Hello, PennWest community,

The Office of Institutional Research & Institutional Effectiveness is excited to release our first Tableau dashboard to all staff and faculty members of PennWest. The Registration Progression dashboard contains several views of pre-term enrollment data.

*Note: To assist those with questions or for those new to Tableau, the IR office will be hosting drop-in Zoom sessions at 2 p.m. July 18-19 at [https://pennwest-edu.zoom.us/j/9644658775](https://pennwest-edu.zoom.us/j/9644658775). Meeting invitations are attached.*

The Tableau dashboard will allow you to:

- Track student registrations from the opening of registration through Census of a term.
- Remove weekly manual intervention. The visualization is fully automated to update every Monday morning with operational data captured directly from PennWest Banner.
- Provide full data transparency to all administration, faculty and staff.

To access the dashboard:
- Click: [https://viz.passhe.edu/#/site/PennWest/workbooks/356/views](https://viz.passhe.edu/#/site/PennWest/workbooks/356/views) (Google Chrome is the suggested browser)
- Log in with your PennWest credentials (i.e. name@pennwest.edu)
- Click ‘Registration Progression’ on the left to open the primary visualization
We suggest clicking ‘Full Screen’ in the top right of the dashboard view, as the dashboard is built for wide-screen monitors.

Highlights:
- Control the information displayed through the Controls and Filters on the left.
- Mouse-over various aspects of the dashboard to get additional data points, such as the exact date the data was pulled.
- Click the ‘Revert’ button in the top left of the dashboard view to set the dashboard back to its original state.
- Visit the other visualizations related to registration progression:
  - ‘Slice and Dice’ allows you to choose a data dimension and view the values side-by-side. There is also a county map (state map arriving soon).
  - ‘Pursuits by Program/Major’ allows you to see where student registrations are occurring. Note: Integrative efforts are underway with the data. Similar majors/programs between campuses may have different names, causing them to appear on separate lines.
  - ‘Basic Historical’ allows you to see a Headcount breakdown of students from Fall 2022 against Fall 2021 to compare how we’re doing year-over-year.

If you have any questions or feedback, please email Steve Zidek (zidek@pennwest.edu).

**The PennWest IR Team**