minutes

Chairman Solis reported the Leases and Agreements Committee recommended the Board of Directors approve the Committee's November 17, 2023, meeting minutes and requested a Motion for approval. The Motion was made by Mr. Sullivan seconded by Ms. Rodriguez. The Motion passed unanimously.

Expeditors International of Washington, Inc. FTZ Operating Agreement

Chairman Solis reported the Leases and Agreements Committee recommended the Board of Directors approve the amended and restated FTZ Operating Agreement with Expeditors International of Washington. Chairman Solis requested a Motion for approval. The Motion to approve was made by Ms. Rodriguez, seconded by Mr. Wisniewski and the Motion passed unanimously.

Resolution 23-06

Chairman Solis reported the Leases and Agreements Committee recommended the Board of Directors approve Resolution 23-06, subject to a correction of a typographical error, revising the date on page one of Resolution 23-06 to read "November 11, 2022". Chairman Solis requested a Motion consenting to the Fourteenth Amendment to Sublease Agreement between Kinder Morgan Terminals, LLC and Calumet Tank Equipment Company, and approval of Resolution 23-06. The Motion to approve was made by Mr. Sullivan, seconded by Ms. Rodriguez, and the Motion passed unanimously.

Resolution 23-07

Chairman Solis reported Resolution 23-07 was postponed by the Committee.

Finance and Personnel Committee Report – Items requiring action

Adoption of Committee Minutes

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors approve the Committee's November 17, 2023, meeting minutes and requested a Motion for approval. The Motion was made by Mr. Sullivan and seconded by Mr. Bowen. The Motion passed unanimously.

Collins Engineering - On-Call Engineering Services Contract Approval

Chairman Solis reported the Committee recommended the Board of Directors approve the on-call engineering services contract with Collins Engineering and requested a Motion to approve. The Motion was made by Mr. Sullivan, seconded by Mr. Bowen, and the Motion passed unanimously.

Employee Handbook Update

Chairman Solis reported the Committee recommended the Board of Directors approve the revisions to the IIPD Employee Handbook, subject to the clarification and correction of the typographical error noted. Chairman Solis requested a Motion for approval. The Motion for approval was made by Mr. Sullivan, seconded by Ms. Rodriguez and the Motion passed unanimously.

Raimondo, Callahan & Associates - Professional Services Agreement

Chairman Solis reported the Committee recommended the Board of Directors approve Professional Services Agreement with Raimondo, Callahan & Associates. Chairman Solis requested a Motion for approval. The Motion for approval was made by Mr. Sullivan, seconded by Mr. Bowen, Mr. Solis abstained, and the Motion passed.

Gurgone Group, Inc - Professional Services Agreement

Chairman Solis reported the Committee recommended Board of Directors approve Professional Services Agreement with the Gurgone Group, Inc. Chairman Solis requested a Motion for approval. The Motion for approval was made by Mr. Sullivan, seconded by Ms. Rodriguez, and the Motion passed unanimously.

2024 Budget Approval

Chairman Solis reported on the 2024 Budget discussion and the Committee's recommendation to the Board of Directors for approval. Chairman Solis stated the approval is conditioned on adjustments and recategorization discussed. Chairman Solis requested a Motion for approval. The Motion for approval was made by Mr. Sullivan, seconded by Mr. Wisniewski, and the Motion passed unanimously.

Emergency Water Main Repair

Chairman Solis reported the Committee recommended the Board of Directors authorize the Executive Director to move forward with Calumet City Plumbing to perform the emergency repairs to the water main relating to Shed 4, at a cost not to exceed \$12,500. Chairman Solis requested a Motion for approval. The Motion was made by Mr. Sullivan, seconded by Ms. Rodriguez, and the Motion passed unanimously.

2023 Audit

Chairman Solis reported the Committee recommended the Board of Directors approve the engagement of Baker Tilly to perform the 2023 IIPD Audit, subject to a revision of page 5 of the engagement letter addressing administrative charges. Chairman Solis requested a Motion for approval. The Motion for approval was made by Mr. Sullivan, seconded by Mr. Bowen, and the Motion passed unanimously.

IIPD Pension – Year End Contribution

Chairman Solis reported that after review and discussion, the Committee recommended the Board approve a year end pension contribution of \$500,000. Chairman Solis requested a Motion for approval. The Motion was made by Mr. Sullivan, seconded by Mr. Wisniewski, and the Motion passed unanimously.

ADOPTION OF BOARD MINUTES

After review, Chairman Solis requested a Motion to approve the minutes from the November 17, 2023 Board of Directors meeting. The Motion was made by Mr. Sullivan and seconded by Mr. Bowen. The Motion passed unanimously.

OLD BUSINESS

None.

EXECUTIVE SESSION

Chairman Solis reported there were no Agenda items needed to be held in Executive Session.

NEW BUSINESS

None.

EXECUTIVE DIRECTOR REPORT

None.

PUBLIC COMMENT

None.

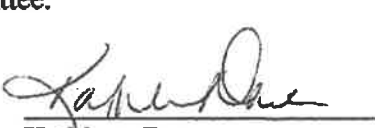
ADJOURNMENT

With no other business before the Board, Chairman Solis requested a Motion to adjourn. The Motion was made by Mr. Sullivan and seconded by Mr. Bowen. The Motion passed unanimously.

Next Scheduled Meeting

The next Board of Directors meeting, the Leases and Agreements Committee meeting, and the Finance and Personal Committee meeting will be held on Friday, January 19, 2024 at 3600 E. 95th Street, Chicago, Illinois. The Leases and Agreements Committee meeting will begin at 8:00 a.m., followed by the Finance and Personnel Committee. The Regular Board Meeting will follow the adjournment of the Finance and Personnel Committee.


Ivan Solis
Chairman


Kathleen Dart
Secretary