



GROSS RECEIPTS TAX
MONTHLY LODGING & SHORT-TERM RENTAL REPORT
Bella Vista Advertising & Promotion Commission

Business Name: _____
Owner's Name: _____
Rental Property Address: _____
Owner's Address: _____
Owner's Phone Number: _____
Owner's Email Address: _____

For the Month of _____, 2024.

(Each month must be reported separately. Report all Gross Receipts including Airbnb/Evolve/VRBO.
Calculate the 2% tax using line #2 Gross Receipts ONLY. Report must be filed even if no tax is due.)
(More information on page 2)

Taxable Gross Receipts Total by Type of Business

1. Airbnb/Evolve/VRBO.....\$	_____	.00	VACASA.....\$	_____	.00		
2. Lodging/Hotel/Motel/Short-term Rental/ Cabin/Camping/RV Park/Condo.....\$							
					_____	.00	
3. Tax (2% of gross from line 2).....					\$	_____	.00
4. 5% Penalty (if filed after 20th of month) +.....					\$	_____	.00
5. TOTAL TAX DUE (add lines 3 & 4).....					\$	_____	.00

I hereby state, avow and affirm that the statements herein are full, true and correct as required by provisions of Arkansas Gross Receipts Tax Law, Act 626 of 1989 and Bella Vista City Ordinance No. 2017-15, and such regulations promulgated there under by the Bella Vista Advertising & Promotion Commission.

Date Prepared

Signature of Owner/Manager

If appropriate contact information regarding A&P taxes is someone other than owner indicated on this form, please print name, phone number, email, and position. Thank you.

Make check payable to and mail with payment to:

Bella Vista Advertising & Promotion Commission
PO Box 5003, Bella Vista, AR 72714

Bella Vista Advertising & Promotion Commission ■ PO Box 5003, Bella Vista, AR 72714

www.discoverbellavistaar.com ■ info@discoverbellavistaar.com



Use only this official reporting form.

1. Total applicable taxable gross receipts, covering a complete month's sales, are to be reported by the 20th day of the succeeding month.

A) Gross receipts from renting, leasing, or otherwise furnishing hotel, motel, house, cabin, bed and breakfast, campground, condominium, or other similar rental accommodations for sleeping, meeting, or party room facilities for profit in the City of Bella Vista are subject to the applicable tax. However, proceeds received from the rental or lease of the above accommodations for periods of 30 days or more are not subject to the applicable tax.

B) All Gross Receipts for lodging and short-term rentals must be reported. If you rent through Airbnb/Evolve/VRBO, they remit the 2% lodging tax directly to the A&P Commission on your behalf. If you have an agreement with VACASA, they may remit the 2% lodging tax on your behalf as well. **Any other revenue generated by any other platform or directly rented by you is your tax obligation and payment must be submitted with the Gross Receipts form. The lodging/rental property owner is ultimately responsible for the taxes due.**

C) Questions concerning taxable items are addressed on a case-by-case basis. Please contact the A&P Commission at sandy@discoverbellavistaar.com for assistance.

2. This tax is authorized by Arkansas Code Annotated § 26-75-602(c)(2) and City Ordinance 2017-15 implemented by the Bella Vista City Council in April of 2017, and is to be collect in the same manner and at the same time as the tax levied by the Arkansas Gross Receipts Act.

3. For payments made after the deadline, add the 5% penalty as instructed on this form.

4. Failure to report and remit tax according to the above guidelines will result in collection and penalty procedures pursuant to Bella Vista City Ordinance 16-7.

5. Short-term rental properties must obtain a City of Bella Vista permit as authorized by Ordinance No. 2023-37. Applications, procedures, and more information available [here](#). Direct questions to the Planning Division at planning@bellavistaar.gov or 479-268-4980, ext. 614.

6. Short-term rental properties must have proof they are compliant with the A&P Commission. Certificates of Compliance from the A&P are required for each property to obtain a city permit.