



Public Board of Directors Meeting

Coastal Academy Charter School, Inc. TK-12th Grade

Tuesday, December 8, 2020
1:30 PM – Transparency Workshop

3:30 PM – Board Meeting

<https://zoom.us/j/95382201581>

Call In Number: 408 638 0968

BOARD AGENDA

All agenda items apply to Coastal Academy. Detailed Board agenda information can be found on our website: <https://classicalacademy.com/board/>

#	Agenda Item	Presenter	Action Item
1	Open Meeting with Pledge of Allegiance	Mark Donar, Board President	
2	Student Voice: Update on Activities	Jessica Pate, ASB President at CAH	
3	Principal Voice: Campus Updates	Marcy Cashin & Samantha Bartrom	
4	Written / Oral Correspondence (2 minutes)		
5	Consent Agenda A. Review and Approval of Past Minutes i. Meeting of 9/8/2020 ii. Meeting of 9/24/2020 iii. Meeting of 9/29/2020 B. School Enrollment C. Oceanside Unified Annual Report	Mark Donar, Board President	Yes
New Business			
6	Treasurer's Report <ul style="list-style-type: none"> Financial Update 2019/2020 Audit 1st Interim Report LCP Parent Budget 	James Heath, CFO	Yes
7	Math Improvement Presentation	Dave Meyer, Chief Academic Officer	No
8	Enrollment Preferences Discussion	Cameron Curry, CEO	Yes
9	Cyber Security Plan Review and Adoption	Alfred Roebuck, Technology Director	Yes
10	School Reopening Update	Jalyn Hall, Chief Instructional Officer	No
11	Charter SELPA Participation Agreement	Cori Coffey, Director of Special Ed	Yes
12	Facility Update of Coastal Academy High	Russell Grant, CIO	No
13	Adjournment of Public Meeting Next Meeting: Tuesday, February 23, 2021 at Coastal Academy TK-8 Campus	Mark Donar, Board President	Yes



Board of Directors Meeting BOARD AGENDA

Public Meeting Adjourned – Closed Session to Convene

Executive Session (Closed Meeting) – 5:30 pm			
14	Coastal High Contract Update: Gov. Code § 4935(a)	Cameron Curry	Yes
15	Reports from Closed Session	Mark Donar, Board President	



COASTAL ACADEMY

BOARD OF DIRECTORS			
Date	September 8, 2020	Call to Order	5:45 pm
Board Members Present:	Mark Reardon, Patricia Huerta, Paul Donovan, Mark Donar, and Angie Mosteller		
Board Members Absent:	None		
Virtual Meeting Via Zoom:	All Attendees Listed		
Speakers Present:	Marcy Cashin, Samantha Bartrom, Cameron Curry, James Health, Sejal Majithia, Sonia Ryan, and Russell Grant		
Note taker:	Sonia Ryan		

September 8, 2020

1. Roll Call/Meeting Opening

- | | |
|---|---|
| <input checked="" type="checkbox"/> Mark Reardon | <input checked="" type="checkbox"/> Patricia Huerta |
| <input checked="" type="checkbox"/> Mark Donar | <input checked="" type="checkbox"/> Paul Donovan |
| <input checked="" type="checkbox"/> Angie Mosteller | |

Mark Reardon, Board President, lead the Board Members and audience with the Pledge of Allegiance.

2. Employee Activities

Principal's Voice:

Marcy Cashin, Principal for Coastal Academy, noted Coastal Academy TK-8 started the year with a 45%+ growth in enrollment. They faced many challenges but also got to welcome and meet the needs of many new families. Hired 11 new Education Specialists to accommodate the families, ordering curriculum, and keeping above water with processing so many students.

Extremely proud of how the team has RISEN to the occasion and learned Zoom and other online resources to still meet the needs and engage students for a personal connection. In awe of our teachers! Seeing the challenge, especially with K-1 students.

Team emotions are high and coping abilities run the spectrum. The main challenges are uncertainty about the future, the need for distance learning tools, and training.

Samantha Bartrom, Principal for Coastal Academy High (CAH):

Student Voice: Torie Calderon is working on student club rush, spirit events, and future athletics.



COASTAL ACADEMY

Had our welcome back all team meeting on Monday, August 10th, 2020, at The Fields Church. Launched this year's CAH theme of "Crossing the Line" and our organizational theme of RISE. Felt very lucky to have Cameron speak LIVE at this event.

Gear Up Days were August 17th and 18th. New Student Orientation was August 19th for 9th and transfer students. Almost 150 students in the same Zoom! Put new students in breakout rooms within 5 minutes.

Program enhancements for the Fall: 1) Increased consistency on Schoology, 2) Weekly overview for each class, 3) Stingray Genius Support Bar, and 4) Principal's Parent Learning Institute. Distance Learning Schedule: Monday: Monday Advisory, Office Hours, and Mentor Advisory; Tuesday/Thursday: Synchronous learning all day; Wednesday/Friday: Asynchronous, smaller workshops, and interventions, department check ins and collaborative meetings with the SPED Team. Student engagement is at an all-time high! AP classes have doubled.

The CAH team continues to grow through adversity. They are tired. Some of our parents are teachers in other districts. There is lots of anxiety, but Cameron has been our mental health support.

3. Correspondence

Written: None Presented

Oral: None Presented

4. Consent Agenda

Motion	Moved	Second	Vote	Passed	Denied
A. Review and Approval of Past Minutes - 7/21/2020 B. Review and Approval of Report from Closed Session – 8/19/2020 C. School Enrollment D. Elective Spending Policy E. Check Writing Authority Policy	Angie	Mark D.	5-0	✓	

☒ Mark Reardon
☒ Mark Donar
☒ Patty Huerta

☒ Angie Mosteller
☒ Paul Donovan



COASTAL ACADEMY

New Business

5. Treasurer's Report

James Heath, CFO, provided a financial update. The Classical Academies started the 2020/2021 school year with an approved budget to serve 4,790 students Kindergarten through 12th grade, with a planned revenue (Net of SPED contribution) of \$41.9 million.

The California Legislature capped enrollment at P2 FY 19/20 level. Budget revenue will be presented at our next meeting, with our P1 FY 20/21 Budget update. Therefore, we are presenting enrollment from our P2 submittal vs. where we are currently with enrollment:

	<u>Funding Cap for Enrollment to P2</u>	<u>Current Enrollemnt as of 9/1/20</u>
TCA Bear Valley	1078	1492
CAMS	280	290
CAHS - S	865	922
CAHS - PL	383	426
VISTA	525	714
COASTAL K-8	1148	1556
COASTAL HIGH	<u>410</u>	<u>475</u>
	4689	5875

Motion	Moved	Second	Vote	Passed	Denied
Motion to accept the Financial update as presented.	Patty	Paul	5-0	✓	

☒ Mark Reardon
☒ Mark Donar
☒ Patty Huerta

☒ Angie Mosteller
☒ Paul Donovan

6. Learning Continuity Plan Presentation

Dr. Stacey Perez, CAHS-PL Principal, Learning Continuity Plan. Senate Bill 98 established that the Local Control and Accountability Plan (LCAP) and an annual update to the LCAP are not required for the 2020–21 school year and that the California Department of Education (CDE) shall not publish the California School Dashboard in December 2020 based on performance data on the state and local indicators. SB 98 supersedes the requirement to develop and adopt an LCAP by December 15, 2020.



COASTAL ACADEMY

The Learning Continuity and Attendance Plan (Learning Continuity Plan) is a part of the overall budget package for K-12 that seeks to address funding stability for schools while providing information at the local educational agency (LEA) level for how student learning continuity will be addressed during the COVID-19 crisis in the 2020–21 school year.

The Learning Continuity Plan is intended to balance the needs of all stakeholders, including educators, parents, students, and community members, while both streamlining engagement and condensing several preexisting plans. In particular, it was important to combine (1) the intent behind Executive Order N-56-20, published in April 2020, which envisioned an off cycle Local Control and Accountability Plan (LCAP) due December 15th, and (2) the ongoing need for LEAs to formally plan to return to school in the midst of the uncertainty and of COVID-19, without requiring two plans. The Learning Continuity Plan replaces the LCAP for the 2020–21 school year.

The Learning Continuity Plan adoption timeline of September 30, 2020, is intended to ensure the Learning Continuity Plan is completed in the beginning of the 2020–21 school year. Additionally, the timeline is intended to allow for communication of decisions that will guide how instruction will occur during the 2020–21 school year. This includes in-person instruction, according to health guidance, and Distance Learning, while providing critical opportunities for stakeholder engagement. Prior to its adoption, the Learning Continuity Plan shall be presented at a public hearing of the governing board/body of the LEA for review and comment by members of the public. The agenda for the public hearing shall be posted at least 72 hours before the public hearing and shall include the location where the Learning Continuity Plan will be available for public inspection. Additionally, the governing board must provide options for remote participation in the public hearings and the public meeting in which the Learning Continuity Plan is adopted.

Requesting the Board of Directors hold a Public Hearing on 9/24, at 11:30 am, and meet again to approve the LCP on 9/29, at 3:30 pm.

Information only.

7. Workplace Survey Results Presentation

Mark Kalpakgian, COO, presented the Workplace Survey results for The Classical Academies. 456 employees were invited to take the survey and 90% responded, which is a record! Satisfaction rates for The Classical Academies were in the 94th percentile compared to similar schools.

Information only.

8. JumpStart Parent Education Conference Update

Sonia Ryan, Director of Administration, shared the first virtual JumpStart Parent Education Conference details and parent feedback. Parents said the Keynote: *UnSelfie*:



COASTAL ACADEMY

Why Empathetic Kids Succeed in Our All-About-Me World, by Michelle Borba, was inspiring and timely. A record of 1,825 registered for the conference. Parents loved having a virtual option and the flexibility to view the keynote talk and all 34 breakout sessions more than once.

Information only.

9. Board Governance

Mark Kalpakgian shared the updated Conflict of Interest Code to be approved by the Board of Directors.

Motion	Moved	Second	Vote	Passed	Denied
Motion to accept the new Form 700 Conflict of Interest Code as presented.	Angie	Patty	5-0	✓	

☒ Mark Reardon
☒ Mark Donar
☒ Patty Huerta

☒ Angie Mosteller
☒ Paul Donovan

10. Coastal High Development Update

Russell Grant, Chief Operations Officer, gave the Board of Directors an update on the Coastal Academy High/Future 9-12 campus, which included the following:

1. 3rd plan submittal submitted to the City of Oceanside this week. Plan submittal includes the following:

- Responds to comments from the City on the second plan submittal. Majority of comments were around ENGINEERING/STORMWATER/FIRE/LANDSCAPE/TRAFFIC/WATER UTILITIES. (17 pages of comments)
- Contains updates based on modified site plan, which includes changes to parking primarily. Parking structure was removed and additional parking was added on southeast corner of the property.

2. California Environmental Quality Act (CEQA) – Two paths forward, MND or EIR. MND not as intensive, nine months to complete and cheaper. EIR is much more intensive, 18 months, and double the cost of MND. City of Oceanside will determine the path forward based on project dynamics and results from previous studies. Should have an answer before 9/11/20. MND = Mitigated Negative Declaration, EIR = Environmental Impact Report.

Best case scenario, the new CAH site will open in 2023.

Information only.



COASTAL ACADEMY

11. Reopening Planning with COVID 19

Sejal Majithia, Director of Compliance, shared reopening plans with COVID-19. To give families and employees stability in these uncertain times, an announcement was made that the school year would start with Distance Learning, with plans to evaluate reopening in October. The District is off the San Diego County watchlist with schools given the green light to reopen under State guidelines and under Covid-19 Industry Guidance for Schools and School-based programs.

School site classified teams are in full force and many teachers have chosen to return to the classroom to deliver virtual lessons. There have been tests on how long it takes to do a symptom check and take a temperature at entry and whether hallway traffic flow plan will work. Operational framework has been determined on what needs to happen before and during the reopening and a plan is in place should it be necessary to close campuses again. All of this data will be shared with all employees 9/16/2020, and there will be a follow up survey sent to employees. A survey will also go to parents in a few weeks to determine the number of students returning in order to plan accordingly.

Information only.

12. Board Governance

Cameron Curry, CEO, requested the Board of Directors nominate and appoint Board Member positions for the new school year, which will go into effect 12/8/2020.

Cameron also discussed Brown Act and Governance Training and an updated Corporation Bylaws document to realign with organization updates and current legislation.

The Brown Act and Governance training will be held prior to the normally scheduled TCA Board of Directors meeting on December 8th, at CAHS, 207 E. Pennsylvania Avenue, in Escondido.

Motion	Moved	Second	Vote	Passed	Denied
Motion to appoint Mark Donar as President of the CA Board of Directors.	Mark R.	Paul	4-0	✓	

☒ Mark Reardon
☒ Patty Huerta

☒ Angie Mosteller
☒ Paul Donovan

Mark Donar - Abstained



COASTAL ACADEMY

Motion	Moved	Second	Vote	Passed	Denied
Motion to appoint Angie Mosteller as Treasurer of the CA Board of Directors.	Mark R.	Mark D.	4-0	✓	

☒ Mark Reardon
☒ Paul Donovan

☒ Mark Donar
☒ Patty Huerta

Angie Mosteller - Abstained

Motion	Moved	Second	Vote	Passed	Denied
Motion to appoint Patty Huerta as Secretary of the CA Board of Directors.	Mark R.	Mark D.	4-0	✓	

☒ Mark Reardon
☒ Mark Donar

☒ Angie Mosteller
☒ Paul Donovan

Patty Huerta - Abstained

Motion	Moved	Second	Vote	Passed	Denied
Motion to appoint Paul Donovan to the Member at Large position of the CA Board of Directors.	Mark R.	Mark D.	4-0	✓	

☒ Mark Reardon
☒ Mark Donar

☒ Angie Mosteller
☒ Patty Huerta

Paul Donovan - Abstained

Motion	Moved	Second	Vote	Passed	Denied
Motion to appoint Mark R. as the Member at Large position of the CA Board of Directors.	Paul	Mark D.	4-0	✓	

☒ Patty Huerta
☒ Mark Donar

☒ Angie Mosteller
☒ Paul Donovan



COASTAL ACADEMY

Mark Reardon - Abstained

Adjournment

Meeting Adjourned at 6:16 pm.

Next regularly scheduled meeting is Tuesday, December 8, 2020, at Classical Academy High School.

Report from Closed Session

The Board reviewed and discussed the CEO's annual performance, gave positive feedback, and granted a 7% increase in compensation. This moves the annual salary from \$250,000 to \$267,500.

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of Coastal Academy, a California nonprofit public benefit corporation; that these minutes, consisting of eight (8) pages are the minutes of the meeting of the Board of Directors held on September 8, 2020.

Secretary

Date



COASTAL ACADEMY

BOARD OF DIRECTORS			
Date	September 24, 2020	Call to Order	11:41 am
Board Members Present:	Mark Reardon, Patricia Huerta, Paul Donovan, Mark Donar, and Angie Mosteller		
Board Members Absent:	None		
Virtual Meeting Via Zoom:	All Attendees Listed		
Speakers Present:	Cameron Curry and Dr. Stacey Perez		
Note taker:	Mark Kalpakgian		

September 24, 2020

1. Roll Call/Meeting Opening

- | | |
|---|---|
| <input checked="" type="checkbox"/> Mark Reardon | <input checked="" type="checkbox"/> Patricia Huerta |
| <input checked="" type="checkbox"/> Mark Donar | <input checked="" type="checkbox"/> Paul Donovan |
| <input checked="" type="checkbox"/> Angie Mosteller | |

Mark Donar, Board President, lead the Board Members and audience with the Pledge of Allegiance.

New Business

2. Public Hearing on the Learning Continuity Plan

The following LCP Review, Discussion, and Adoption details were included in The Academies News on 9/21/2020:

As part of the overall state budget package for K-12 education, the LCP addresses funding stability for schools while providing information at the local level for how student learning continuity will be addressed during the COVID-19 crisis in the 2020–2021 school year.

Dr. Stacey Perez, Principal for Classical Academy High School Personalized Learning, shared one parent comment from:

- 1) Coastal Academy and Coastal Academy High

Meeting Adjourned at 11:45 am.

Next regularly scheduled meeting is Tuesday, December 8, 2020, at Classical Academy High School.



COASTAL ACADEMY

BOARD OF DIRECTORS			
Date	September 29, 2020	Call to Order	3:34 pm
Board Members Present:	Mark Reardon, Patricia Huerta, Paul Donovan, Mark Donar, and Angie Mosteller		
Board Members Absent:	None		
Virtual Meeting Via Zoom:	All Attendees Listed		
Speakers Present:	Cameron Curry, Dr. Stacey Perez, and Cori Coffey		
Note taker:	Sonia Ryan		

September 29, 2020

1. Roll Call/Meeting Opening

<input checked="" type="checkbox"/> Mark Reardon	<input checked="" type="checkbox"/> Patricia Huerta
<input checked="" type="checkbox"/> Mark Donar	<input checked="" type="checkbox"/> Paul Donovan
<input checked="" type="checkbox"/> Angie Mosteller	

Mark Donar, Board President, lead the Board Members and audience with the Pledge of Allegiance.

2. Consent Agenda

Motion	Moved	Second	Vote	Passed	Denied
Approve the Special Education Credential Waiver, as presented by Cori Coffey, Director of Special Education.	Paul	Patty.	5-0	✓	

<input checked="" type="checkbox"/> Mark Reardon	<input checked="" type="checkbox"/> Angie Mosteller
<input checked="" type="checkbox"/> Mark Donar	<input checked="" type="checkbox"/> Paul Donovan
<input checked="" type="checkbox"/> Patty Huerta	



COASTAL ACADEMY

Old Business

3. Learning Continuity Plan Approval

Motion	Moved	Second	Vote	Passed	Denied
Accept the LCP as presented by Dr. Stacey Perez, Principal, CAHS-PL.	Mark R.	Paul	5-0	✓	

☒ Mark Reardon
☒ Mark Donar
☒ Patty Huerta

☒ Angie Mosteller
☒ Paul Donovan

Meeting Adjourned at 3:37 pm.

Next regularly scheduled meeting is Tuesday, December 8, 2020, at Classical Academy High School.



Coastal Academy Charter School, Inc. Enrollment Report December 2020

Grades	Coastal	Coastal HS
TK	30	0
K	135	0
1	165	0
2	161	0
3	165	0
4	160	0
5	163	0
6	174	0
7	162	0
8	165	0
9	0	130
10	0	143
11	0	107
12	0	79
Total	1,480	459
Adopted Budget	1,140	475
Variance	340	-16

Total: 1,939

Budget: 1,615

Variance: 324



Annual Update – Fall of 2020

Oceanside Unified School District

This report provides details for the 2019/2020 school year for Coastal Academy, our 18th year of operation. As a charter public school, our complete program is independent study, and we personalize the academic program for each of our TK-12th grade students. The State Department of Education also refers to these schools as “non-classroom-based”, although a large majority of these 300+ schools statewide do use facilities to provide instruction to students weekly as part of their academic, social, and emotional programming.

Independent study provides the flexibility our family’s desire, and the personalized approach allows students to thrive academically, socially, and emotionally. This programming format has also become a highly valued commodity within educational circles as the pandemic disrupted public education. Families have clamored to these flexible programs, and enrollment statewide has grown within these schools and organizations.

On-campus programming is optional, however greatly favored by students and their parents. Students are assigned work by a credentialed teacher and only receive credit for work completed. After credentialed teachers evaluate completed assigned work, our ADA reporting is done. This places a time value on completed work as credentialed teachers hold students accountable for learning. Where traditional schools are paid for having students in a seat, independent study schools are only paid when student learning is verified, tracked, and reported.

Student Population: (CBEDS 2019-2020)

Coastal Academy: TK-12

Coastal Academy TK-12 (By Race)

• African American:	5.2%
• Asian:	2.7%
• Filipino	2.8%
• American Indian or Alaskan Native:	0.3%
• Hispanic or Latino:	6.6%
• Other Pacific Islander:	1%
• White:	78.5%
• Other:	2.9% (Decline to state)

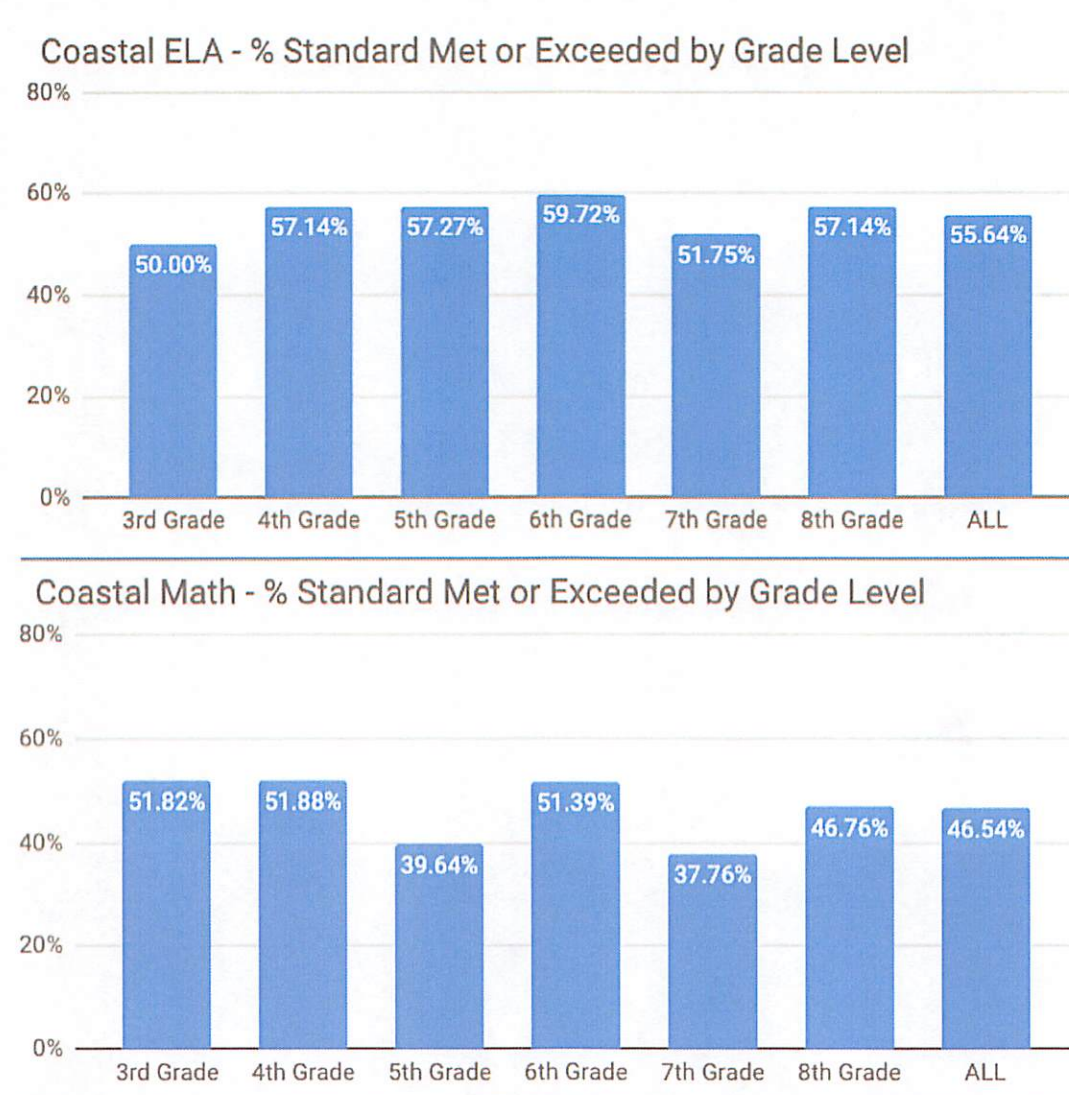
Coastal Academy TK-12 (By Ethnicity)

• Hispanic:	21.3%
• Not Hispanic:	78.7%

State CAASPP Reports:

We are pleased to share the results from state testing with Coastal Academy and Coastal Academy High School with the following charts and information. However, due to COVID-19 and the inability to access state assessments last spring, the spring 2019 Smarter Balanced (SBAC) assessment results are still the most recent scores that we have available. Coastal Academy & Coastal Academy High School are currently engaged in assessing students using both internal and external assessments to gauge student achievement and inform student learning needs.

Coastal Academy, Spring 2019 SBAC Results:



Coastal Academy 2019 SBAC Result Comparisons (*Grades 3-8*)

ELA -- % Met or Exceeded		MATH -- % Met or Exceeded	
ELA	2019	MATH	2019
Coastal 3-8	56%	Coastal 3-8	47%
SD County 3-8	56%	SD County 3-8	47%
CA Statewide 3-8	50%	CA Statewide 3-8	41%
Oceanside USD 3-8	45%	Oceanside USD 3-8	38%

Coastal Academy High School Spring 2019 SBAC Results:

Percentage of students who Met or Exceeded proficiency in these areas:

English Language Arts: 73.47%
 Mathematics: 35.56%

Coastal Academy, 2019 SBAC Result Comparisons (*High Schools*):

ELA -- % Met or Exceeded		MATH -- % Met or Exceeded	
ELA	2019	MATH	2019
Coastal Academy HS	73%	Coastal Academy HS	36%
SD County	60%	SD County	35%
CA Statewide	57%	CA Statewide	32%
Oceanside USD	49%	Oceanside USD	25%

Special Education and Enrollment:

Since 2012, Coastal Academy has an operating agreement with the *El Dorado Charter School SELPA* and Special Education services and support. This relationship has served the charter school student needs well, and we are pleased to see the inclusion of these students in our classrooms, programs, and activities that strengthen our community. We have an 11.6% ratio of students with IEPs (177 students)

Special Education Student Support Team:

Special Education Teachers (8), Speech/Language Pathologist (2), Speech/Language Pathologist Assistant (2), School Psychologists (2), Occupational Therapist, Adapted Physical Education Specialist, Teacher of Visual Impairment, Orientation and Mobility Specialist, Hard of Hearing Specialist, School Nurse, Special Education Student Aides (part-time: 10 or FTE 3.5) Program Specialists (1.5) and a Director of Special Education funded through El Dorado SELPA.

Finance Update:

2018-2019 Operating Unaudited Actuals

- Total Actual Revenues: \$ 15,283,401
- Total Actual Expenditures: \$ 15,019,539
- Total Actual Reserves: \$ 8,096,585 Unrestricted

Reserves:

- With Donor Restrictions (other) \$ 16,158.00
- Undesignated & Unrestricted Reserves: \$ 2,096,585
- Facility Reserves: \$ 6,000,000
- Multi-Tiered System of Support Grant \$ 8,682
- Total Reserves \$ 8,121,415

All “clean” audits with no findings or recommendations in 17 years of business.

Instructional and Support Team:

Number of teachers: 102 Credentialed
Number of Classified Support: 69

- **Credentialed team Demographics**

- Asian: 3%
- Hispanic: 13%
- White: 83%
- Other Pacific Islander: 1%

- **Support Team Demographics**

- Black/African American: 2%
- Filipino: 1%
- American Indian or Alaska Native: 3%
- Hispanic: 18%
- White: 76%

Student Support Services:

Along with our Special Education resources and support, we employ an Intervention Coordinator, 4 full-time literacy specialists, 2 full-time math specialists, a 21st Century Skills specialist, an art specialist, a music specialist, and a school counselor serving all K-8 students on campus.

At the high school (9-12), every teacher is credentialed in content-specific areas to provide one-on-one support. Additionally, there is an on-campus Academic Counselor, school counselor, and

school psychologist serving all high school students. The high school also has a 1:1 mentoring program to ensure each student has an adult champion present to support and guide them through their high school experience.

Facilities:

We are currently occupying two campus locations that serve our elementary and high school students. Both sites are in the Ocean Ranch area, and we credit our program, format, and professionalism for the decades of positive comments and relationships we have formed with our business neighbors in the area.

Coastal Academy, TK – 8th Grade Campus

Our campus contains 22 classrooms, school offices, library, Special Education team, site counselor, team lounge, teacher workroom, office spaces for teachers to meet with families that personalize learning five days per week, K-2 playground, 3-8 playground, and a separate multi-purpose room adjacent to the large quad and playfield.

Coastal Academy, 9-12 Grade Campus

Coastal Academy High School campus includes 21 classrooms (4 are Special Education), 13 offices (3 for Special Education), study hall, culinary arts kitchen, state of the art digital arts classroom, art studio, and covered lunch area.

Future Coastal Academy High School Campus:

We have communicated with OUSD for the past few years about our future high school campus planned for the Ocean Ranch area. Once completed, this will trigger our current high school campus to be closed. At this time, we only want two campus locations in Oceanside, as delineated in our charter document.

As part of our current plan, we will have 7th and 8th graders at this site and make those final determinations as funding, construction, and permitting are completed. At the writing of this report, we are close to purchasing the property as final negotiations are settled. As progress on the project proceeds, we will continue to provide updates to OUSD so that our work is elevated and information is readily available.

Class Size:

- 20:1 TK through 6th grade when on campus
- 25:1 7th and 8th grade when on campus
- 25:1 9th -12th grade when on campus

TK-8th Grade Accomplishments and Success for 2019/2020

- Strengthened our systems approach to student learning by sharpening our Multi-tiered System Support (MTSS) and Professional Learning Communities (PLCs) to boost academic achievement.
- Additional resources for intervention for all students, but specifically targeted for our C Track community, reaching them with small group intervention, online check-in, and support at all tiers, and enhanced "What I Need" (WIN) Intervention.
- Offered student choice for M Track, 7/8th grade, electives resulting in increased student engagement and voice.
- Positive impact on social, emotional learning using community circles and restorative practices to resolve conflicts and to do "check-ins" to create a positive culture. On-campus campaigns to increase kindness, acceptance, and the teaching of the Eight Keys of Excellence.
- Three first-place awards in the Greater San Diego Science Fair, Awards: 1st place- Qualified for California State Science fair and Broadcom Masters, as well as receiving two Professional Society Awards- Women Engineers and American Society of Materials International.
- Impacted our community by supporting our local environment with multiple beach cleanups, cleared invasive species at Agua Hedionda Lagoon, planted 1700+ plants on the Rancho La Costa Preserve for grassland restoration, and participated in service projects at a local farm. Our students also served our community organizations such as Bread for Life, Stand Up for Kids, and the Leukemia & Lymphoma Society. Students regularly create cards of appreciation for our local first responders and create care bags for the homeless.
- Successfully navigated a schoolwide evacuation during a flood caused by a student damaging a fire sprinkler and immediately launched into distance learning until an alternative site was found. Ensured minimal disruption to student learning during the 4 weeks of school restoration.
- Pivoted to distance learning in March and continued to offer a robust distance learning program utilizing our LMS Schoology and offering intervention and special education services remotely. 95% of families reporting satisfaction with the level of engagement offered by their teacher.

9th - 12th Grade Accomplishments and Success for 2019/2020

- Expanded programming included newly approved A-G courses such as Culinary Arts, Video Production, Guitar & Photography. Expanded Honors and AP options to include Honors Math 2 &3, Honors Chemistry, American Sign Language 3, AP English Language, AP English Literature, AP World History, AP U.S History, AP Calculus, and AP Psychology.
- The intentional curricular shift to Illustrative Mathematics to continue schoolwide improvement and achievement efforts, specifically in mathematics.
- Launched schoolwide Professional Learning Communities (PLCs) to improve educator skills and capacity to achieve a high learning level for all students. Teacher teams met biweekly and analyzed student data to make informed decisions on curricular design and assessment designs.
- High school students were accepted to a variety of universities and colleges. Examples include Grand Canyon University, the University Of the Pacific, University of Tennessee, Vanguard University, the University of the Pacific, Seattle Pacific University, Azusa Pacific University, Whittier College, and New England College.
- CAH Stingray Strong Athletics Program expanded its width and breadth of team offerings with Boys & Girls Wrestling & Surf teams. Notably, the CAH Varsity Girls Soccer team made CAH history by going 7-1-2 in league play and becoming the 2020 Patriot League Champions. The Wrestling team made it to the CIF San Diego Section Championship and State Qualifiers. The CAH Mock Trial Team was competitive at the annual competition at the San Diego Courthouse and left the award of Outstanding Character Witness.
- Seamlessly transitioned to distance learning on March 13th, 2020, and continued to offer rigorous, A-G programming. Distance learning programming featured "Mentoring Mondays" and a virtual Stingray Genius Bar support room designed to provide real-time, efficient student/parent support. Achieved an overall 94% student engagement rate during the Spring semester distance learning period.

With each of our annual reports, we reflect on the success, challenges, and opportunities we have had this past year to honor our responsibilities and obligation to the students and families served. Coastal Academy has grown substantially since its humble beginning in 2003 and now is a known high-quality organization. What has remained unchanged is the commitment shared by our team to make great things happen for students daily in our care. We know that through our programs, events, and activities, we are helping to meet the community's needs. Our reputation, outcomes, and success help the district meet students' academic needs under the banner of great public education.

We invite Board of Trustee members, Superintendent, or their designees, to spend time in our classrooms, attend our events, and interact in our charter public school community. Our greatness is reflected through the work we accomplish daily on behalf of students, their families for the community's benefit. Please reach out as we welcome and value the relationship with Oceanside Unified School District at Coastal Academy.

On behalf of our Board of Directors, leadership, and my inspirational team of educators, thank you for another great year of learning, leading, and loving students and their families at Coastal Academy.

Be Bold, Kind, and Grateful


Cameron Curry
Chief Executive Officer

CC: Dr. Julie Vitale, Superintendent
Coastal Academy Board of Education
Dr. Richard Lawrence
Dr. Mercedes Lovie
File

K-8 Mathematics Improvement Plan

School Board Presentation

12/08/2020



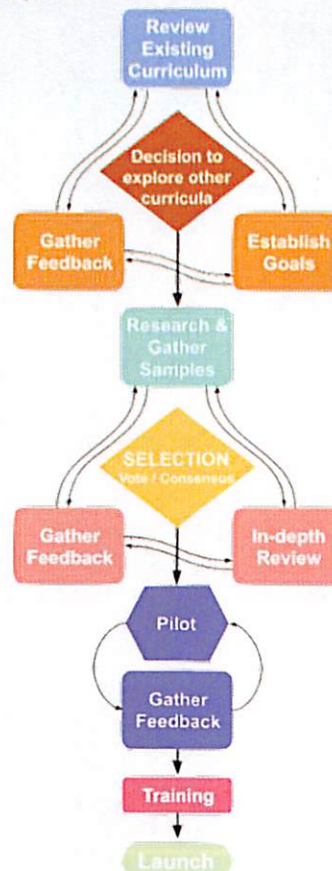
Curriculum Selection Process

A Systematic Approach

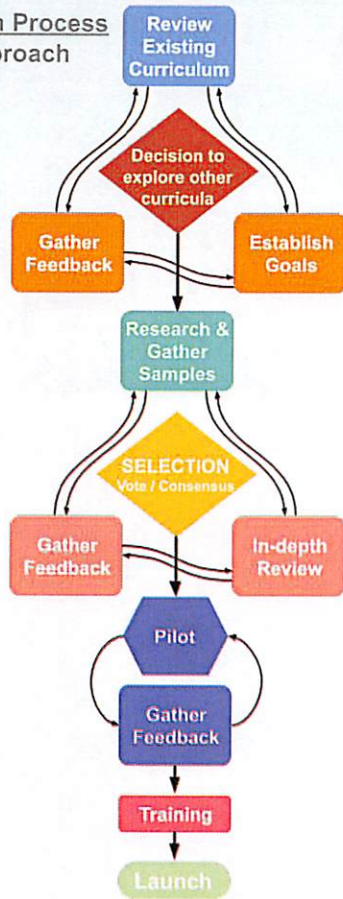
Curriculum Selection Process
A Systematic Approach



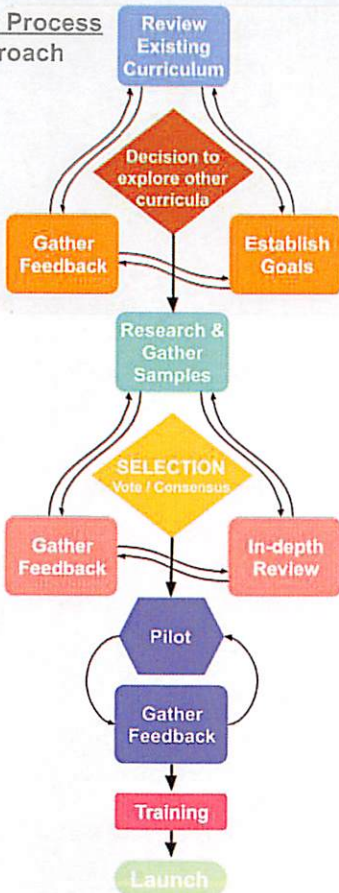
Curriculum Selection Process
A Systematic Approach



Curriculum Selection Process A Systematic Approach



Curriculum Selection Process A Systematic Approach



Starting in the spring of 2019 the team conducted several meetings to gather feedback from teachers and families about the Progress In Mathematics (Sadlier) curriculum.

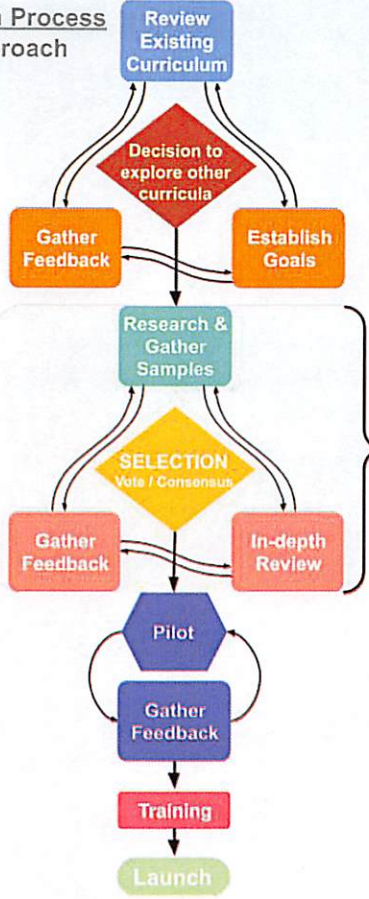
Goals were identified to ensure that the TCA Mathematics Curriculum would:

- Improve our students' ability to Think – Communicate – Achieve
- Be standards driven and research based
- Provide students, families, and teachers with the supports necessary to enjoy mathematical success

Compared the teacher/family feedback in regards to the Progress In Mathematics curriculum to our goals and weighed the choice between making a new purchase and providing additional supports/resources to the Progress In Mathematics curriculum.

The decision was made to purchase a new curriculum.

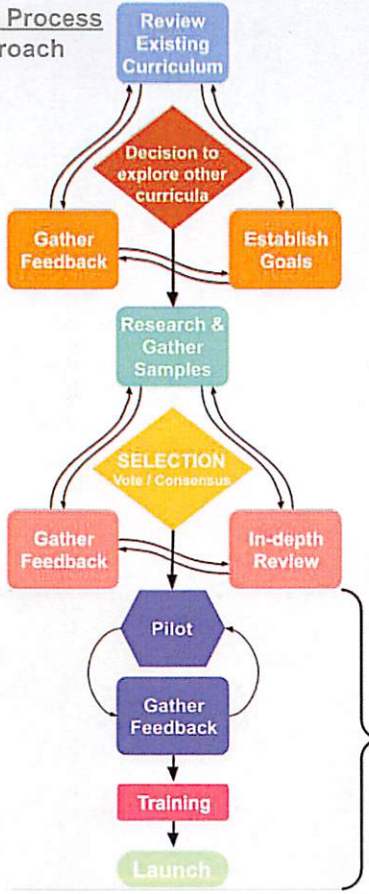
Curriculum Selection Process
A Systematic Approach



Research & Gather Samples:

- Researched curriculum review sites.
- Requested samples from a variety of publishers
- Rejected any curriculum clearly not meeting our stated goals and/or the concerns voiced by teachers and families.
- Performed an in-depth evaluation of 7 different curricula across 14 different quality criteria.
- Brought samples of 5 curricula to school sites for A/B teacher, ES, and specialist review.
- Brought in representatives from publishers to provide teachers, specialists, and ES's with an overview of the program
- Informally piloted one of the popular options
- Narrowed our search to two high quality programs that satisfied all of the issues brought forth about Progress In Mathematics as well as meeting our stated mathematical goals.
- During the spring of 2020, grade span teacher teams and ESs met to provide detailed feedback in order to decide between our top two candidates.
- A clear consensus emerged that Into Math would be the best curriculum to improve our students' mathematical outcomes while also featuring a high degree of usability for our unique program offerings.

Curriculum Selection Process
A Systematic Approach



Pilot:

- Targeted approach to gather feedback from all stakeholders
- Learn from and respond to feedback as we support our pilot participants and anticipate needs of students, families, and teachers moving forward

2020-2021 school year

- Grades k - 4 pilot
- 6 C-track families, 2 at each site
- 8 A/B teachers, Bear Valley, Vista, and Coastal all represented
- Each of the grades k - 4 represented
- Spring 2021 teacher and family training provided

2021-2022 school year

- Grades K-4 live across the organization
- Grades 5 - 8 pilot
- Spring 2022 teacher and family training provided

2022-2023 school year

- Grades k-8 live across the organization

Training:

- Spring 2021 teacher & family training provided (K-4)
- Spring 2022 teacher & family training provided (5-8)

Launch:


- 2021-22: Go Live with K - 4
- 2022-23: Go Live with 5 - 8



Pilot, Training, & Rollout

A Systematic Approach

► Into Math Pilot and Rollout

- Fall 2020 Pilot
 - Spring 2021 Training
 - 2021-2022 School Year
 - Roll out and pilot
- 

▶ Status of Fall 2020 Pilot

- ▶ The Classical Academy Bear Valley:
 - ▷ A/B – Kindergarten and 2nd Grade
 - ▷ C – 2 families; 1st, 2nd, and 3rd grade
- ▶ Coastal Academy:
 - ▷ A/B – 1st Grade
 - ▷ C – 2 families; 2nd and 4th grade
- ▶ The Classical Academy Vista:
 - ▷ A/B – 4th Grade
 - ▷ C – 2 families; 4th grade
- ▶ Gathering and responding to feedback
- ▶ Positive (but not perfect) reviews from teachers and families
- ▶ Actionable input

▶ Spring 2021 Training

- ▶ Two teacher dates
- ▶ Multiple family options: in person multiple dates, recordings, zoom
- ▶ Jumpstart

2020-2021 School Year:

- ▶ Pilot K- 4
 - ▶ All sites and tracks represented

2021-2022 School Year:

- ▶ Full launch: K - 4
 - ▶ All sites and tracks
- ▶ Pilot: 5 - 8
 - ▶ All sites and tracks represented

*To keep up to date on the math improvement plan visit this Google Site:
<https://sites.google.com/classicalacademy.com/currselection>



THE CLASSICAL ACADEMIES

- ESCONDIDO | VISTA | OCEANSIDE | ONLINE -

Enrollment Priority Policy and Procedure Updated December 2018

Preference for enrollment is as follows:

1. Current Classical Academies employee or current Board Member's child, niece, nephew or grandchild
2. Siblings of students admitted to or attending the Charter school
3. Residents of the District (determined by the location of the individual campus)
4. All other applicants

Currently enrolled students will be given priority over the above preference list, and will maintain their enrollment from year to year. If currently enrolled students transfer from one campus to another, priority will be determined based on the student's continuous enrollment at any campus, based on initial start date of that continuous enrollment.

Board Approved: December 11, 2018



THE CLASSICAL ACADEMIES

Cyber Security Plan 2021

The purpose of the Cyber Security Plan is to establish policies and practices by which the Classical Academies will protect its students', employees', and business information.

This plan will inventory the different data types and locations. As well as enumerate the actions and policies in place (or to be established) to achieve the information security goals of the Classical Academies. The plan will be reviewed and, updated, expanded, or revised as needed. A current version of this plan will be published to the Intranet each year.

Data Inventory:

- Data Types:
 - Protected Student Data - FERPA Data
 - Financial Data
 - Employee Data - HR / Finance
 - Proprietary Business Data
 - Non-Protected Data / Public Data
 - Security camera digital recordings
 - Educational data: Schoology, Summit, Zoom recordings, curriculum
 - Social Media platforms
- Data Locations:
 - Pathways (Student Information System): Student Data
 - Abila MIP: Financial Data, Employee Data
 - Bamboo HR: Employee Data, Financial Data
 - Schoology, Summit, Zoom: Student Data, Proprietary Business Data, Non-Protected Data, Educational Data
 - Google G Suite (Email, Google Drive, Google Sites): All data types
 - Mailchimp, Happeo: Proprietary Business Data
 - Work issued laptops: All data types

Data Protection:

- Control Access: All data are stored in systems that have granular, password-protected, user account-based access. All-access to protected data is password-protected, and encrypted where needed.
- Data Backup: All data are contained in cloud-based systems maintained by contracted vendors (i.e. Google, Pathways, Abila MIP, etc). These vendors have robust systems in place for Data Backup and Recovery, and for systems redundancy.
- Enable two-factor or multi-factor authentication when possible and practical.

Plan for Data Loss or Theft:

- In the event of a data breach, these procedures will be immediately followed by a documented Security Response Team (the members of the team and their roles will be posted on the company Intranet):
 - Notify law enforcement when necessary
 - Lockdown or shut off any compromised system
 - If any Student or “Customer” data is compromised, immediately notify our “Customers” of the data breach and the actions being taken in response.
 - Top-down password change requirement enforced in the event that any logins were compromised
 - Identify security vulnerability that allowed the breach to take place and change configurations or policies to prevent any future breach by the same method
 - Restore from backups where needed (e.g. Ransomware infection)
 - Hold a “Lessons Learned” meeting after the event to ensure that new security policies are put in place to protect against future security events

Protection against Scams and Fraud:

- Protect against online/email fraud through policies that require specific steps for verification. (i.e. Require a follow-up phone call to confirm email requests for sensitive information or Financial changes, etc.) Written policy to be published on company Intranet.
- Protect against telephone fraud through policies of identity verification (i.e. caller must verbally confirm specific personal information before any protected information is talked about over the phone) Written policy to be published on company Intranet.
- Train employees to recognize social engineering, phishing, and online risk
 - Regular security and “best practices” reminders from the Technology and Security departments to be posted on the company intranet.
 - Implement a short yearly employee course to refresh staff on basic policies and how to protect their accounts and our data.

Protect against Malware, Spyware, Fake Antivirus software:

- The Technology Department uses specific software tools to protect against and clean infections of Malware
- The technology team is trained to regularly check every employee computer they contact for any signs of infection

- Implement regular staff reminders on what to be aware of and how to protect themselves and their work computer (to be a part of the Technology and Security information posted on the company Intranet).

Network Security:

- All internal networks are secure. Network computers require user accounts with passwords for access
- Wifi access is password protected and encrypted
- Strong but reasonable password requirements are in place
- Device and internet use policies are in place and included in the employee and student handbooks. All employees and students sign the agreement page of the handbook every year. These policies will also be posted on the company intranet.
- Very limited VPN access is in place, and all VPN connections are secure with passwords and encryption
- Networks accessible by students are protected with industry-leading content filtering to ensure student safety
- Some campus staff networks already have a device “white list” in place to provide even greater restrictions on network access. The Technology department will explore the practicality of expanding the “white list” restrictions on all other campuses.
- Establish yearly network security testing and audit

Website Security:

- No sensitive data is hosted on the public-facing websites without being protected by passwords and encryption
- Changes to public-facing web content are only possible through password-protected user accounts, and those accounts are restricted to only a few essential employees
- Web host can be contacted in moments to lock down access to the website, in the event of a security breach that compromised an admin account

Email Security:

- Google’s industry-leading email security and spam filtering in place
- Employee training in email best practices as part of regular Technology and Security Department postings on the company intranet
- Board approved email retention policy in place
- Email use policy included in the Employee Handbook which all employees must sign - The email use policy will also be posted to the company intranet

Mobile Devices:

- Device and internet use policy in place in the Employee and Student handbooks
- All mobile devices (computers, smartphones, etc) that have access to company email or other systems, must be locked with a password or biometric
- The policy informs users that all devices that access company data may be subject to Public Information Requests
- A policy is in place to report lost or stolen devices immediately to ensure account passwords and data access can be locked
- All devices are completely wiped clean of data prior to reissuing to a new user or to the device disposal

Employees:

- Hiring: Background checks are required for all employees at the time of hire
- Basic Cyber Security training being established for all employees (regular intranet updates from Technology and Security departments, as well as a yearly employee training course)
- Employee departure checklist in place (ensures all accounts are locked or closed and all company devices are recovered)
- Regular audit of user accounts to be established - ensuring permissions are all correct for current job responsibilities and that all accounts of former employees are regularly removed (note: upon leaving the company, and employees account access is locked or suspended, but the accounts aren't always immediately closed for a variety of reasons. This audit process is required to ensure that those locked/suspended accounts are cleaned out on a regular basis)

Facility Security:

- All locations are physically secured with locked doors and alarms
- Servers, switches, and other local equipment are all stored behind locked doors (i.e. Server Closets) (Note: there is an admin location where the network equipment is not all secured behind a locking door. This will be remedied this year).
- Minimize printed materials containing sensitive information
 - Wherever possible we are making a shift towards paperless processes
- Printed materials containing sensitive information are to be stored in secure locations (i.e. locked offices, locked file cabinets)
- Secure disposal of printed materials (i.e. shredding service) in place at all locations
- Security Camera Systems with digital video recording in place on all campuses

Payment Systems:

- Secure tools and equipment in place for credit card transactions

- Controlled access to payment systems in place
- In the process of shifting away from credit card readers, and moving to secure website portals for all transactions

Ongoing Policy Development and Management:

- Establish the upcoming company intranet as the location for all Technology Department use and security policies
- Post on company intranet an established Cyber Security Response Team - security roles and responsibilities enumerated and detailed
- Internet and Technology use policy in place and available to all employees in the Employee Handbook. Updated yearly. To be posted to the intranet.
- Establishing regular employee training to include a basic yearly online course (either internally created or from an existing 3rd party vendor) as well as regular intranet postings with information and reminders on specific topics throughout the year
- New - Establishing written comprehensive policy to encompass distance learning with video conferencing tools (i.e. Zoom and Google Meet), to be posted to the intranet

Yearly cybersecurity action checklist (assigned lead to be established by January each year):

#	Activity	Date	Lead
1.	Conduct security audits to identify weaknesses and update/patch vulnerable systems	September	
2.	School network test and review and administrative password changes	November	
3.	Review to make sure two-factor authentication has been activated when possible	December	
4.	Implement an ongoing schedule of training, information sharing, and education for all workers through Intranet	Monthly	
5.	Review tech ticket logs for patterns of suspicious activity and train employees accordingly	Quarterly	
6.	Audit Account access: Restrict access to data and applications to only those users who need the information to perform their job—Purge and reduce logins to platforms where access is no longer essential or	August	

	needed. (i.e., Mailchimp, social media)		
7.	Yearly tech team training on cybersecurity	May/June	
8.	Review network access logs for unusual activity	Quarterly	
9.	Audit accounts to remove “locked” but still existent accounts from former employees	Quarterly	



THE CLASSICAL ACADEMIES

-Special Education-

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Board Report

Charter SELPA Participation Agreement

Background:

El Dorado Charter SELPA's revised Local Plan Section B and the revised Charter SELPA Participation Agreement was approved at the October 7, 2020 CEO Council meeting. Each partner (our four charters) of the Charter SELPA is required to adopt the Local Plan and the Participation Agreement for each LEA/school.

Report:

Local Plan Section B, Certification 5, and the Participation Agreement

Local Plan Section B: the governance and administration of the SELPA.

Certification 5: certifying that the LEA is adopting the SELPA's Local Plan Section B

Participation Agreement includes: shared commitments, LEA responsibilities, SELPA duties and responsibilities, EDCOE (El Dorado County Office of Education) duties and responsibilities, and termination of the agreement and participation in SELPA, dispute resolution, and mutual representation.

Action Required by the Board:

I would encourage the Board's approval of the Agreement for Participation with EDCOE, as well as the Local Plan B and sign the Board Resolution for Approval of EDCOE Participation Agreement and Local Plan B (Certification 5). Once signed by the CEO, I will notify EDCOE of the Approved Participation Agreement.

Cori Coffey
Director of Special Education
December 1, 2020