

Statement of Home Office Expenses



Client Name _____

Tax Year _____

Home Address _____

Square footage of home used for office/workshop storage _____

Total square footage of home _____

% used for business purposes _____

Total Expenses

Electricity _____

Oil / Gas _____

House Insurance _____

Mortgage Interest _____

Property Taxes (full year) _____

Repairs & Maintenance – entire house (minor repairs only) _____

Repairs & Maintenance – specific to office space _____

Water / Garbage _____

Gardening / Landscaping _____

Strata Fees _____

Alarm / Security Services _____

Other: Rent (specify total or per month) _____

Other: _____

TOTAL: _____

Notes:

% used for business purposes normally determined on the basis of the ratio of space (square footage/meters) used for business purposes (office/workshop/storage) relative to the total space available. However, expenses incurred specific to the office/workshop/storage space can be claimed in full.