

### DECISION QUALITY FUNDAMENTALS

### BETTER DECISIONS ~ BETTER LIVES

- Seize Your Decision Power!
- A Good Decision Balances Head and Heart
- Decision Quality vs. Decision Outcomes
  - You can measure the quality of a decision regardless of the outcome

## GOING WITH THE FLOW THINK DECIDE CHOSEN RESPONSE CHOSEN CHOICES

### **HOW TO DECLARE DECISIONS WELL:**

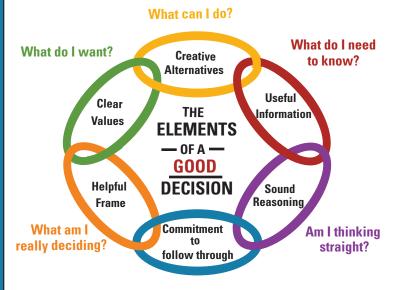
- Develop Foresight
  - Imagine the future impacts of your actions
- Be Aware of Your Decision Opportunities
- Choice is Empowerment

### WHAT INTERFERES WITH DECLARING DECISIONS:

- Not Enough Time
- Habitual Processes
- Lack of Awareness / Attention

# Apply a formal process [SIGNIFICANT] Use D.Q. Elements and ensure you avoid traps [IN THE MOMENT] Develop decision reflexes and initialize the steps

### A Decision is Only as Strong as the Weakest Link



Will I do it?

A good decision makes sense and feels right

### **EFFECTIVE PROCESS**

- Define an appropriate frame
- Do a quick pass through all the links
- Identify and strengthen the weakest links
- Check for bias and balance of head and heart
- Commit and follow through



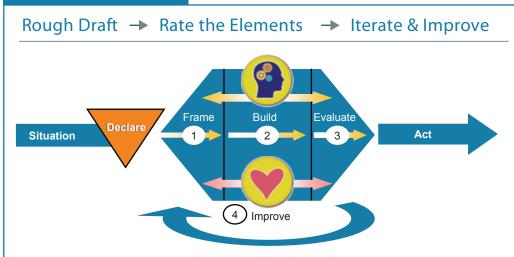
### **BEWARE: DECISION TRAPS**



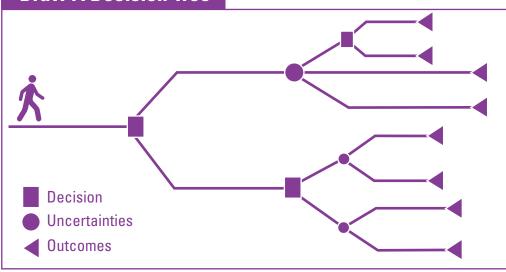
- Living on Auto-Pilot Seize your decision power
- Bandwagon Effect Determine your role in a decision
- Habitual Frame Use lists to check decision fitness
- Compromised Decision State HALT : hungry, angry, lonely, tired?
- Stuck in the Comfort Zone Balance your default decision style
- Ignoring Possible Outcomes HIP check: what could happen?
- **Procrastination** Establish internal/external deadlines
- Sunk Costs The past is past, focus on the future

### **HOW TO APPLY DQ**

### **Decision Process**



### **Draw A Decision Tree**



### PROBABILISTIC THINKING



### Smart Goals are

S SPECIFIC
M MEASURABLE
A ACTION-ORIENTED
R REALISTIC
T TIME SENSITIVE

### **FRAME**

- Purpose
- Perspective
- Scope

### **VALUES**

- Preferences
- Trade-offs
- Ethics

### **ALTERNATIVES**

- Brainstorm
- Create before you evaluate

### **INFORMATION**

- Reliable
- Relevant
- Recognizing Uncertainty

### **REASONING**

- Logical
- Consistent
- Makes Sense
- + Feels Right

### COMMITMENT

- Make Time
- Follow Through
- Set SMART Goals