

## Historic Churches Committee for the Diocese of Nottingham

Meetings are held quarterly and submissions are required at least two, and preferably three, weeks before.

The Committee considers applications relating to the repair, alteration, refurbishment, change of use, partial demolition, etc of listed churches including their contents. Work to a building or land on the same site as a listed church also requires HCC approval.

If you are unsure whether approval is required please contact the Property Manager, who is the Committee Secretary, for advice. An early approach is recommended in any event to avoid wasting money on professional fees.

As a general rule the Committee will expect a submission to include:

- a statement of significance for the listed church (can include the Taking Stock report)
- what the parish wants to do? (proposal including elevational drawings, floor plans, details of materials, fixings, colours etc)
- why the parish needs to do it? (statement of need)
- how it will affect the listed church (eg existing elevational drawings and photographs of the areas affected)

The Committee Secretary also consults the Statutory Bodies on behalf of the parish although for external work planning permission will still be required. (The ecclesiastical exemption covers listed building control and not planning permission).

The Committee and Statutory Bodies **strongly recommend** that when an architect or surveyor is appointed by the parish that they are suitably experienced and qualified for working on listed buildings and are **accredited in conservation**.

The Committee does not consider the cost of the proposal – that falls to the Building & Sites Committee (a sub-committee of the Board of Directors).

No work can commence to a listed church until a Faculty has been received.

### **Meeting dates 2023**

- \* Thursday 9<sup>th</sup> February 2023
- \* Thursday 15<sup>th</sup> June 2023
- \* Thursday 7<sup>th</sup> September 2023
- \* Thursday 30<sup>th</sup> November 2023