



# BSB60420

## ADVANCED DIPLOMA OF LEADERSHIP AND MANAGEMENT(108706B)

This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management across a range of enterprise and industry contexts. Individual at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters. They use cognitive and communication skills to identify, analyse and synthesis information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

**RTO CODE : 41336****CRICOS CODE : 03651G**

### DURATION

- 78 weeks comprising 6x9 weeks study terms separated by two weeks break between terms.
- 24 weeks break
- 14 hours face to face and 6 hours online attendance per week. Approximately 10 hours self- study per week.

### INTAKE DATES

- Term 1 - July 2024
- Term 2 – September 2024
- Term 3 - January 2025
- Term 4 – April 2025

### FEES

Application/Enrolment- \$300  
(non-refundable)

*( Please see ATO College website for details of Course/Tuition fee)*

# BSB60420

## ADVANCED DIPLOMA OF LEADERSHIP AND MANAGEMENT (108706B)

UNIT CODE	UNIT OF COMPETENCY	SCHEDULE
<b>TERM 1</b>		
BSBCRT611	Apply critical thinking for complex problem solving	Week 1 - 9
BSBLDR601	Lead and manage organizational change	
<b><i>Four Weeks Study Break Between Weeks 10-13</i></b>		
<b>TERM 2</b>		
BSBLDR602	Provide leadership across the organisation	Week 14 - 22
BSBSTR601	Manage innovation and continuous improvement	
<b><i>Four Weeks Study Break Between Weeks 23-26</i></b>		
<b>TERM 3</b>		
BSBOPS601	Develop and implement business plan	Week 27 -35
<b><i>Four Weeks Study Break Between Weeks 36-39</i></b>		
<b>TERM 4</b>		
BSBCMM511	Communicate with influence	Week 40 - 48
BSBPEF501	Lead communication in the workplace	
<b><i>Four Weeks Study Break Between Weeks 49-52</i></b>		
<b>TERM 5</b>		
BSBPEF501	Manage personal and professional development	Week 53 – 61
BSBHRM614	Contribute to strategic workforce planning	
<b><i>Four Weeks Study Break Between Weeks 62-65</i></b>		
BSBTR801	Lead innovative thinking and practice	Week 66 – 74
<b><i>Four Weeks Study Break Between 75-78</i></b>		

## ENTRY REQUIREMENTS

There are no formal entry requirements however all prospective students must meet our entry requirements including:

- **Age:** Students must be 18 years of age.
- **Education:** Student must have completed at least year 11.
- **English language proficiency:** IELTS 6.0, or equivalent on an approved English test.
- **Learner resources:** Students must provide their own laptop computer or device compatible with Australian power.
- **Computer Skills:** Students must have intermediate level computer skills the ability to produce and present word-processed documents/reports and undertake internet search.
- Other entry requirements may apply. Please see all entry requirements listed on the course page on the website; <https://www.atqcollege.edu.au> .

### Note:

Students are also required to :

- participate in an interview with RTO manager or their delegate to check their suitability & capacity to undertake the course.

## DISCLAIMER:

Australian Training and Qualification College does *NOT* guarantee that;

- A Learner will successfully complete the course. This is subject to successfully completing all the required units of competency.
- A Learner will obtain an employment outcome.
- A Learner will obtain a qualification or a statement of attainment without successfully completing the assessment.

## CONTACT US

[www.atqcollege.edu.au](http://www.atqcollege.edu.au)

+61 (02) 8722 5090

Suite 501, Level 5, 16-18 Wentworth street, Parramatta, NSW 2150

Australia

[info@atqcollege.edu.au](mailto:info@atqcollege.edu.au)

Hours of operation: Tue-Sat 9am-5pm

RTO CODE : 41336

CRICOS CODE : 03651G

