



# ADDITIONAL INFORMATION FORM

**APPLICANTS NAME:** \_\_\_\_\_

## **PERSONAL STATEMENT**

Please outline why you have chosen nursing as a career and describe the personal qualities and relevant aspects from your life experience which will enhance your application. Please include information on hobbies, interests and involvement in community activities e.g. sports groups, church, volunteer work etc. (Approximately 300 words).



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### PREVIOUS NURSING STUDY

Please indicate any other Nursing programme(s) you have previously enrolled in, at this Polytechnic or another educational facility. Include institute, name of programme and date.

### HEALTH

While health issues are not usually a barrier to acceptance into the programme, the following questions help us determine whether you have any health issues that may affect your ability to practice safely. As some health issues may make it difficult to manage clinical practice and/or full-time study, the Selection Committee may wish to discuss these with you to determine any support you may require if you are successful with your application.

Do you have any current or long-term physical health issues? YES NO (Please tick)  
If you answered yes, please provide details below:

Do you have any current or long term mental health issues? YES NO (Please tick)  
If you answered yes, please provide details below:

Do you have any drug or alcohol related problems or have you received treatment for either in the past?  
YES NO  (Please tick) If you answered yes, please provide details below:

Do you require regular or periodic treatment from medical/health practitioners?  
YES  NO  (Please tick) If you answered yes, please provide details below:

In the last five years, have you had any major illness requiring medication or other forms of treatment?  
YES NO  (Please tick) If you answered yes, please provide details below:

*Please note NorthTec may require you to undergo a medical examination by a Health Practitioner. The findings of this examination will be made available to the Selection Committee.*

## ADDITIONAL INFORMATION FORM

### **CONVICTIONS AGAINST THE LAW**

Have you ever been convicted of or facing charges for a criminal offence (apart from minor traffic infringements)?

YES  NO  (Please tick) If you answered yes, please provide details below:

While a conviction may not stop you from being accepted into the programme, please note that any conviction/s will be discussed at your interview.

Failure to disclose previous convictions when applying may jeopardise your enrolment into the programme.

If you are offered a place on the programme, you will be required to complete an "Authorisation to Disclose Information" form, which is forwarded to the Licensing & Vetting Centre of the New Zealand Police. Your acceptance will be conditional upon a satisfactory police check being received.

#### **What is Police Vetting?**

Vetting, as conducted by the Licensing & Vetting Service Centre, searches the Police database for any information held about the subject of the vet, not just convictions. Criminal conviction information is released in accordance with the Criminal Records (Clean Slate) Act 2004. Where a criminal record may be released, a printout is made of conviction history, location of the court, date of the offence, the offence itself, and the sentence imposed. Minor traffic infringements, such as parking tickets, are not on these printouts.

Where vetting indicates behaviour of a violent or sexual nature which has not, for whatever reason, resulted in a conviction, the Police may recommend that an individual does not have unsupervised access to children, young people or more vulnerable members of society.

#### **The Results of Vetting**

Once we have received the results of the Police Vetting, any concerns will be discussed with the student and the Programme Leader. If these concerns are of a serious nature, they could jeopardise the student's on going enrolment in the programme. The information supplied by the Police will be securely stored until such a time as it is no longer useful for the purpose it was obtained.

#### **Nursing Council Requirements**

The Nursing Council of New Zealand requires all candidates applying to be registered as a nurse to declare any court convictions. All candidates for registration must demonstrate they are fit to be a Registered Nurse. Nursing is a regulated profession governed by the Health Practitioners Competence Assurance Act 2003.

### **DECLARATION**

I understand that making a false statement is an offence under the Crimes Act 1961.

Pursuant to Principle 11(d) of the Privacy Act 1993, I agree to the disclosure and use of the information on this form by NorthTec to authorised bodies in response to requests under statutory authority.

I hereby declare that the information I have given above is true and correct, and that documentation provided are verified copies of genuine documents. No information that has been provided is incorrect. No information which could have a material bearing on my enrolment has been withheld. I understand that under the Privacy Act 1993, I have the right of access to all personal information held by the Polytechnic about me, and I also have the right to correct any information which is inaccurate. I have an obligation to advise the Polytechnic of any changes to the personal information I have provided when this occurs.

Full Name of Applicant \_\_\_\_\_ Signature

