

ILLINOIS INTERNATIONAL PORT DISTRICT

Summary Record of Proceedings of the

REGULAR BOARD MEETING

November 17, 2023

The Regular meeting of the Board of Directors of the Illinois International Port District was held on Friday, November 17, 2023, at 3600 E. 95th Street, Chicago, Illinois.

Roll was called at approximately 9:35 am. The following Directors were present:

Mr. Solis	Present	Dr. Sriraj	via teleconference	Ms. Cassel	Present
Ms. McClendon	Present	Ms. Edwards	Present	Mr. Sullivan	Present
Mr. Wisniewski	Present	Ms. Rodriguez	Absent	Mr. Bowen	via teleconference

A quorum was present.

Chairman Solis requested a Motion to allow Director Bowen and Director Sriraj to attend the meeting via teleconference. The Motion was made by Mr. Sullivan, seconded by Ms. Cassel and the Motion passed unanimously.

Also present: Erik Varela, Executive Director, Maria Limonciello, IIPD, and Counsel Brad Smith, Neal and Leroy.

General public present: Mr. Michael Gurgone, the Gurgone Group.

REPORTS ON STANDING COMMITTEES

Leases and Agreements Committee Report – Items requiring action.

Adoption of Committee Minutes

Chairman Solis reported the Leases and Agreements Committee recommended the Board of Directors approve the Committee's October 20, 2023, meeting minutes and requested a Motion for approval. The Motion was made by Ms. Cassel and seconded by Ms. Edwards. The Motion passed unanimously.

Finance and Personnel Committee Report – Items requiring action

Adoption of Committee Minutes

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors approve the Committee's October 20, 2023, meeting minutes and requested a Motion for approval. The Motion was made by Ms. Cassel and seconded by Mr. Sullivan. The Motion passed unanimously.

Finance and Personnel Committee Report – Items requiring action (continued)

Adoption of Financial Reports

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors approve the October 2023 Financial Reports and requested a Motion to approve the October 2023 Financial Reports. The Motion was made by Mr. Sullivan and seconded by Ms. Edwards. The Motion passed unanimously.

RFP On-Call Engineering Services

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors approve the Executive Director and Counsel Smith to negotiate a one-year contract (to include extension options) for On-Call Engineering Services with Collins Engineering.

Chairman Solis requested a Motion for the Executive Director and Counsel Smith to negotiate a one-year contract (to include extension options) for On-Call Engineering Services with Collins Engineering. The Motion was made by Ms. Cassel, seconded by Mr. Sullivan, and the motion passed unanimously.

Emergency Road Paving – Butler Drive

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors provide approval to the Executive Director to move forward with Gallagher Asphalt to perform the emergency road repairs on Butler Drive.

Chairman Solis requested a Motion to have the Executive Director move forward with Gallagher Asphalt to perform the emergency road repairs on Butler Drive. The Motion was made by Mr. Sullivan, seconded by Ms. McClendon, and the motion passed unanimously.

Professional Service Agreement – Accounting Services

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors approve renewing the professional service agreement for accounting services with Raimondo Callahan & Associates for one year.

Chairman Solis requested a Motion, recommending the Board approve renewing the professional service agreement with Raimondo Callahan & Associates for one year at a cost not to exceed \$30,000 for the year. The Motion was made by Ms. Cassel, seconded by Mr. Sullivan, Mr. Solis abstained, and the motion passed.

Professional Service Agreement – Financial Services

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors approve a one-year professional service agreement for financial services with the Gurgone Group at a cost not to exceed \$20,000 for the year.

Chairman Solis requested a Motion, recommending the Board approve a one-year professional service agreement for financial services with the Gurgone Group at a cost not to exceed \$20,000 for the year. The Motion was made by Mr. Sullivan, seconded by Ms. Edwards, and the motion passed unanimously.

ADOPTION OF BOARD MINUTES

After review, Chairman Solis requested a Motion to approve the minutes from the October 20, 2023 Board of Directors meeting. The Motion was made by Mr. Sullivan and seconded by Ms. Cassel. The Motion passed unanimously.

OLD BUSINESS

None.

EXECUTIVE SESSION

Chairman Solis reported there were no Agenda items needed to be held in Executive Session.

NEW BUSINESS

None.

EXECUTIVE DIRECTOR REPORT

Executive Director Varela reported:

- The IIPD was not awarded a PIDP Grant. He will be attending a debriefing call on the PIDP grant awarding and why the IIPD was not included as an awardee.
- He has recently been interviewed by NPR, regarding the IIPD.
- He is looking at new grant opportunities in 2024.
- At the December meeting, he will be presenting a request to the Finance and Personnel Committee for a professional service agreement for the 2023 IIPD Audit.
- The renovations to the First Tee facility at Harborside have been completed.

PUBLIC COMMENT

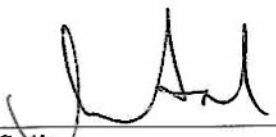
None.

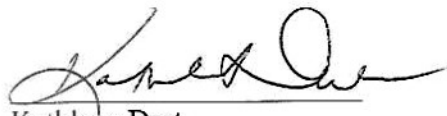
ADJOURNMENT

With no other business before the Board, Chairman Solis requested a Motion to adjourn. The Motion was made by Ms. Cassel and seconded by Mr. Sullivan. The Motion passed unanimously.

Next Scheduled Meeting

The next Board of Directors meeting, the Leases and Agreements Committee meeting, and the Finance and Personal Committee meeting will be held on Friday, December 15, 2023 at 3600 E. 95th Street, Chicago, Illinois. The Leases and Agreements Committee meeting will begin at 8:00 a.m., followed by the Finance and Personnel Committee. The Regular Board Meeting will follow the adjournment of the Finance and Personnel Committee.


Ivan Solis
Chairman


Kathleen Dart
Secretary