

# PASSPORT TO EMPLOYMENT

## EDUCATION, JOB SKILLS TRAINING, WORKSHOPS

Follow the links below to register (if required) and to find out more information about the organization and programs

Reviewed Weekly For Integrity – Last Updated 03-25-2024



- [Dress for Success Workshop Wednesday - Managing Your Online Presence](#): Wednesday, March 27 / 10:30 am to 11:30 am - **Virtual**

Learn about social media and building an online presence, and how to use both to establish or build a career or business.

This is a one-hour workshop that is open to women who are looking for employment and want to accelerate their job search. Registration is FREE but RSVP is required – register using the link above to save your spot! And email [charli@indydfs.org](mailto:charli@indydfs.org) with any questions.

- [Dress for Success Money Monday Workshop - Budgeting](#): Monday, April 1 / 10:30 am to 11:30 am - **Virtual**  
Presented by Fifth Third Bank

Register using the link above to save your spot! And email [charli@indydfs.org](mailto:charli@indydfs.org) with any questions.

- [Dress for Success – LinkedIn Training In-Person Workshop](#): Monday, April 8 / 12:00 pm to 2:00 pm

Use the link above to register and email any questions to [charli@indydfs.org](mailto:charli@indydfs.org)

- [Dress for Success – Leadership Training In-Person Workshop](#): Monday, April 12 / 2:00 pm to 4:00 pm

Learn how to develop your leadership skills and grow as a leader, even without the title of a leader.

Use the link above to register and email any questions to [charli@indydfs.org](mailto:charli@indydfs.org)

- [Dress for Success Workshop Wednesday - Elevator Pitch & Networking](#): Wednesday, April 24 / 10:30 am to 11:30 am – **Virtual**

Use the link above to register and email any questions to [charli@indydfs.org](mailto:charli@indydfs.org)



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- **Career Discovery Workshop – May 20<sup>th</sup>, 21<sup>st</sup>, 23<sup>rd</sup> / 9:00 am to 12:00 pm**

WorkOne Anderson, 140 E 53<sup>rd</sup> St, Anderson, IN 46013. Contact a WorkOne Career Service Advisor at 765-642-4981

Facilitator: Mike Johnson

Finding and landing a new job has never been more challenging! This interactive workshop walks through practical exercises to build a solid foundation for effective career search. Key areas include self-assessment of key strengths, core skills and competencies; potential career focus/career shift possibilities; shaping key messages and “branding” toward resume, online profile, etc.; and networking strategy. You will learn and apply proven disciplines and best practices.

Duration: Led in three modules, which build on each other:

Module 1: Discovery Workshop (Mon) Module 2: Skills Workshop (Tue) Module 3: Career Strategy Workshop (Thu)

- Each module contains presentations, personal exercises, group interaction, and group coaching.
- Plan for homework/take-home exercises away from session time, after each module.

Outcomes:

- Strong Interest Inventory assessment report - Themes, Interests, Potential Occupations, Styles, and more
- Personal inventory of key interests, attributes; key strengths; key skills; successes; branding/“marketing”
- A copy of the noted book, *Survive and Thrive in Your Job Search*
- Strategy for your career search and Personal Action Plan

Signup: Space is limited! To sign up, please contact your WorkOne Career Service Advisor. Don't have one? To enroll with WorkOne, call the host office (see phone number above) or your nearest WorkOne office.

- **[P2E LinkedIn Workshop](#): Thursdays / 9:00 am - Virtual**

On Zoom: <https://us06web.zoom.us/j/2596356379?pwd=ZHMvcDY0U1J1Q3E4bUZuMnU5TkJKdz09>

Facilitator: Jeff Crane, [jcrane@esourcecoach.com](mailto:jcrane@esourcecoach.com)

Join this weekly Zoom workshop for hands-on learning about LinkedIn and how it can be a valuable tool in your job search.



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- [Aspin Training Programs](#) - Online

"The mission of ASPIN is to provide innovative educational programs, resource management, program development and network management in collaboration with all healthcare entities to address health disparities and whole health management." training, meaningful educational programs, and workforce development.

- [Eleven Fifty Academy](#) – Online

"Eleven Fifty Academy is a nonprofit dedicated to bridging the tech talent gap in Indiana. On the surface, Eleven Fifty Academy is an award-winning coding and cybersecurity bootcamp that teaches people the technical and essential skills to pivot careers rapidly. At our core, we are a nonprofit dedicated to helping people help themselves by reducing financial, situational, and traditional barriers to success. No matter who you are today, we work tirelessly to build bridges between where you stand and where you are going. Our team is dedicated to teaching beyond the tech. Eleven Fifty Academy is designed to help build confidence that you can choose this path, start a new career, work from home, take Saturdays off, have dinner with your family or simply check a box on your bucket list, all in 6 months or less. We are here to help you achieve your version of the dream career."

- [Hamilton East Public Library](#)

Use the link above to see their 'Calendar of Events' page, then choose the 'Computer classes' menu option for either the Fishers or the Noblesville library to access a calendar showing when the library is offering various computer classes.

- [Indiana Department of Workforce Development Website](#), [Indiana Department of Workforce Development on LinkedIn](#), [@IndianaDWD on Facebook](#), [@WorkforceIND on X](#)

Connecting people and employers through engagement, with continued transparency and accountability.

- [NextLevel Jobs Indiana](#)

Rapid Recovery for a Better Future is Indiana's people-focused initiative providing resources and support for Hoosiers affected by the pandemic to secure education, training, as well as skills and career coaching, and increasing access to quality jobs. The Rapid Recovery initiative also helps Hoosiers with finding a job, securing emergency aid, childcare, food assistance and more.



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- [Udemy Courses - Online](#)

Choose from thousands of online video courses in a variety of areas with new additions published every month!

- [Washington Township Schools Adult Education](#)

The main purpose of Washington Township Adult Education is to provide education, career training, and special interest classes to build the skill set, health, and wellness of the surrounding adult community.

The goal is to expand the economic interest of all adults by creating and reinforcing a strong academic foundation leading to training and post-secondary opportunities. Classes are structured to fit adult schedules and responsibilities by providing options for different times, days, locations, and distance learning to move more quickly through the curricula.

A large variety of classes and training are offered including English classes, CNA, Paraprofessional, Medical Interpreting Certification, Construction, MS Word, MS Excel, and many more.

- [WIN Career Readiness System](#)

Within the WIN Career Readiness System, employability, foundational, social skills and digital literacy skills are learned within the context of careers. This real-world focus helps define the personalized selection of coursework and credentials that lets employers know that learners have the skills to succeed in the workforce and further their training and education. WIN training is provided at no cost to job seekers, employers and training providers and is online so once you have received your access information email you can utilize all online features of WIN 24 hours a day.



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- [WorkOne Training & Workshop Sessions - Doughnut Counties](#) – Various Dates

Offices are open, serving customers in person, by appointment and virtually. Please contact your local WorkOne office for information regarding their training and/or workshop sessions available. You are highly encouraged to enroll with WorkOne for a range of resources, including their workshops and having a Career Advisor assigned to you.

Also, there is a Computer/Work Lab available on site at many WorkOne offices.

WorkOne Anderson: (765) 642-4981  
WorkOne Franklin: (317) 736-5531  
WorkOne Greenfield: (317) 462-7711  
WorkOne Lebanon: (765) 482-0160

WorkOne Noblesville: (317) 841-8194  
WorkOne Plainfield: (317) 838-9335  
WorkOne Shelbyville: (317) 392-3251

- [WorkOne Indy Adult Education & Career Training](#)

WorkOne partners with organizations throughout Central Indiana who offer adult basic education training and occupational skills training. You can further your education through English Language Learning (ELL) courses or through High School Equivalency (HSE) courses offered for free by local providers or go into occupational skills training and take one of the many Next Level Job training courses listed below.

Free training funds are available for eligible job seekers! Contact WorkOne Indy to schedule your appointment and see if you qualify today. Call (317) 798-0335 or email [questions@workoneindy.com](mailto:questions@workoneindy.com). For help with finishing your high school education or learning English, please use this [form](#).

- [WorkOne Indy Workshop Calendar - Events at WorkOne to Grow Your Career](#) – Monday thru Friday – Various Dates

Use the link above see workshops topics covered on which days of the week.

All workshops require registration. To register, call WorkOne Indy at 317-798-0335, ext. 1067 or email [questions@workoneindy.com](mailto:questions@workoneindy.com) with questions.