

LURAY TOWN COUNCIL

March 26, 2024

5:30 p.m.

SPECIAL MEETING AGENDA

Council Chambers

45 East Main Street, Luray, VA 22835

- | | | |
|--------------|--|------------------|
| I. | CALL TO ORDER & PLEDGE OF ALLEGIANCE | Mayor Dofflemyer |
| II. | ROLL CALL | Danielle Alger |
| III. | DISCUSSION ITEMS | |
| | A. Public Transportation | Mayor Dofflemyer |
| | B. Parks & Recreation Topics | Jen Jenkins |
| IV. | ACTION ITEMS | |
| | A. Out of Town Water Request | Bryan Chrisman |
| | B. ARPA Funding Allocations | Bryan Chrisman |
| | C. Cave Hill Road Sewer Improvement Project | Bryan Chrisman |
| V. | DRAFT BUDGET DISCUSSION | Bryan Chrisman |
| VI. | RECESS | |
| VII. | CLOSED MEETING | Mayor & Council |
| | In conformity with the Code of Virginia Section 2.2-3711 (A)(8) and (3), the Council will convene in Closed Meeting to consult with legal counsel, and potential disposition of public real property where discussion in open session would adversely impact the Town's bargaining position or negotiating strategy. The subject matter involves Town-owned property and leases at 18 Campbell Street. | |
| VIII. | COUNCIL COMMENTS | |
| IX. | MAYORS ANNOUNCEMENTS | |
| X. | ADJOURN | Mayor Dofflemyer |

The meeting will be live streamed on the Town's website and social media platforms. Please submit any public comments concerning the agenda items through any of the following means: Attendance at meeting; Email – bchrisman@townofluray.com; Mail – Luray Town Council, Attention Bryan Chrisman, Post Office Box 629, Luray VA, 22835; Hand Delivery – Place in exterior DROP BOX in the alcove located at the front of the Town's Town Hall facing Main Street; or Phone – (540) 743-5511. All comments must be submitted by 12 noon on the day of the meeting and will be read aloud at the meeting.

Town of Luray
PO Box 629
45 East Main Street
Luray, VA 22835
www.townofluray.com
540.743.5511



Mayor

Jerry Dofflemyer
jdofflemyer@townofluray.com
Term: 2021-2024

Council Members

Ronald Vickers
rvickers@townofluray.com
Term: 2014-2026

Joey Sours
jfsours@townofluray.com
Term: 2017-2024

Jason Pettit
jpettit@townofluray.com
Term: 2021-2024

Ligon Webb
lwebb@townofluray.com
Term: 2021-2024

Stephanie Lillard
slillard@townofluray.com
Term: 2021-2026

Alex White
awhite@townofluray.com
Term: 2022-2026

Town Officials:

Interim Town Manager – Bryan Chrisman
Assistant Town Manager- Vacant
Town Clerk/ Treasurer- Danielle Babb
Deputy Town Clerk/ Treasurer- Danielle Alger
Chief of Police- Bow Cook
Superintendent of Public Works- Lynn Mathews
Superintendent Parks & Recreation-Jennifer Jenkins
Superintendent Wastewater Treatment – Vacant
Superintendent of Water Treatment – Joey Haddock

Commissions & Committees:

Luray Planning Commission
Luray-Page County Airport Commission
Luray Tree and Beautification Committee
Luray Board of Zoning Appeals
Luray Downtown Initiative
Luray-Page County Chamber of Commerce



TOWN OF LURAY

Town Council

Special Meeting

March 26, 2024

Discussion Items

IIIA. Public Transportation



Town of Luray, Virginia

Town Council Agenda Statement

Item No: III-A.

Meeting Date: March 26, 2024

Agenda Item: TOWN COUNCIL DISCUSSION
Item III-A. Public Transportation

Summary: The Council is requested to review and consider participation in a regional public transportation program for the Luray-Page County area.

Phil Thompson, Director of Operations with Virginia Regional Transit will be providing some brief talking points on this subject.

The subject is the VRT Page County Transit Study Grant Application to the Department of Rail and Public Transportation.

Council Review: N/A

Fiscal Impact: N/A

Suggested Motion: N/A



TOWN OF LURAY

Town Council

Special Meeting

March 26, 2024

Discussion Items

IIIB. Parks & Recreation Topics



Town of Luray, Virginia

Town Council Agenda Statement

Item No: III-B.

Meeting Date: March 26, 2024

Agenda Item: TOWN COUNCIL DISCUSSION
Item III-B. Parks & Recreation Topics

Summary: The Council is requested to review and consider recommendations from VRSA regarding operations for the designated swimming area, and the designated beach area, along with the recommended signage. Since full closure and removal of the beach and swimming areas is not a popular choice locally, we need to have a way to effectively control and maintain these areas.

VRSA recommends having set hours daily for beach and swimming area use and allowing such use via "Swim at your Own Risk" is recommended. Posting that swimming is only allowed in the designated swimming area is strongly recommended. Likewise, beach/sunbathing use is only allowed within the designated beach area. Closure of the swim and beach area by staff means no use of any kind in those areas outside of the posted available hours, such as 10 a.m. to 5 p.m. Day tents and tailgating are not permitted in or near the beach area and are only permitted in the park with prior approval and a permit.

Discussion of available amenities near the beach/dock, with the associated staffing, should also be discussed based on recommendations from VRSA. Removing staffing from the Lake area reduces staffing needs, promotes personal responsibility when using the areas, and allows private business activities to offer some of these same services in conjunction with a Town contract (if desired). VRSA recommends avoiding providing these amenities (boat rentals and concessions) due to additional liability and "implied control" by Town staff.

Hiring, training, certifying, and retaining staff for the swim and beach areas has proven to be difficult, and usually impossible, for the season. Charging swimming fees can add an additional expectation by the users that they are getting more than just access to an open swimming area.

Changing the necessary signs and removing or replacing others will provide for a more uniform, controlled swim/beach/lake experience. Staff supports and recommends these changes, to be effective immediately.

Council Review: January 2024 Meeting

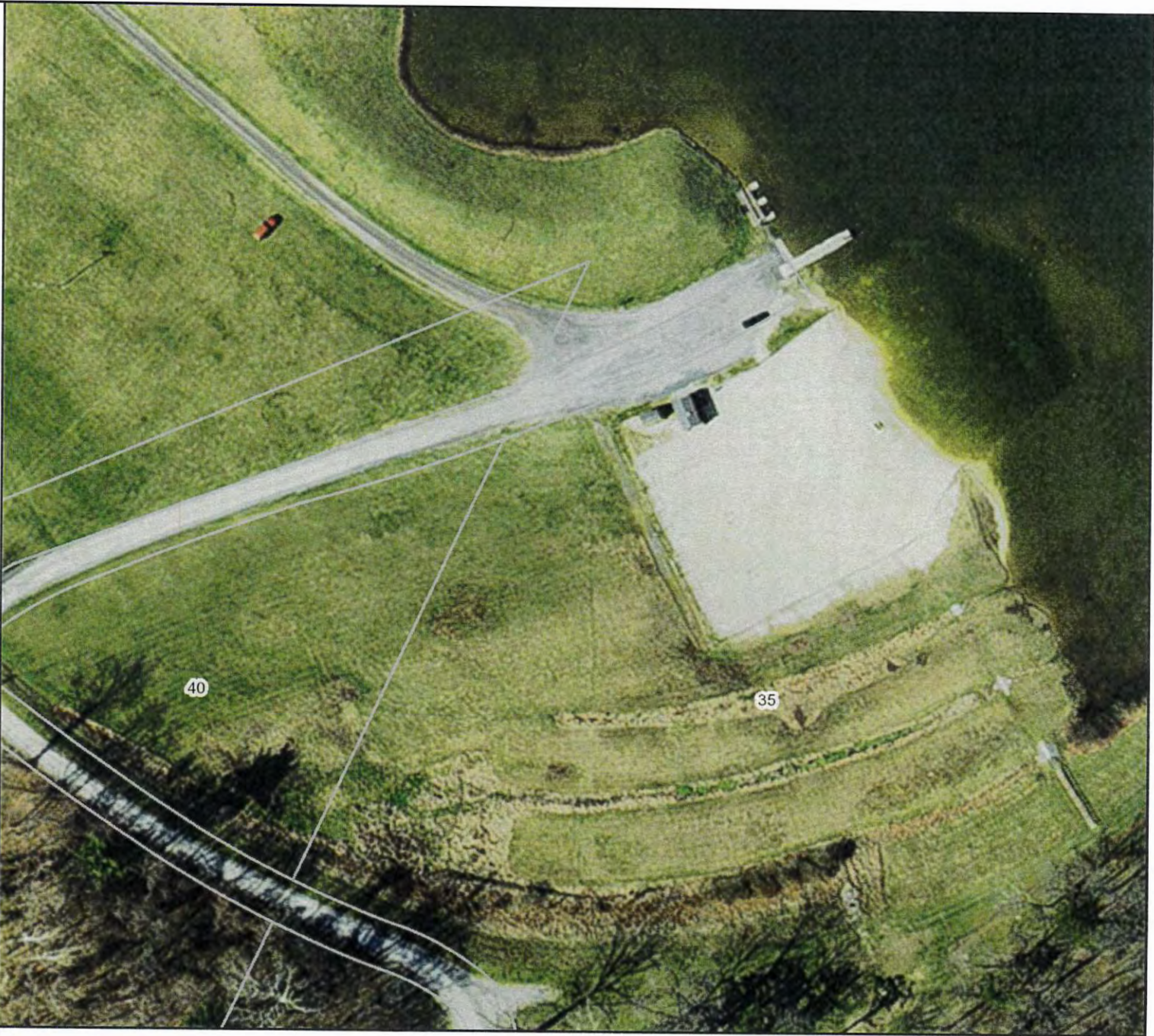
Fiscal Impact: The Town expenditure for operating and maintaining these areas exceeds the income we derive from providing swimming, boating or concessions.

Suggested Motion: N/A

Page County, Virginia

Legend

- US Highways
- Roads
- Railroads
- Other Counties
- Parcels
- Shenandoah River
- Streams



Feet

0 25 50 75 100

1:1,128 / 1"=94 Feet

Title:

Date: 2/22/2024

DISCLAIMER: THIS MAP IS PROVIDED WITHOUT WARRANTY OF ANY KIND, either expressly or implied, but not limited to, the implied warranties of merchantability and fitness for a particular purpose. Site-specific information is best obtained after an onsite visit by a competent professional. Please call Page County, VA for specialized products. Any person, firm or corporation which uses this map or any of the enclosed information assumes all risk for the inaccuracy thereof, as Page County, VA expressly disclaims any liability for loss or damage arising from the use of said information by any third party. In addition use of Virginia Base Mapping Program (VBMP) statewide aerial photography requires the following disclaimer: "Any determination of topography or contours, or any depiction of physical improvements, property lines or boundaries is for general information only and shall not be used for the design, modification, or construction of improvements to real property or for flood plain determination."



TOWN OF LURAY

Town Council

Special Meeting

March 26, 2024

Action Items

IVA. Out of Town Water Request



Town of Luray, Virginia
Town Council Agenda Statement

Item No: IV-A.

Meeting Date: March 26, 2024

Agenda Item: TOWN COUNCIL DISCUSSION & ACTION
Item IV-A. Out of Town Water Request

Summary: The Council is requested to review and consider recommendations from Robert Janney on behalf of his client, Lucas Homes LLC, for an out-of-town water request at the southern corporation limit (SCL) on Mill Creek Road.

It seems that a total of five (5) homes would be served.

Suggested Conditions:

- 1) No more than five (5) dwelling units shall be served by the new line (2" min.).
- 2) Recommend that the applicant verify adequate volume and pressure under a variety of conditions via PE hydrodynamic evaluation/modeling.
- 3) All costs for materials, labor, permits, construction, and pressure-enhancing devices are the responsibility of the applicant per Town Code **Section 86-39**.
- 4) Installation, piping, and other materials shall conform to Town specifications, including 12-gauge solid insulated tracer wire on all water lines.
- 5) Disinfection and pressure testing of the new line are required of the applicant with satisfactory results provided to the Town.
- 6) The necessary fees are paid by the applicant prior to connection to the Town water main, along with an application for service.
- 7) Installation of the future taps during new line construction is preferred.
- 8) The Town inspects all work prior to backfilling and approves all future connections. No extension of this new water line is allowed.

Council Review: N/A

Fiscal Impact: N/A

Suggested Motion: I move that the out-of-town water request be **approved**, with the conditions as presented.

OR

I move that the out-of-town water request be **approved**, with the **additional conditions noted** _____.

OR

I move that the out-of-town water request be **denied**, for the **reasons noted** _____.

JANNEY & JANNEY, PLC

ATTORNEYS AT LAW

12 SOUTH COURT STREET

P. O. BOX 467

LURAY, VIRGINIA 22835-0467

ROBY G. JANNEY (1920-2007)

ROBERT S. JANNEY

E-mail: rsjanney@janneylawplc.com

MARC D. JANNEY

E-mail: marc.janney@janneylawplc.com

TELEPHONE: 540.743.6593

FAX: 540.743.4042

General E-mail:

janneylaw@janneylawplc.com

Real Estate Dept. E-mail:

janneyreal@janneylawplc.com

March 4, 2024

Via: First Class Mail & Email

Town of Luray
Bryan Chrisman, Town Manager
PO Box 629
Luray, VA 22835

**RE: Water connection to Lucas Homes, LLC property
Tax Map # 51 - (A) - 69**

Dear Bryan,

Lucas Homes asked me to contact you to submit this written request for water service outside of the Town of Luray to Tax Map #51 - (A) - 69 which is described in the attached Deed dated October 17, 2023, and recorded as instrument number 202302768.

I believe you have talked to Sharon Lucas about the provision of water to this tract which as I understand adjoins the Town of Luray southern boundary line on State Route 638.

For your reference I attach a concept plat dated February 16, 2024, by Darrin Richards which is a concept plat only, and is not recorded, showing the location of the property. The connection with the Town of Luray would be at a proposed lot containing 1.313 acres as shown on the attached plat.

I understand that the town water line terminates on the western side of Route 638 at the Robyn Drumheller property and that the water line would have to extend under the road by a boring paid for at the expense of my client in order to put a tap or a connection on the proposed lot.

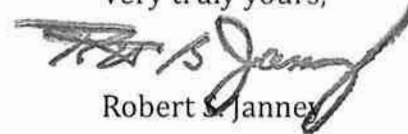
My client would contemplate extending the water line along State Route 638 to the dwelling house that is located on the 5.195 acre tract shown on the concept plat.

My clients are prepared to pay the tap fee for the connection and pay the cost of construction of the water line.

I am not aware of what easements are available between the terminus of the current line and the proposed lot as shown on the attached plat and any information that you could share would be greatly appreciated.

I appreciate your acknowledgment of the receipt of this request and your advice as to how to proceed forward.

Very truly yours,

A handwritten signature in dark ink, appearing to read "R. S. Janney", written over the printed name.

Robert S. Janney

Cc: Client

*This instrument was prepared by Robert s. Janney, Esquire (VSB #14005) of Janney & Janney, PLC,
12 S. Court Street, P.O. Box 467, Luray, Virginia 22835, (540) 743-6593
Pursuant to Virginia Code §17.1-223, First American Title Insurance Company is the underwriter of this instrument.*

TAX MAP #51-(A)-69

Consideration: \$196,000.00

Physical Address: 845 Mill Creek Road
Luray, VA 22835

DEED

THIS DEED, made and entered into as of this 17th day of October, 2023, by and between
EDWIN L. BROYLES and **MARY F. BROYLES**, husband and wife, **GRANTORS**, and
LUCAS HOMES, LLC, a Virginia limited liability company, whose address is 284 Goodrich Road,
Luray, Virginia 22835, **GRANTEE**,

WITNESSETH:

That for and in consideration of the sum of Ten (\$10.00) Dollars, cash in hand paid and other good and valuable consideration, the receipt of all of which is hereby acknowledged, the Grantors do hereby bargain, grant, sell, transfer and convey with General Warranty and English Covenants of Title, unto **LUCAS HOMES, LLC**, a Virginia limited liability company, all that certain tract or parcel of land, together with all improvements thereon and all rights, rights of way, easements and appurtenances thereunto belonging, lying and being situate on Mill Creek Road, in Luray Magisterial District of Page County, Virginia, bounded and described as follows, to-wit:

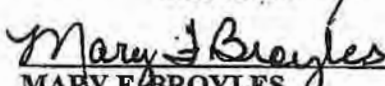
"Beginning at a planted stone, corner to M. G. Printz, thence with his line an a public road S 59 1/4 E 15 6/10 poles to an iron pin 33 feet N. W. of the middle of the railroad trestle thence with the railroad limits N 44 1/4 E. 41 poles, N 37 E 6 poles N 28 E 5 poles, N 20 1/2 E 8 poles N 10 E. 6 poles, N 2 1/2 E 4 poles, N 4 W 6 6/10 poles, N 10 1/2 W 4 8/10 poles, N 6 1/2 W 13 poles to Dr. A. M. Hendricks (?) line, thence with his line and leaving the railroad N 63 1/2 W 10 poles to an iron in the middle of Honeyville road, thence with the road S 12 W 21 1/10 poles, S 31 W 64 9/10 poles to the beginning, containing 10 acres, 3 rood and 17 poles, be the same more or less"

And being the same real estate which was conveyed to Edwin L. Broyles and Mary F. Broyles, husband and wife, by deed of Patricia Lynn Hill, dated July 14, 2023, and recorded in the Office of the Clerk of the Circuit Court of Page County, Virginia, as Instrument Number 2023-1828, to which said deed, reference is hereby made.

The conveyance of the foregoing real estate is made subject to all easements, restrictions and conditions of record in the Clerk's Office of Page County, Virginia, affecting said real estate.

WITNESS the following signature and seal.

 (SEAL)
EDWIN L. BROYLES

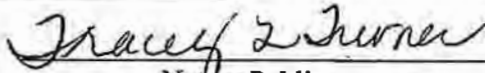
 (SEAL)
MARY F. BROYLES

COMMONWEALTH OF VIRGINIA,
COUNTY OF PAGE, TO-WIT:

The foregoing writing was acknowledged before me this 17th day of October, 2023, by Edwin L. Broyles and Mary F. Broyles, husband and wife, in my County and State aforesaid.

My commission expires: 4/30/2024

Registration number: 237707


Notary Public



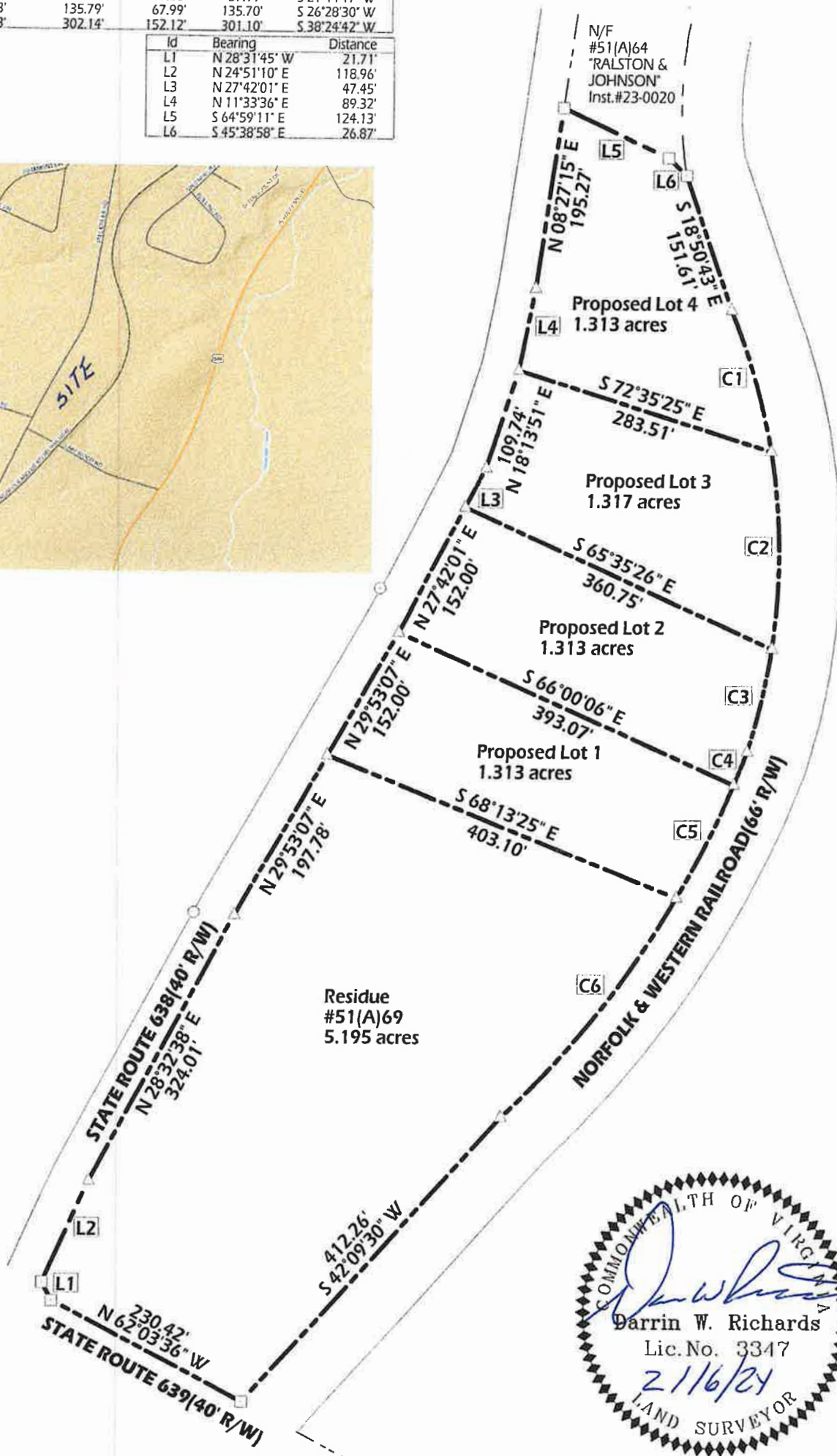
INSTRUMENT 202302768
RECORDED IN THE CLERK'S OFFICE OF
PAGE COUNTY CIRCUIT COURT ON
OCTOBER 17, 2023 AT 01:57 PM
\$196.00 GRANTOR TAX WAS PAID AS
REQUIRED BY SEC 58.1-802 OF THE VA. CODE
STATE: \$98.00 LOCAL: \$98.00
G. G. MARKOWITZ, CLERK
RECORDED BY: LPG

1. Easements, if any, not shown. No title report furnished.
2. This property does not lie within the 100 year Flood Zone as shown on the F.E.M.A. F.I.R.M. Community Panel.
3. Boundary derived from a field survey and from deeds of record as found among the Land Records of Page County, Virginia, as shown hereon.

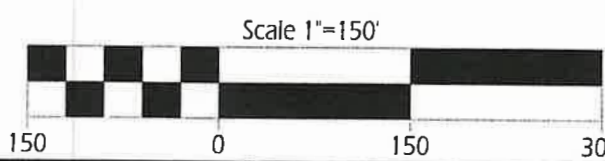
Legend
 □ - Post Found
 △ - Point

Id	Delta	Radius	Arc Length	Tangent	Chord	Ch Bear
C1	13°17'07"	677.84'	157.17'	78.94'	156.82'	S 16°00'28" E
C2	17°51'55"	677.84'	211.36'	106.54'	210.50'	S 00°25'56" E
C3	09°34'19"	677.84'	113.24'	56.75'	113.11'	S 13°17'11" W
C4	02°04'15"	1051.03'	37.99'	19.00'	37.99'	S 21°44'17" W
C5	07°24'09"	1051.03'	135.79'	67.99'	135.70'	S 26°28'30" W
C6	16°28'15"	1051.03'	302.14'	152.12'	301.10'	S 38°24'42" W

Id	Bearing	Distance
L1	N 28°31'45" W	21.71'
L2	N 24°51'10" E	118.96'
L3	N 27°42'01" E	47.45'
L4	N 11°33'36" E	89.32'
L5	S 64°59'11" E	124.13'
L6	S 45°38'58" E	26.87'



SUBDIVISION SURVEY PLAT
 Property of
 "LUCAS HOMES, LLC"
 Instrument#20230002768
 Tax Map# 51 (A) 69
 Luray Magisterial District
 Page County, Virginia
 Scale 1"=150'
 10.449 Acres
 February 16, 2024



Job#0051

Sec. 86-39. - Furnishing water outside town limits.

The town will furnish water for property located outside the town limits only upon the following conditions:

- (1) Written application for such service shall be made to the town council, containing the name of the applicant, the location of the premises and purpose for which the water is desired. Such application shall be refused or accepted by a majority vote of the members of the council; provided, however, that water may be supplied to houses or premises located on existing water lines on application to the town manager pursuant to section 86-33.
- (2) Whenever such application is granted, the town manager shall require the applicant to enter into an agreement by which he agrees to be governed by the provisions of this Code, other ordinances of the town, and such special regulations as the town council may, from time to time, adopt and direct concerning the waterworks and water supply. Such agreement shall be preserved by the town clerk.
- (3) All costs of every description for the installation, including the laying of water mains and connections, shall be borne, at the discretion of the council, by the applicant. Such mains and connections shall become the property of the town, unless otherwise provided by contract, without cost to the town, whenever the corporate limits of the town are extended to include the property involved.
- (4) Such water mains shall not be removed without the consent of the town.
- (5) The rates or charges for water furnished shall be as prescribed by the town council.
- (6) There is reserved to the town the right to discontinue water service to any person using the same outside the corporate limits at any time and without notice.
- (7) The town shall have the right to tap and use any such water main at any time without cost.
- (8) No other connection to such water main will be allowed without approval of the town manager.

(Code 1965, § 23-53; Code 1981, § 20-30)

State Law reference— Authority of town to provide water outside the town limits, Code of Virginia, § 15.2-2143.



TOWN OF LURAY

Town Council

Special Meeting

March 26, 2024

Action Items

IVB. ARPA Funding Allocations



Town of Luray, Virginia
Town Council Agenda Statement

Item No: IV-B.

Meeting Date: March 26, 2024

Agenda Item: TOWN COUNCIL DISCUSSION & ACTION
Item IV-B. ARPA Allocation Discussion

Summary: Council is requested to discuss the remaining ARPA fund balance and assign allocations. Please see the updated Summary Sheet from Danielle Babb.

After recent adjustments and including proposed allocations in red, the remaining amount available to allocate at this point is approximately **\$42,848**.

Suggested allocations already built into the spreadsheet total include:

WWTP Influent Pump Station Upgrades	\$160,000
Cave Hill Road Sewer Project	\$105,000
WWTP System & Plant Upgrades	\$140,000
Hite Spring Water System Upgrades	\$160,000
Upgrade Piping	\$80,000
New VFD & Panel	\$30,500
New Pump	\$7,500
Flowmeters/Wiring	\$28,500
Level Sensor	\$7,750
Well Sensor/Cable	\$5,750

Within the previously approved and remaining funds:

Re-Allocation for LPD Vehicle Upfit Costs \$26,000
(portion of the previous \$128,000 LPD allocation)

Council Review: N/A

Fiscal Impact: N/A

Suggested Motion: I move that the requested ARPA allocations (in red) and the re-allocation be **approved** as presented.

OR

I move that the following ARPA allocations and be **approved**

_____.

ARPA Funding Decisions

3/21/2024

REVENUES:

ARPA	FY 21-22	\$	2,514,940.00
	FY 22-23	\$	2,514,940.00
	Total Funding	\$	5,029,880.00

Project:	Paid to Date	Status	Project Balance Remaining/ Allocation Remaining	Notes
Hazard Pay				
	Year 1 \$ 51,312	Paid	\$ -	
	Year 2 \$ 54,385	Paid	\$ -	
Legal Fees/Town Attorney Consultation	\$ 5,052	Paid to date	\$ 35,000	
Administration/Single Audit	\$ -	Allocated	\$ 5,000	estimated for FY 24 year end
Electric Upgrades- Mechanic Street Lot	\$ 11,585	Paid	\$ -	
Greenway Extension	\$ 12,100	Paid	\$ -	
Greenway Extension	\$ 2,000	Paid	\$ -	
Greenway Extension	\$ 6,400	Paid	\$ -	
Phase 2 of Feasibility Study for Greenway Extension	\$ 23,100	Paid	\$ -	
Yager Spring- Task 1	\$ 20,950	Pd to date \$20950.	\$ 19,050	work in progress
Hawksbill Greenway Foundation	\$ (20,000)	Foundation Contribution	\$ -	
Parks and Rec Dump Trailer and Truck	\$ 64,453	Paid	\$ -	
Parks Security Camera Replacement	\$ 34,001	Paid	\$ -	
Electronic Metering- downpayment	\$ 561,328	Paid	Financing for Proj. Remainder	
4 Police Vehicles- Sheehy Ford	\$ 198,421	Paid	\$ -	
Page Valley News Advertising - Year 1	\$ 7,072	Paid	\$ -	
Page Valley News Advertising - Year 2	\$ 7,072	Paid	\$ -	
Page Valley News Advertising - Year 3	\$ 7,072	Paid	\$ -	
Page Valley News Advertising - Year 4	\$ -	allocated	\$ 7,072	allocated for year 4
Police Radios	\$ 128,255			
Police Radios- Removed for Grant	\$ (128,255)			pursuant to Council Action of 6/12/23 to reallocate
Police Equipment Other and upfits	\$ 48,129			
Police Veh & Upfit	\$ 53,862			
Police Equipment (body cams/tasers, equip)	\$ 120,009	Paid	\$ -	
Imagination Station Replacement	\$ 365,796	Paid	\$ -	added retainage payable (final pmt.)
Town Hall and Visitor Center HVAC	\$ 40,202	Paid	\$ -	
West Lu Lift Station *** See Notation Below	\$ 791,576	Paid		savings recognized from Proffer Fees
<i>BIDS = 1.1 MIL. / remainder from proffer fees</i>				
<i>\$791576 paid to date from ARPA , remainder was from Fac Fees TOTAL = 1,072,362</i>				
Sewer Vac Truck	\$ 345,147	Paid	\$ -	
Sewer smoke equipment	\$ 4,175	Paid	\$ -	
Street Sweeper	\$ 259,890	Paid	\$ -	
Sewer Line Inv. Equipment(camera)	\$ 108,828	Paid	\$ -	
Finished Water Pump Replacement	\$ 168,825	Paid	\$ 41,735	work in progress
<i>Paid \$168,825</i>			<i>complete by 6/30</i>	

Raw Water Pump Replacement	\$ 61,382	Complete/Paid		
Display Cabinet- Lobby Artifacts	\$ 2,335	Paid	0	
Depot HVAC- Emergency Repair	\$ 19,970	Paid	\$ -	
Spare Influent pump	\$ 36,240	Paid	\$ -	
Water Treatment Plant Storage Shed	\$ 8,999	Paid	\$ -	
IT Contract Overage Fy 23	\$ -	Paid	\$ -	
Sludge Spreader- WWTP	\$ 45,000	Paid	\$ -	
Recycle Trailers	\$ 3,000	Paid	\$ -	
SCADA Upgrade	\$ 78,014	CIP	\$ 51,986	Work in Progress
<i>allocated \$130,000/ remaining from Blue Ridge Bank financing</i>			complete by 6/30	
Treasurer's Office Printers	\$ 924	Paid	\$ -	
Luray Parks Association- Carrillion Lighting/Electric	\$ 10,000	Paid	\$ -	
Dean Park Infield Mix & Controller	\$ 13,938	Paid	\$ -	
Daughter of the Stars Farmers Market	\$ 2,500	Paid	\$ -	
Sewer Lining- Watch & Warrant- Emergency Repairs	\$ 26,750	Paid	\$ -	
Contributions- Living Legacy, Page One, Arise	\$ 15,000	Paid	\$ -	
Rosser, Terrace, Cave Hill, Stover Infrastructure	\$ -	<i>Allocated</i>	\$ 145,000	Approved by Council, work in progress
Storage Building at Dean Park	\$ 39,481	<i>paid to date</i>	\$ 20,519	Project under Council Allocation of \$60k
Pickleball Court Allocation- RFP Maximum- \$200K APPROVED	\$ 10,657	paid \$10,657 to date	\$ 192,230	Work in Progress
<i>Influent Screening- \$128,900 Paid from Sewer Fund</i>	\$ -	<i>Paid- Sewer Fund</i>	\$ -	**ARPA funds not used
<i>Oxidation Ditch Pump- \$ 238,279 Paid from Sewer Fund</i>	\$ -	<i>Paid- Sewer Fund</i>	\$ -	**ARPA funds not used
Luray Fire Dept- Airpack Contributions	\$ 22,000	Approved	\$ -	
Ruffner Plaza Sail Shade		Approved	\$ 153,000	Work in Progress
Friends of the Shenandoah River	\$ 2,500	Approved	\$ -	
				**Proposed sewer projects to replace prior sewer project not paid from ARPA (Influent and Oxidation)
<i>Influent Pump Station Control Panel Upgrade- Sewer Project</i>	<i>\$ -</i>	<i>Proposed</i>	<i>\$ 160,000</i>	
<i>Replacement of Several Sewer Segments - Sewer Project</i>	<i>\$ -</i>	<i>Proposed</i>	<i>\$ 105,000</i>	**
<i>WWTP System & Plant Upgrades</i>	<i>\$ -</i>	<i>Proposed</i>	<i>\$ 140,000</i>	
<i>Hite Spring Improvements- Water Project</i>	<i>\$ -</i>	<i>Proposed</i>	<i>\$ 160,000</i>	
Committed/Paid	\$ 3,751,434			
Total Funding	\$ 5,029,880			Work In Progress:
Cash Fund Balance	\$ 1,278,440			
Reserved for Work in Progress and Proposed Projects	\$ 1,235,592		\$ 1,235,592	
Unallocated	\$ 42,848			



TOWN OF LURAY

Town Council

Special Meeting

March 26, 2024

Action Items

**IVC. Cave Hill Road Sewer
Improvement Project**



Town of Luray, Virginia
Town Council Agenda Statement

Item No: IV-C.

Meeting Date: March 26, 2024

Agenda Item: TOWN COUNCIL DISCUSSION & ACTION
Item IV-C. Cave Hill Road Sewer Improvement Project

Summary: The Council is requested to review, discuss, and act on a proposed plan of action to facilitate work on this project. Town staff have reviewed the project with several different contractors utilizing several different construction technologies.

Our recommendation is to assign an Emergency Repair Contract with **HOSS, LLC** for the estimated amount of **\$105,000**.

Current FY funding options include:

- 1.) ARPA Allocation
- 2.) Reserve Funds via Budget Supplement

	~640'	~400'
Current Proposals:	MH521 to MH518	MH518 to MH512
Environmental Pipe	\$150,000	\$100,000
A-Team Construction	\$120,000 both segments	
HOSS, LLC	\$105,000 both segments	

Council Review: February 27, 2024, Work Session and March 11, 2024, Regular Meeting

Fiscal Impact: If ARPA Funds are used, then there is no real budget impact. If Reserve Funds are used, then an FY24 Budget Supplement will be required.

Suggested Motion: I move that the proposed project contract assignment based on _____ funding be **approved** as presented.

OR

I move that the proposed project contract assignment based on _____ funding be **approved with the changes noted** _____.

OR

I move that the proposed project and funding be **denied**, for the reasons noted _____.



Town of Luray, Virginia Utilities

Page County GIS Department
Reference map only. Not for legal use.
2018 VGIN Aerial Imagery

Any determination of topography or contours, or any depiction of physical improvements, property lines or boundaries is for general information only and shall not be used for the design, modification, or construction of improvements to real property or for flood plain determination.



0 35 70 140 210 280 Feet

Map Generated on 3/8/2024

Base Layers

- # Address
- 2 ft contour
- Road
- 10 ft contour
- Railroad
- Parcel
- Grid
- Luray Boundary
- FEMA flood zones
 - 500-year floodplain
 - 100-year floodplain (without predicted flood elevations)
 - 100-year floodplain (with predicted flood elevations)

Water Utility

- Meter
- Valve
- Tank
- Hydrant
- Hydrant - no valve
- Water Connection
- Waterline

Sewer Utility

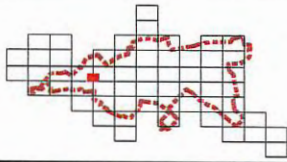
- Cleanout
- Pump Station
- Manhole
- Sewer Service Area
- Sewerline
 - Public Force Main
 - Public Gravity
 - Private Force Main
 - Private Gravity

Stormwater

- Drop Inlet
- Street Drain
- Pipe Start/End
- Water/Pond
- Pipe
- Ditch
- Soil Erosion

Fiber Route

- Pole
- Aerial
- Bore
- Plow
- Trench



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TOWN OF LURAY

Town Council

Special Meeting

March 26, 2024

Draft Budget Discussion

V.



Town of Luray, Virginia

Town Council Agenda Statement

Item No: V.

Meeting Date: March 26, 2024

Agenda Item: TOWN COUNCIL DISCUSSION
Item V. Draft Budget Review – Version 2 (balanced)

Summary: The Council is requested to review and comment on this balanced version of the projected FY25 budget.

Some state and local numbers are still trickling in, so it is likely that Version 3 will be somewhat different. We need better data on real estate and personal property values, as well as water and sewer demand based on planned new construction.

This draft includes the proposed staffing pay increase plan, as well as a 1.5% increase in the meals tax rate (from 4% to 5.5%) that were previously discussed.

Within the proposed rate & fee schedule is a proposal to implement a 1% increase in the Transient Occupancy tax (from 6% to 7%).

Council Review: N/A

Fiscal Impact: N/A

Suggested Motion: N/A

LURAY FY 2024-2025 BUDGET						
Budget Summary						
VERSION 2						
	Year End	Year End	Budget	Proposed	Increase	
	FY 2021-2022	2022-2023	2023-2024	FY 2024-2025	(Decrease)	%
<u>Revenues</u>						
General Fund Revenues	6,418,767	8,386,667	7,321,174	7,494,663	173,489	17%
ARPA Fund (6/29/2021)	880,038	2,543,866	1,280,000	627,072	(652,928)	
Project Funds (CDBG-People Inc)	427,035	107,243	-	-	-	-100%
Water Fund	1,562,723	2,530,492	2,498,655	2,029,181	(469,474)	30%
Sewer Fund	2,150,208	3,374,528	2,457,947	2,413,788	(44,159)	12%
					-	
Total Revenues	11,438,772	16,942,797	13,557,776	12,564,704	(993,072)	10%
<u>Expenditures</u>						
General Fund	5,699,784	8,472,259	7,321,174	7,494,663	173,489	31%
ARPA Fund	880,038	2,543,866	1,280,000	627,072	(652,928)	0%
Project Fund (CDBG)	427,035	108,135	-	-	-	-100%
Water Fund	1,635,896	1,619,533	2,498,655	2,029,181	(469,474)	24%
Sewer Fund	1,698,565	1,778,970	2,457,947	2,413,788	(44,159)	42%
Total Expenditures	10,341,319	14,522,764	13,557,776	12,564,704	(993,072)	22%

Budget Summary						
VERSION 2						
	Year End	Year End	Budget	Proposed	Increase	
	FY 2021-2022	2022-2023	2023-2024	FY 2024-2025	(Decrease)	%
<u>Expenditures by Department</u>						
Mayor & Council	181,627	180,244	231,823	231,409	(414)	27%
Town Manager	90,064	90,605	122,715	121,247	(1,468)	35%
Town Attorney	61,938	81,934	65,000	72,000	7,000	16%
Annual Audit	7,083	7,733	8,100	9,500	1,400	34%
Treasurer	304,211	310,296	358,829	411,913	53,084	35%
IT Support	17,470	50,095	96,000	112,000	16,000	541%
Safety Program	31,797	36,281	36,980	41,306	4,326	30%
Board of Elections	-	1,144	-	1,500	1,500	#DIV/0!
Police Dept.	1,516,689	1,730,346	1,742,164	1,978,995	236,831	30%
Street Dept.	1,322,027	1,924,475	1,767,332	1,644,930	(122,402)	24%
Refuse Collection	310,911	332,928	327,000	340,371	13,371	9%
General Properties	376,888	325,567	559,550	501,500	(58,050)	33%
Tax Relief	14,254	14,116	17,000	20,000	3,000	40%
Parks & Recreation	1,047,999	1,061,137	1,478,048	1,488,657	10,609	42%
Planning & Zoning	9,722	11,601	16,850	76,196	59,346	684%
Economic Development	164,449	218,923	180,820	113,434	(67,386)	-31%
Capital Projects	156,106	1,932,537	150,000	111,500	(38,500)	-29%
Debt Service	86,549	162,297	162,963	218,206	55,243	152%
Total Gen.Fund Exp.	5,699,784	8,472,259	7,321,174	7,494,663	173,489	31%
ARPA Fund	880,038	2,543,866	1,280,000	627,072	(652,928)	
CDBG Project Fund	427,035	108,135	-	-	-	0%

Budget Summary						
VERSION 2						
	Year End	Year End	Budget	Proposed	Increase	
	FY 2021-2022	2022-2023	2023-2024	FY 2024-2025	(Decrease)	%
<u>Water Fund</u>						
Administration	168,519	175,447	205,954	172,205	(33,749)	2%
Data Processing	88,318	78,892	90,232	104,054	13,822	18%
Operations	324,924	382,279	1,302,284	697,700	(604,584)	115%
Water Plant	858,754	536,551	570,416	739,671	169,255	-14%
Debt Service	195,381	189,625	329,769	315,551	(14,218)	62%
					-	
Total Water Fund	1,635,896	1,619,533	2,498,655	2,029,181	(469,474)	24%
<u>Sewer Fund</u>						
Administration	172,533	168,517	184,104	191,255	7,151	11%
Data Processing	88,278	80,129	87,444	104,402	16,958	18%
Operations	235,710	260,043	972,557	616,556	(356,001)	162%
Wastewater Treat.Plant	576,006	653,029	861,039	1,192,291	331,252	107%
Debt Service	41,854	57,582	352,803	309,284	(43,519)	639%
					-	
Total Sewer Fund	1,698,565	1,778,970	2,457,947	2,413,788	(44,159)	42%
Total Expenditures	10,341,319	14,522,764	13,557,776	12,564,704	(993,072)	22%

Town of Luray FY 2024-2025 Budget								
	REVENUES	Audit	Approved			Budget FY 2024-2025	Budgetary	Version 2
		Year End	Budget	Year to Date	Balance		Increase/ Decrease	
Account #	Description	FY 2022-2023	FY 2023-2024	Dec. 31, 2023	FY 2023-2024		FY 25 vs FY 24	Notes
	General Fund							
3-100-11010-0001	Current Real Property Taxes	1,331,087	1,352,164	621,295	730,869	1,388,000	35,836	98% collection on estimated value from Page County
3-100-11010-0002	Delinquent Real Property Taxes	21,357	18,000	7,127	10,873	20000	2,000	
3-100-11010-0004	Enterprise Zone - Real Estate Rebate		(1,400)	-	(1,400)	0	1,400	
3-100-11020-0001	Public Service Corp. Taxes	68,494	68,000	63,780	4,220	68,000	-	
3-100-11030-0001	Current Personal Prop.Taxes	230,999	230,000	98,027	131,973	231,877	1,877	waiting on values from Page County
3-100-11030-0002	Delinquent Personal Prop. Taxes	22,332	17,000	3,345	13,655	17,000	-	
3-100-11031-0001	Current Mobile Homes Tax	933	1,000	375	625	1,000	-	
3-100-11060-0001	Penalties - all taxes	14,572	13,000	5,005	7,995	14,000	1,000	
3-100-11060-0002	Interest - all taxes	10,335	12,000	3,890	8,110	11,000	(1,000)	
3-100-12010-0001	Local Sales and Use Taxes	290,231	346,000	165,819	180,181	345,000	(1,000)	
3-100-12020-0001	Consumer Utility Taxes	65,531	60,000	30,282	29,718	65,000	5,000	
3-100-12020-0002	State Communications Tax	53,606	54,000	25,394	28,606	54,000	-	
3-100-12020-0005	Right of Way Fees	22,011	26,000	12,561	13,439	25,000	(1,000)	
3-100-12030-0001	Business License Tax	436,789	388,000	27,955	360,045	442,500	54,500	increase due to upward trend
3-100-12030-0002	Enterprise Zone - Bus. Lic. Rebate		-		-	-	-	
3-100-12030-0003	Tourism Zone - Bus. Lic. Rebate		-		-	-	-	
3-100-12040-0001	Franchise License Tax	34,116	30,000	15,835	14,165	32,000	2,000	
3-100-12050-0001	Motor Vehicle Fee	65,222	62,000	6,594	55,406	65,000	3,000	
3-100-12060-0001	Bank Franchise Tax	951,725	583,000	-	583,000	250,000	(333,000)	concerns
3-100-12070-0001	Transient Occupancy Tax	389,111	420,000	245,036	174,964	468,000	48,000	6% to 7%
3-100-12070-0002	Enterprise Zone -TO Rebate		-		-		-	
3-100-12070-0003	Tourism Zone - TO Rebate		-		-		-	
3-100-12080-0001	Meals Tax	922,248	797,000	553,640	243,360	1,350,000	553,000	based on estimate of gross at new rate - 1.5% inc.
3-100-12080-0002	Enterprise Zone - Meals Tax Rebate		(5,000)		(5,000)	-	5,000	
3-100-12080-0003	Tourism Zone - Meals Tax Rebate				-	-	-	
3-100-12090-0001	Cigarette Tax	151,308	185,000	82,664	102,337	165,000	(20,000)	trending down
3-100-13030-0001	Zoning-Special Use Permit	29,188	28,000	7,672	20,328	32,750	4,750	continued development
3-100-14010-0001	Court Fines & Foreitures	25,636	12,000	13,094	(1,094)	25,000	13,000	based on FY 23
3-100-14010-0003	Parking Fines	95	200	30	170	100	(100)	
3-100-15010-0001	Interest on Investments	2,432	500	2,144	(1,644)	2,500	2,000	
3-100-15020-0001	Rental - General Property	8,707	10,000	3,566	6,434	9,000	(1,000)	
3-100-15020-0002	Rental - Rec. Prop. & Facilities	9,486	10,000	4,900	5,100	10,000	-	
3-100-15020-0005	Rental - Depot	(500)	6,000	4,000	2,000	6,000	-	\$500 per month
3-100-15020-0006	Rental - Airport Hangars		45,120	-	45,120	45,120	-	placeholder for debt requirement
3-100-15020-0010	Lease Revenue- GASB 87	6,046	100	-	100	100	-	
3-100-16030-0001	Police - Vehicle Impoundment	215	500	-	500	250	(250)	
3-100-16080-0001	Waste Collections & Disposal	299,561	342,100	173,994	168,106	348,000	5,900	
3-100-16120-0001	Swimming Fees	13,840	25,000	-	25,000	15,000	(10,000)	beach
3-100-16120-0002	Fishing & Boating Fees	7,708	9,000	3,734	5,266	9,000	-	
3-100-16120-0003	Shelter Rentals	13,095	9,000	4,027	4,973	9,000	-	
3-100-16120-0004	Cola Commissions	101	200	26	174	200	-	
3-100-16120-0005	Recreation Program Donations	1,200	1,200	150	1,050	1,200	-	
3-100-16120-0006	Greenway Donations	-			-		-	
3-100-16120-0007	Hawksbill Greenway Foundation	29,050	4,000	10,650	(6,650)	10,000	6,000	foundation contribution
3-100-16120-0011	Lake Arrowhead Concessions	1,635	2,800	-	2,800	2,000	(800)	
3-100-16120-0013	Recreation - Special Events	9,829	20,000	10,715	9,285	21,000	1,000	
3-100-16120-0015	Page County Donation-TOT	-	25,000	-	25,000	-	(25,000)	

Town of Luray FY 2024-2025 Budget								
	REVENUES	Audit	Approved			Budget FY 2024-2025	Budgetary	Version 2
		Year End	Budget	Year to Date	Balance		Increase/ Decrease	
Account #	Description	FY 2022-2023	FY 2023-2024	Dec. 31, 2023	FY 2023-2024		FY 25 vs FY 24	Notes
3-100-16120-023	Recreation - Event Deposits	40	500	-	500	100	(400)	
3-100-18030-0001	Rebates & Refunds	285	200	-	200	300	100	
3-100-18990-0001	Miscellaneous Income	1,428	2,000	200	1,800	1,500	(500)	
3-100-18990-0002	Sale of Equipment	17,958	5,000	-	5,000	10,000	5,000	
3-100-18990-0003	Police/Community Grants (ICAC)		5,000	-	5,000	5,000	-	
3-100-18990-0004	Police Grants	5,304	15,000	136,106	(121,106)	25,722	10,722	15000+10722
3-100-18990-0005	Police K9 Grants	1,800	-		-	-	-	none anticipated
3-100-18990-0006	Sale of Real Estate		-		-	-	-	
3-100-18990-0013	Bad Checks	1,295	800	1,150	(350)	1,500	700	
3-100-18990-0014	Contributions		-		-	-	-	
3-100-19010-0001	Recoveries & Rebates		-	22	(22)	100	100	
3-100-19020-0001	Depot Electricity	3,997	3,000	1,820	1,180	3,600	600	
3-100-19020-0003	Credit Card Fees	16,216	16,000	7,474	8,526	16,000	-	
3-100-19020-0004	FOIA Recovered Costs	59	-	25	(25)	100	100	
3-100-22010-0003	Rolling Stock Tax-Vehicle Carrier	3,913	4,100	4,291	(191)	4,000	(100)	
3-100-22010-0005	Games of Skill Distribution		1,000	-	1,000	-	(1,000)	
3-100-22010-0009	Pers. Property Tax Reimbursement	74,574	74,574	74,574	0	74,574	-	stays same
3-100-22010-0010	Mobile Home Tax	150						
3-100-22011-0001	4% DMV Rental Tax	5,158	4,600	2,962	1,638	5,000	400	
3-100-22011-0002	DMV - Animal Friendly Plates	47	20	-	20	50	30	
3-100-24010-0001	State Aid - Localities Police	142,022	129,187	74,688	54,499	148,000	18,813	
3--100-24010-0002	Local Law Enforcement Block Grant		8,000	-	8,000	-	(8,000)	
3-100-24010-0003	Criminal Justice Serv.-ICAC		5,000		5,000	5,000	-	
3-100-24020-0001	Fire Program Funds	19,382	18,500	-	18,500	20,000	1,500	
3-100-24020-0002	EMS-Disaster Recover Funds		-		-	-	-	
3-100-24030-0001	Street and Highway Maintenance	1,410,415	1,518,154	767,802	750,352	1,538,000	19,846	
3-100-24030-0002	Litter Control	4,330	3,600	5,661	(2,061)	5,600	2,000	
3-100-24030-0004	Parks & Recreation Grants	-	4,000		4,000	4,000	-	
3-100-24030-0005	VDOT Rev. Sharing-Mem Dr Corridor	920,511	-	96,223	(96,223)		-	
3-100-24030-0006	VDOT Revenue Sharing-Roundabout		-		-		-	
3-100-24030-0007	VDOT-Revenue Sharing - Bridge		-		-		-	
3-100-24030-0008	VDOT-State of Good Repair Funds		15,000		15,000		(15,000)	
3-100-24030-0009	VDOT TAP Funding		40,000		40,000		(40,000)	
3-100-24030-0010	VDOT RS Funding		23,000		23,000		(23,000)	
3-100-24070-0002	Recreation Tree Grant		4,705		4,705	5,000	295	
3-100-24070-0003	Virginia Commission for the Arts	4,500	4,500	4,500	-	4,500	-	
3-100-24070-0005	Asset Forfeiture Proceeds- Federal	1,045	10,000	-	10,000	15,000	5,000	
3-100-24070-0006	Asset Forfeiture Proceeds- State	15,453	20,000	1,762	18,238	25,420	5,420	additional Grant APP by Capt Wagoner
3-100-24090-0003	LDI Broad St		-		-	-	-	
3-100-28990-0012	VRA - Virginia Brownfield Dev Fund	-	-		-	-	-	
3-100-31010-0008	Law Enforcement Block Grant	6,773	-		-	5,000	5,000	
3-100-31010-0010	Bullet Proof Vest Grant		-		-		-	
3-100-31010-0011	Ground Transportation Safety Grant		-		-		-	
3-100-31010-0013	Federal Hwy Admin.Bridge Grant Funds		-		-		-	
3-100-33010-0001	Criminal Just Asst Grants Federal	25,539				10,000		
3-100-33010-0002	DCJS ARPA Law Enforc Equip Grant	134,538				-		
3-100-33020-0001	Federal Forest Land Mgmt Fund	1,739	-		-		-	
3-100-33090-0001	CARES ACT - Coronavirus relief funds		-		-		-	
3-100-33090-0002	Utililty Releif/ CRF		-		-		-	
3-100-41010-0001	Insurance Recoveries	2,704	4,000	1,024	2,976	2,500	(1,500)	
3-100-41020-0001	Restitution (Court Ordered)	382	250	370	(120)	500	250	

Town of Luray FY 2024-2025 Budget								
	REVENUES	Audit	Approved			Budget FY 2024-2025	Budgetary	Version 2
		Year End	Budget	Year to Date	Balance		Increase/ Decrease	
Account #	Description	FY 2022-2023	FY 2023-2024	Dec. 31, 2023	FY 2023-2024		FY 25 vs FY 24	Notes
3-100-41040-0001	(Bridge Proceeds) Proceeds from Indebtedness		-		-	-	-	
3-100-41040-0002	Proceeds from Indebtedness		175,000		175,000		(175,000)	
3-100-41050-0001	Transfer from/to other funds	25,780	-		-		-	
3-100-41999-0009	Transfer from Reserves				-		-	
					-	7,494,663	-	
	Total General Fund Revenues	8,386,667	7,321,174	3,387,980	3,933,194		173,489	
					-	627,072	-	
	ARPA						-	
3-101-33090-0001	ARPA Proceeds	2543866	1280000	0	1,280,000		(652,928)	no new funds, carry forward only
							-	
							-	
					-		-	
					-		-	
	LurayMeadows CDBG				-		-	
					-		-	
	Project Fund				-		-	
					-		-	
3-320-15010-0005	CDBG Revolving Loan - Interest		0	0	-	0	-	
3-320-32010-0001	CDBG - People Inc./NSVRC	107,243	-	0	-	0	-	
	(CDBG Loan Proceeds)				-	25000	-	
					-		-	
					-		-	
					-		-	
	Water Fund				-		-	
					-		-	
3-501-13030-0033	Water Connection Fees	6,600	12,000	5,200	6,800		4,000	
3-501-13030-0035	Reconnection Fees	3,060	3,000	1,280	1,720		-	
3-501-13030-0036	Water Facility Fees	315,400	132,800	149,400	(16,600)		179,280	94 additional units
3-501-15030-0037	Water -Luray Landing Proffer Fees	17,170	54,944	17,170	37,774		20,351	proffer fees 75% water
3-501-16190-0001	Customer Sales - Water	1,450,773	1,460,511	826,463	634,048		87,095	
3-501-18010-0001	Miscellaneous Income	119	300	64	236		(200)	
3-501-19120-0003	Recoveries & Rebates		100	-	100		-	
3-501-24303-0001	VDH Grant				-		-	
3-501-41040-0002	Proceeds from Financing	-	835,000	217,699	617,301		(785,000)	Meter Project Wrap Up
3-501-41050-0001	Transfer to/from other funds	-			-		-	
3-501-41050-0502	Transfer from Sewer Fund				-		-	
3-501-41999-0009	Reserve Fund Bal Appropriation	737370.19	0	0	-		25,000	USDA Loan Reserves
	Total Water Funds Revenues	2,530,492	2,498,655	1,217,276	1,281,379	2,029,181	(469,474)	
					-	31,765	-	
					-		-	
	Sewer Fund Revenue				-		-	
					-		-	
3-502-13030-0033	Sewer Connection Fees	2,400	12,000	4,200	7,800		4,000	
3-502-13030-0035	Sewer Facility Fees	558,560	237,600	267,300	(29,700)		320,760	94 additional units
3-502-15030-0037	Sewer- Luray Landing Proffer Fees	51,510	54,944	51,510	3,434		(23,179)	proffer fees 25% sewer

Town of Luray FY 2024-2025 Budget								
	REVENUES	Audit	Approved			Budget FY 2024-2025	Budgetary	Version 2
		Year End	Budget	Year to Date	Balance		Increase/ Decrease	
Account #	Description	FY 2022-2023	FY 2023-2024	Dec. 31, 2023	FY 2023-2024		FY 25 vs FY 24	Notes
3-502-15010-0002	Interest on Investments				-	1,807,463	-	
3-502-16190-0001	Customer Sales - Sewer	1,722,110	1,591,803	860,970	730,833		215,660	
3-502-16190-0002	Sewer Surcharges				-		-	
3-502-16190-0005	Nutrient Credit Program		1,000		1,000		(1,000)	
3-502-18010-0001	Miscellaneous Income		500		500		(400)	
3-502-19020-0003	Recoveries & Rebates		100		100		-	
	BRB WWTP Loan				-		-	
0-502-00102-0002	Transfer to/from other funds	1,039,948			-		-	
						2,413,788		
3-502-41040-0002	Proceeds from Financing		560000		560,000		(560,000)	
	Total Sewer Fund Revenues	3,374,528	2,457,947	1,183,980	1,273,967		(44,159)	
							-	
							-	
							-	
							-	
	Total Revenues	16,942,797	13,557,776	5,789,236	7,768,540	12,564,704	(993,072)	

Version 2				Town of Luray FY 2024-2025 Budget						
				Audit	Audit	Approved			Budgetary	
		EXPENDITURES		FY Ending	FY Ending	Budget	Year-to-Date	Balance Remaining	Increase/ Decrease	
		Description		FY 2021-2022	FY 2022-2023	FY 2023-2024	12/31/2023	FY 2023-2024	FY 25 vs FY 24	NOTES
		<i>Mayor & Council</i>								
100-11100	1111	Salaries & Wages		36,449	37,178	37,922	18,961	18,961	37,922	-
100-11100	2100	FICA		2,788	2,844	2,901	1,451	1,450	2,901	-
100-11100	2300	Group Ins. Programs		75,222	79,868	79,500	38,610	40,890	85,836	6,336
100-11100	5307	Public Official Liability		7,000	8,500	8,500	8,500	-	8,500	-
100-11100	5540	Travel & Training		6,318	5,334	5,500	6,017	(517)	7,000	1,500
100-11100	5810	Membership Dues/Subscriptions		8,539	8,162	9,000	8,093	907	9,000	-
100-11100	5811	Contributions		25,000	26,000	27,000	25,000	2,000	29,000	2,000
		<i>PAL - \$4500 Library - \$6000 Earth Day \$500</i>						-	-	-
		<i>Fire Dept. - \$ 7000 After Prom \$ 1000 Greenhill \$1500</i>						-	-	-
		<i>Luray Page Chamber of Commerce - \$ 3000</i>						-	-	-
		<i>Luray Page Co. Tourism - \$ 3000, Luray Rescue \$2000</i>						-	-	-
100-11100	5840	Misc. Expenses		19,621	9,125	20,000	7,228	12,772	20,000	-
100-11100		Derelict Properties			2,000	40,000	-	40,000	30,000	(10,000)
100-11100	6001	Office Supplies		690	1,233	1,500	114	1,386	1,250	(250)
		Total		181,627	180,244	231,823	113,973	117,850	231,409	(414)
		<i>Town Manager</i>								
100-12100	1102	Salaries & Wages-Town Manager		40,834	41,133	41,741	20,912	20,829	41,200	(541)
100-12100	1104	Salaries & Wages-Asst. Town Manager	*	10,132	14,092	32,701	16,383	16,318	28,333	(4,368)
100-12100	2100	FICA	*	3,951	4,299	5,695	2,959	2,736	5,319	(376)
100-12100	2210	VRS	*	8,018	8,735	11,114	5,816	5,298	10,381	(733)
100-12100	2300	Group Ins. Programs	*	9,542	6,346	10,616	5,590	5,026	14,032	3,416
100-12100	2400	Group Life Ins. (VRS)		1,008	1,027	998	522	476	932	(66)
100-12100	3130	FOIA Expenses		-		100	-	100	100	-
100-12100	3310	Maint.Repairs. Mach. & Equip.		151	262	300	482	(182)	500	200
100-12100	3311	Repair Parts		-	250	300	34	266	300	-
100-12100	3600	Advertising		2,549	2,357	2,000	-	2,000	2,000	-
100-12100	5230			136				-	-	-
100-12100	5210	Postal Services		500	500	500	-	500	1,000	500
100-12100	5410	Vehicle Allowance		4,429	4,814	4,800	2,400	2,400	4,800	-
100-12100	5540	Travel & Training		2,317	4,546	3,500	460	3,040	4,500	1,000
100-12100	5810	Membership Dues - Subscriptions		1,113	801	1,400	483	917	1,200	(200)
100-12100	5840				40				-	-
100-12100	5841	Website/Email Maintenance		4,518	835	4,500	327	4,173	4,000	(500)
100-12100	6001	Office Supplies		692	370	1,000	253	747	1,000	-
100-12100	6008	Gasoline, Lube, Tire		33	20	200	-	200	200	-
100-12100	6014	Materials & Supplies		142	176	500	303	197	600	100
100-12100	8201	Machinery & Equipment		-	-	500	230	270	600	100
100-12100	8202	Furniture & Fixtures		-	-	250	-	250	250	-
		Totals		90,064	90,605	122,715	57,154	65,561	121,247	(1,468)
		<i>Legal Services</i>								
100-12210	3150	Town Attorney		61938	81934	65000	26,771	38,229	72000	7,000
		Totals		61938	81934	65000	26771	38,229	72000	7,000
									-	-
									-	-

Version 2				Town of Luray FY 2024-2025 Budget						
				Audit	Audit	Approved			Budgetary	
		EXPENDITURES		FY Ending	FY Ending	Budget	Year-to-Date	Balance Remaining	Increase/ Decrease	
		Description		FY 2021-2022	FY 2022-2023	FY 2023-2024	12/31/2023	FY 2023-2024	FY 25 vs FY 24	NOTES
		Annual Audit							-	
100-12240	3120	Independent Auditors		7,083	7,733	8,100	-	8,100	95001,400	increased cost due to single audit for ARPA funds
									-	
		Treasurer							-	
									-	
100-12410	1101	Salaries & Wages - Clerk-Treasurer	*	82,203	67,725	78,030	39,015	39,015	85,4907,460	
100-12410	1102	Salaries & Wages- Personnel	*	69,416	99,369	107,932	53,991	53,941	122,12014,188	
100-12410	1103	Salaries & Wages- PT Personnel	*	20,273	(868)	-	-	-	-	
100-12410	2100	FICA	*	13,070	12,710	14,226	7,282	6,944	15,8821,656	
100-12410	2210	VRS	*	20,573	25,578	27,764	13,937	13,827	30,9963,232	
100-12410	2300	Group Ins. Programs	*	32,802	34,643	41,712	26,552	15,160	56,12414,412	
100-12410	2400	Group Life (VRS)		2,097	2,475	2,492	1,246	1,246	2,782290	
100-12410	2450	VLDP (Hybrid VRS Disability)		86	398	373	186	187	41946	
100-12410	2600	Unemployment			1,877				-	
100-12410	3310	Maint.Repairs Mach. & Equip.		12,494	9,641	12,500	12,290	210	12,500-	
100-12410	3600	Advertising		-	-	100	303	(203)	400300	
100-12410	4999	Cares						-	-	
100-12410	5210	Postal Service		2,500	3,500	4,500	2,538	1,962	5,5001,000	increased postage cost and certified mail pricing
100-12410	5306	Surety Bond Premiums		800	2,000	800	-	800	500(300)	
100-12410	5410	Lease/Rent of Equip.		10,651	13,026	24,000	18,504	5,496	36,00012,000	IBM Lease new last FY- \$11k annually, copier, pitney bowes, folding mach , copy overages
100-12410	5450	Credit Card Expense		24,180	22,446	22,000	7,038	14,962	23,0001,000	
100-12410	5540	Travel & Training		-	103	1,200	68	1,132	1,000(200)	
100-12410	5810	Membership Dues/Subscriptions		1,400	260	1,200	700	500	1,200-	
100-12410	6001	Office Supplies		11,416	11,366	12,000	3,305	8,695	12,000-	
100-12410	6014	Materials & Supplies		-	618	500	-	500	500-	
100-12410	8201	Machinery & Equipment		-	-	1,000	1,472	(472)	1,000-	upgrade Kim's printer
100-12410	8202	Furniture & Fixtures		250	3,430	6,500	1,934	4,566	4,500(2,000)	
									-	
		Totals		304,211	310,296	358,829	190,362	168,467	411,91353,084	
									-	
		IT Support							-	
									-	
100-12610	3130	IT Technician		8,913	41,833	27,000	27,396	(396)	54,00027,000	
100-12610	3310	IT Repairs & Maintenance		3,126	8,262	27,000	7,280	19,720	20,000(7,000)	
100-12610	3311	IT Repair Parts & Supplies		5,431	-	42,000	18,918	23,082	38,000(4,000)	
									-	
		Totals		17,470	50,095	96,000	53,595	42,405	112,00016,000	
									-	
		Safety Programs							-	
									-	
100-12710	1101	Salaries & Wages - Safety Officer		3,000	3,214	3,000	1,500	1,500	4,0001,000	Safety Coordinator Responsibility
100-12710	2100	FICA		-	58	230		230	30676	
100-12710	2210	VRS			129	-		-	-	
100-12710	2300	Group Ins. Program			281			-	-	
100-12710	2400	Group Life Ins. (VRS)			12			-	-	
100-12710	5540	Travel & Training			4,778	3,000	47	2,953	3,000-	
100-12710	6014	Materials & Supplies		15,346	16,436	17,750	3,447	14,303	19,0001,250	Increased # of Employees
100-12710	8201	Equipment		13,452	11,373	13,000	8,969	4,031	15,0002,000	Department needs
									-	
		Totals		31,797	36,281	36,980	13,963	23,017	41,3064,326	
									-	

Version 2			Town of Luray FY 2024-2025 Budget							
			Audit	Audit	Approved				Budgetary	
		EXPENDITURES	FY Ending	FY Ending	Budget	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	
		Description	FY 2021-2022	FY 2022-2023	FY 2023-2024	12/31/2023	FY 2023-2024	FY 2024-2025	FY 25 vs FY 24	NOTES
									-	
		Board of Elections							-	
									-	
100-13100	3000	Personal Services	0	1144	0	-	-	800	800	per page county registrar
100-13100	3310	Maint.,Repairs Mach.&Equip	0	0	0	-	-	0	-	
100-13100	3600	Advertising	0	0	0	-	-	0	-	
100-13100	6001	Materials & Supplies	0	0			-	700	700	
									-	
		Total	-	1,144	-	-	-	1,500	1,500	
									-	
		Police Department							-	
100-31100	1101	Salaries & Wages - Chief	96,421	98,086	99,736	49,868	49,868	102,728	2,992	
100-31100	1102	Salaries & Wages Personnel Patrol	633,041	707,779	739,906	366,785	373,121	808,075	68,169	
							-		-	
100-31100	1122	Salaries & Wages Dispatchers	44,583	45,352	46,115	23,057	23,058	50,842	4,727	
100-31100	1141	Salaries & Wages - Overtime	34,199	48,278	35,000	22,784	12,216	35,000	-	
100-31100	1142	Overtime - Special Event	1,019	1,225	6,000	7,072	(1,072)	7,000	1,000	
100-31100	1311	Part time - Dispatchers	1,370	270	3,500	-	3,500	-	(3,500)	
100-31100	1312	Part time - temporary	49,047	36,802	43,000	17,698	25,302	43,000	-	
100-31100	2100	FICA	61,952	67,205	73,995	35,689	38,306	80,068	6,073	
100-31100	2210	VRS	114,951	126,697	132,243	64,317	67,926	143,574	11,331	
100-31100* new gl	2220*	Line of Duty	18,064	17,046	15,000	21,606	(6,606)	25,870	10,870	moved from General Properties
100-31100	2300	Group Ins. Program	190,261	214,833	217,800	109,840	107,960	260,760	42,960	
100-31100	2400	Group Life Ins. (VRS)	10,319	11,357	11,869	5,765	6,104	12,886	1,017	
100-31100	2600	Unemployment	739				-	-	-	
100-31100	3110	Physicals	106		500	-	500	500	-	
100-31100	3310	Maint. Repairs Mach.& Equipment	16,063	9,972	20,000	5,683	14,317	20,000	-	
100-31100	3311	Repair Parts	12,663	22,334	15,000	8,629	6,371	15,000	-	
100-31100	3600	Advertising	-		100	-	100	100	-	
100-31100	4999	Cares	-				-	-	-	
100-31099	5110	Electricity			2,000		2,000	2,000	-	svec pole cameras
100-31100	5210	Postal Service	750	755	1,000	500	500	500	(500)	
100-31100	5230	Communications	8,794	7,485	18,000	3,224	14,776	18,000	-	
100-31100	5310	Liability Insurance	14,500	28,000	14,500	44,875	(30,375)	45,000	30,500	VRSA Increase
100-31100	5410	Lease/Rental of Equipment	3,471	2,050	5,000	367	4,633	5,000	-	
100-31100	5540	Travel & Training	13,079	12,003	20,000	6,041	13,959	20,000	-	
100-31100	5810	Membership Dues - Subscriptions	28,417	42,367	31,500	24,625	6,875	40,050	8,550	Increase for RMS/ MDIS that we initially purchased on a 5 year contract
100-31100	5840	Other Operating Expenses	-				-		-	
100-31100	5843	Asset Forfeiture Expenses	1,080	1,401	10,000		10,000	40,420	30,420	Increase from \$24307 Local Asset Forfeiture Receipts & \$16113 in NWRDG
100-31100	5844	Grant Expenditures	40,659	140,586	15,000	5,320	9,680	35,722	20,722	25,000 + 10722
		Federal Grant Expenditures								
100-31100	5845	Court Costs	3,332	1,298	4,500	1,139	3,361	3,000	(1,500)	
100-31100	5850	Emergency Operations	-	-	100		100	100	-	
100-31100	5855	Senior/Physically Challenged	76	-	300		300	300	-	
100-31100	6001	Office Supplies	2,382	4,058	4,500	1,229	3,271	4,500	-	
100-31100	6008	Gas, Lube, Tires, Etc.	49,353	53,388	40,000	22,003	17,997	40,000	-	
100-31100	6010	Police Supplies & Range	16,255	11,288	14,000	1,429	12,571	15,000	1,000	
100-31100	6011	Uniforms	11,105	7,854	10,000	7,869	2,131	10,000	-	
100-31100	6014	Materials & Supplies	4,731	2,712	4,000	570	3,430	4,000	-	
100-31100	8201	Machinery & Equipment	25,037	5,634	10,000		10,000	10,000	-	
100-31100	8202	Furniture & Fixtures	-	1,600	2,500	4,315	(1,815)	2,500	-	
100-31100	8203	Communication Equipment	-	630	2,500	-	2,500	2,500	-	
									-	
		Total	1,507,817	1,730,346	1,669,164	862,298	806,866	1,903,995	234,831	

Version 2			Town of Luray FY 2024-2025 Budget							
			Audit	Audit	Approved				Budgetary	
		EXPENDITURES	FY Ending	FY Ending	Budget	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	
		Description	FY 2021-2022	FY 2022-2023	FY 2023-2024	12/31/2023	FY 2023-2024	FY 2024-2025	FY 25 vs FY 24	NOTES
		Police - Capital Outlay							-	
100-31150	8201	Machinery & Equipment	8,873	-	25,000	-	25,000	25,000	-	Vehicle Upfit (15k), Cameras (10k)
100-31150	8202	Mach.-Equip - Maintenance & Repairs	-	-	-		-		-	
100-31150	8203	Communications	-	-			-		-	
100-31150	8205	Vehicles	-	-	48,000	90,760	(42,760)	50,000	2,000	Vehicle
100-31150	8206	Buildings & Structures	-	-			-		-	
100-31150	8214	Structures & Property Maint. & Repairs	-	-			-		-	
100-31150	8215	Property Acquisition		-			-	-	-	
100-31150	8217	Replacement Projects		-			-	-	-	
100-31150	8218	Engineering/Surveying/Studies		-			-	-	-	
100-31150	8219	Improvement Projects		-		-	-	-	-	
100-31150	8220	Compliance		-			-	-	-	
		Total	8,873	-	73,000	90,760	(17,760)	75,000	2,000	
		Total Police Dept.	1,516,689	1,730,346	1,742,164	953,057	789,107	1,978,995	236,831	
		Public Works								
		Streets								
100-41200	1100	Salaries & Wages Town Supt.	26,689	27,150	29,551	13,803	15,748	28,378	(1,173)	
100-41200	1101	Salaries & Wages Personnel	*	83,292	94,900	125,695	53,702	71,993	14,378	
100-41200	1102	Salaries - Part Time		29,324	27,812	35,500	15,621	19,879	-	
100-41200	1141	Salaries & Wages Overtime		6,948	6,665	8,000	4,120	3,880	-	
100-41200	1142	Overtime - Special		415	357	2,000	947	1,053	-	
100-41200	2500	Employee Incentive Program		18,449	23,000		23,000	12,000	(11,000)	
100-41200	2100	FICA	*	10,370	12,509	15,231	6,832	8,399	2,054	
100-41200	2210	VRS	*	16,173	21,139	23,178	10,104	13,074	1,972	
100-41200	2300	Group Ins. Programs	*	40,357	53,729	49,296	20,996	28,300	-	
100-41200	2400	Group Life Ins. (VRS)		1,863	2,315	2,080	954	1,126	177	
100-41200	2450	VLDP (Virginia Local Disability Program)		1,167	1,473	1,068	454	1,191	123	
100-41200	3310	Maint.Repairs Mach & Equipment		17,769	28,187	26,000	15,988	28,000	2,000	
100-41200	3311	Repair Parts		19,571	25,854	26,000	7,129	18,871	(6,000)	
100-41200	3600	Advertising		774	369	500	779	1,000	500	
100-41200	5110	Electricity	*	118,934	116,553	150,000	64,346	185,000	35,000	4% increase notice from SVEC + new building
100-41200	5120	Heating Expenses		3,736	3,237	4,000	4,000	6,000	2,000	New shop bldg
100-41200	5210	Postage		-	100		100	100	-	
100-41200	5230	Communications		10,393	12,561	12,000	6,859	5,141	2,000	
100-41200	5310	Insurance - VML Liability		9,000	12,000	12,000	14,226	(2,226)	4,000	
100-41200	5410	Lease of Equipment		60	180	1,000	180	500	(500)	
100-41200	5540	Travel & Training		-	953	1,000	972	1,000	-	
100-41200	5860	Licenses/Certifications		180	80	500	-	500	(300)	
100-41200	6001	Office Supplies		328	374	500	81	419	500	
100-41200	6008	Gas, Lube Tires, Etc.		16,840	16,233	16,000	4,974	15,000	(1,000)	
100-41200	6011	Uniforms		6,642	10,518	7,000	6,826	12,000	5,000	
100-41200	6014	Material & Supplies		31,829	13,781	30,000	14,520	30,000	-	
100-41200	8201	Machinery & Equipment		5,500	-	3,000	-	2,500	(500)	
									-	
		Totals	458,154	507,377	604,199	263,469	340,730	652,930	48,731	

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			Audit	Audit	Approved				Budgetary	
		EXPENDITURES	FY Ending	FY Ending	Budget	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	
		Description	FY 2021-2022	FY 2022-2023	FY 2023-2024	12/31/2023	FY 2023-2024	FY 2024-2025	FY 25 vs FY 24	NOTES
		Streets - Capital Outlay								
100-41250	8201	Machinery & Equipment	5,806		45,000	-	45,000	20,000	(25,000)	dump truck upfit 1/3, 25k (carryover from last fy)
100-41250	8202	Mach.-Equip - Maintenance & Repairs				-	-		-	
100-41250	8203	Communications				-	-		-	
100-41250	8205	Vehicles	12,000		45,000	13,337	31,663	40,000	(5,000)	Dump truck 1/3 carry over from last fy
100-41250	8206	Buildings & Structures			175,000	-	175,000	55,000	(120,000)	upgrades needed to new Town Shop bldg- N. Hawksbill
100-41250	8214	Structures & Property Maint. & Repairs			7,000	-	7,000		(7,000)	
100-41250	8215	Property Acquisition				-	-		-	
100-41250	8217	Replacement Projects				-	-	35,000	35,000	S. Hawksbill St- Guardrail
100-41250	8218	Engineering/Surveying/Studies		6,256			-		-	
100-41250	8219	Improvement Projects		7,405	10,000		10,000	57,000	47,000	1/2 of Atkins Dr Paving (35k) Atkins Dr Repairs (12k) Mill race Clean Up (10K)
100-41250	8220	Compliance					-		-	
100-41250	8226	Other Projects		111,445	95,000	117,038	(22,038)		(95,000)	
		Totals	17,806	125,106	377,000	130,375	246,625	207,000	(170,000)	
		VDOT Reimbursements							-	
		Labor and benefits reverted to original dept.							-	
100-41300	1101	VDOT Labor Expense	*	136020.74					-	
100-41300	2100	FICA	*	10503.16					-	
100-41300	2210	VRS	*	20321.49					-	
100-41300	2300	Group Ins.	*	20525.36					-	
100-41300	3140	St. Engineering/Bridge Repairs	28,002	20,707	50,000	16,113	33,887	50,000	-	
100-41300	5110	Electricity	*	33,776			-		-	
100-41300	5310	Ins. (Work. Comp)	*	6,235			-		-	
100-41300	5847	Snow & Ice Removal	13,367	-	20,000	7,960	12,040	20,000	-	
100-41300	5848	Storm Drainage	84,771	50,815	50,000	4,236	45,764	50,000	-	
100-41300	5849	Street-Sidewalk Materials	218,112	291,739	150,000	4,150	145,850	150,000	-	
100-41300	5850	Paving	178,803	471,051	280,000	107,075	172,925	290,000	10,000	
100-41300	5851	Street Repairs	297,996	203,748	200,000	30,902	169,098	200,000	-	
100-41300	6014	Materials & Supplies	25,015	26,551	36,133	9,265	26,868	25,000	(11,133)	
									-	
		Totals	846,067	1,291,992	786,133	179,701	606,432	785,000	(1,133)	
									-	
		Total Streets	1,322,027	1,924,475	1,767,332	573,546	1,193,786	1,644,930	(122,402)	
		Refuse Collections								
100-42300	5140	Contract Services- Trash Collection	304,712	321,442	317,000	146,865	170,135	327,871	10,871	predicted 2% increase
100-42300	5150	Landfill Tipping Fees	6,199	11,486	8,000		8,000	12,000	4,000	
100-42300	5160	Recycling Expense		-	2,000	-	-	500	(1,500)	
									-	
		Totals	310,911	332,928	327,000	146,865	180,135	340,371	13,371	

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		EXPENDITURES	FY Ending	FY Ending	Budget	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	
		Description	FY 2021-2022	FY 2022-2023	FY 2023-2024	12/31/2023	FY 2023-2024	FY 2024-2025	FY 25 vs FY 24	NOTES
		General Properties								
100-43200	1102	Salaries- Part Time	0	0	0		-	0	-	
100-43200	2100	FICA	0	0	0		-	0	-	
100-43200	2220	Line of Duty	-	-	-	-	-	-	-	move to Police Fund
100-43200	3130	Professional Services (Year End)	9,900	6,570	10,400	7,585	2,815	12,000	1,600	Mary Earhart prof svcs switch to Rodefer Moss
100-43200	3150	Legal Fees	2,323	-	2,400		2,400	2,000	(400)	
100-43200	3160	Bank Charges					-	-	-	
100-43200	3310	Maint.Repairs, Machinery & Equip.	12,638	11,471	25,000	7,630	17,370	15,000	(10,000)	
100-43200	3311	Repair Parts	1,326	4,793	5,000	297	4,703	5,000	-	
100-43200	3312	Tree Maintenance and Removal	5,440	15,125	15,000	-	15,000	16,000	1,000	
100-43200	3320	Dam Inspection	31,849	6,500	18,000	-	18,000	15,000	(3,000)	
100-43200	3330	Dam Maintenance	20,004	22,775	20,000	8,800	11,200	23,000	3,000	
100-43200	3550	Lake/Pond Maintenance	900	3,440	3,000	-	3,000	3,500	500	
100-43200	3600	Advertising	299	186	500	-	500	500	-	
100-43200	3820	Janitorial Services	12,500	13,550	12,000	7,518	4,482	14,000	2,000	
100-43200	3840	Sheriff's Dept. Workforce	-		500	-	500	100	(400)	
100-43200	5110	Electricity	29,974	32,782	30,500	12,131	18,369	35,000	4,500	4% increase per SVEC
100-43200	5120	Heating Service	5,521	6,683	5,000	866	4,134	7,000	2,000	
100-43200	5210	Postal Service	-	-	100	-	100	-	(100)	
100-43200	5230	Communications	15,049	28,008	30,000	8,115	21,885	30,000	-	
100-43200	5310	Liability Insurance	* 73,506	63,903	74,000	103,002	(29,002)	110,000	36,000	increasing costs due to work comp premiums
100-43200	5410	Lease/Rental of Equipment	4,165	4,505	12,000	1,725	10,275	5,000	(7,000)	
100-43200	5420	Rents	3,003	5,709	3,000	2,342	658	5,000	2,000	rental of town hall rugs, dispensers, etc.
100-43200	5540	Travel & Training			500	-	500	-	(500)	
100-43200	5840	Mowing Expense		8,200	10,000	1,200	8,800	10,000	-	
100-43200	5852	Animal Friendly Plates			50		50	-	(50)	
100-43200	5853	Employee Expenses/Retirement	18,566	12,575	16,000	29,223	(13,223)	14,000	(2,000)	\$4000 uniform allowance/ \$10,000 fitness
100-43200	5854	Dept.of Fire Programs	19,812	19,382	20,000	-	20,000	20,000	-	
100-43200	5855	Matching Funds - Pals			4,500	-	4,500	4,500	-	4500 in contr/ and in matching funds
100-43200	6001	Office Supplies	202	264	500	862	(362)	1,000	500	
100-43200	6012	Browns Building - VCI Grant Fees			-		-	-	-	n/a
100-43200	6013	Browns Building Maintenance			-		-	-	-	n/a
100-43200	6014	Materials & Supplies	14,493	37,900	17,000	6,113	10,887	18,000	1,000	
100-43200	6015	Human Resources Training/Supplies	70	12	100		100	100	-	
100-43200	6016	PCORI - Affordable Care Act Fee	619	237	500	257	243	300	(200)	
100-43200	8201	Machinery & Equipment	1,195	1,195	2,000	994	1,006	2,000	-	
100-43200	8203	Communication Equip.			1,000		1,000	500	(500)	
100-43200	8227	Wreaths - Banners	872		1,000		1,000	45,000	44,000	New Christmas Decorations-100 UNITS
100-43200	8236	Depot Phase V			-		-	-	-	
100-43200	8238	Depot Maintenance	9,788	2,827	10,500	1,670	8,830	8,000	(2,500)	
		Totals	294,015	308,593	350,050	200,330	149,720	421,500	71,450	
		General Properties - Capital Outlay							-	
100-43250	8201	Machinery & Equipment	26,915	-		(25,000)	25,000	-	-	
100-43250	8215	Property Acquisition	55,039				-		-	
100-43250	8217	Replacement Projects		-	175,000	14,603	160,397	50,000	(125,000)	E Main St Utilities (35k) UNFUNDED Main Office Paving (50k)
100-43250	8218	Engineering/Surveying/Studies	918	-	15,000	189	14,811	30,000	15,000	Pedestrian Wayfinding (15k) Sensors Dams/ EAP Updates (15k)
100-43250	8219	Improvement Projects	-	16,974	19,500	-	19,500	-	(19,500)	Lancaster Lane Parking Lot Repair/ Paving- \$90,000- UNFUNDED
		Totals	82,872	16,974	209,500	(10,208)	219,708	80,000	63,026	
									-	
		Total General Properties	376,888	325,567	559,550	190,123	369,427	501,500	(58,050)	
100-53300	5700	Tax Relief for the Elderly & Disabled	14,254	14,116	17,000	-	17,000	20,000		

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		EXPENDITURES	FY Ending	FY Ending	Budget	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	
		Description	FY 2021-2022	FY 2022-2023	FY 2023-2024	12/31/2023	FY 2023-2024	FY 2024-2025	FY 25 vs FY 24	NOTES
		Parks & Recreation								
100-71200	1100	Salaries & Wages Park Superintendent	57,332	58,322	59,303	29,651	29,652	72,217	12,914	
100-71200	1101	Salaries & Wages Personnel	227,078	235,134	285,448	127,465	157,984	299,449	14,001	
100-71200	1102	Salaries & Wages Part time Personnel	79,031	83,962	121,600	56,863	64,737	121,600	-	
100-71200	1141	Salaries & Wages - Overtime	29,508	36,484	35,000	19,111	15,889	35,000	-	
100-71200	1142	Overtime - Special	7,392	2,021	9,000	5,571	3,429	9,000	-	
		Employee Incentive Program		243	3,515		3,515	2,000	(1,515)	CDL Training
100-71200	2100	FICA	28,916	29,899	38,622	17,567	21,055	41,254	2,632	
100-71200	2210	VRS	42,280	43,579	51,996	23,147	28,849	55,788	3,792	
100-71200	2300	Group Ins. Programs	82,853	84,888	119,964	50,028	69,936	136,140	16,176	
100-71200	2400	Group Life Ins. (VRS)	3,801	3,911	4,667	2,077	2,590	5,007	340	
100-71200	2450	VLDP (Virginia Local Disability Program)	450	914	933	649	284	1,202	269	
100-71200	2600	Unemployment	1,431	3,674	3,500	570	2,930	4,000	500	
100-71200	3310	Maint. Repairs. Machinery & Equip.	26,935	25,017	22,000	15,338	6,662	25,000	3,000	
100-71200	3311	Repair Parts	28,097	28,267	25,000	8,329	16,671	28,000	3,000	
100-71200	3600	Advertising	1,039	3,834	3,000	1,366	1,634	3,000	-	
100-71200	5110	Electricity	43,108	44,591	51,500	17,861	33,639	54,000	2,500	4% increase per SVEC
100-71200	5120	Heating Services	6,055	3,373	4,500	-	4,500	4,500	-	
100-71200	5210	Postal Services	700	188	1,000	-	1,000	1,000	-	
100-71200	5230	Communications	19,030	16,216	16,000	10,023	5,977	22,000	6,000	new data and voice contracts
100-71200	5310	Liability Insurance	8,000	9,000	7,500	15,070	(7,570)	16,000	8,500	VRSA Increase
100-71200	5410	Rental/lease Fees	6,165	9,198	12,000	3,602	8,398	10,000	(2,000)	
100-71200	5540	Travel & Training	1,515	1,261	4,500	54	4,446	4,500	-	
100-71200	5810	Membership Dues & Subscriptions	635	2,192	2,000	310	1,690	2,000	-	
100-71200	5860	Licenses/Certifications	754	661	500	-	500	500	-	
100-71200	6001	Office Supplies	1,766	868	2,500	167	2,333	1,500	(1,000)	
100-71200	6008	Gas, Lube, Tires, Etc.	26,949	31,433	24,300	13,136	11,164	30,000	5,700	
100-71200	6011	Uniforms	6,541	5,786	7,000	4,991	2,009	8,000	1,000	additional staff uniforms
100-71200	6013	Greenway Maintenance	18,061	17,080	17,000	784	16,216	17,000	-	
100-71200	6014	Materials & Supplies	44,548	53,765	55,000	27,298	27,702	55,000	-	
100-71200	6015	Tree/Beautific.Improvement Projects	8,643	9,213	17,600	11,281	6,319	15,000	(2,600)	\$5k reimb through tree grant
100-71200	6016	Recreation Special Events	47,838	66,864	76,000	45,876	30,124	70,000	(6,000)	6K reimbursed through Trout Derby Donations
100-71200	6017	Lake Arrowhead Concession Expenses	1,707	811	3,000	-	3,000	3,000	-	
100-71200	6020	Tree Maintenance	18,735	17,100	23,000	2,800	20,200	20,000	(3,000)	
100-71200	8201	Machinery & Equipment	3,124	6,977	2,500	1,068	1,432	10,500	8,000	
100-71200	8202	Furniture & Fixtures	-	-	-	-	-	-	-	
100-71200	8330	Fourth of July Fireworks	18,000	19,000	20,000		20,000	25,000	5,000	increase per contract
100-71200	8405	Lake Arrowhead Projects & Development	9,659	17,428	17,500	2,995	14,505	17,500	-	
100-71200	8406	RHD Park Projects & Development	6,206	10,700	10,000	2,510	7,490	10,000	-	
100-71200	8407	Greenway Hawksbill Foundation Projects	15,000	15,280	21,600	17,331	4,269	20,000	(1,600)	\$10k reimb donations
100-71200	8408	RH D Park Field Maintenance	22,034	25,467	35,000	7,235	27,765	35,000	-	
		Totals	950,914	1,024,600	1,215,048	542,126	672,922	1,290,657	75,609	
		Parks & Recreation - Capital Outlay								
100-71250	8201	Machinery & Equipment	23,285	10,735	103,000	90,138	12,862	17,000	(86,000)	\$ 2800- 2 computers, \$1200- printer, \$17k zero turn mower
100-71250	8202	Mach.-Equip - Maintenance & Repairs					-		-	
100-71250	8203	Communications					-		-	
100-71250	8205	Vehicles			60,000	55,852	4,148	56,000	(4,000)	4wd single cab pickup w/ upfit
100-71250	8206	Buildings & Structures					-	25,000	25,000	modular office unit - temporary
100-71250	8214	Structures & Property Maint. & Repairs	14,788	16,902	27,000		27,000	8,000	(19,000)	RH Dean waste area grading
100-71250	8215	Property Acquisition					-		-	
100-71250	8217	Replacement Projects			5,000	-	5,000	40,000	35,000	Demo/ Abatement of Rec Park Rental House
100-71250	8218	Engineering/Surveying/Studies			8,000		8,000	20,000	12,000	Plans /Designs/ Specs for Parks and Rec Office Design
100-71250	8219	Improvement Projects	49,014	8,900	60,000	-	60,000	32,000	(28,000)	\$17k balance on sail shade, \$15k site prep and grading for park office
100-71250	8220	Compliance					-		-	
100-71250	8226	Other Projects	9,998				-		-	
		Totals	97,085	36,537	263,000	145,990	117,010	198,000	(65,000)	
		Total Parks & Rec.	1,047,999	1,061,137	1,478,048	688,116	789,932	1,488,657	427,520	

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		EXPENDITURES	FY Ending	FY Ending	Budget	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	
		Description	FY 2021-2022	FY 2022-2023	FY 2023-2024	12/31/2023	FY 2023-2024	FY 2024-2025	FY 25 vs FY 24	NOTES
		Planning & Zoning								
100-81100	1101	Planning Commission Meeting Fees	3,600	3,600	3,600	1,900	1,700	5,000	1,400	
100-81100	1102	Salary - Planning & Zoning Admin.					-	35,000	35,000	
100-81100	1103	Salaries - PT personnel - Intern					-	-	-	
100-81100	2100	FICA					-	2,678	2,678	
100-81100	2210	VRS					-	5,226	5,226	
100-81100	2300	Group Ins. Programs					-	11,376	11,376	
100-81100	2400	Group Life Ins. (VRS)					-	469	469	
100-81100	2450	VLDP (Virginia Local Disability Program)					-	298	298	
100-81100	3141	Engineering	2,100	2,200	4,000		4,000	3,000	(1,000)	
100-81100	3200	Comp Plan Update			2,500		2,500	3,000	500	
100-81100	3600	Advertising	3,422	4,114	3,500	3,439	61	5,000	1,500	
100-81100	5210	Postage	500	500	1,600	750	850	1,500	(100)	
100-81100	5540	Travel & Training		1,100	500	2,242	(1,742)	1,500	1,000	
100-81100	5810	Membership Dues		-	150	-	150	150	-	
100-81100	6001	Office Supplies	101	13	500	26	474	1,000	500	
100-81100	6014	Materials & Supplies	-	74	500	24	476	1,000	500	
									-	
		Totals	9,722	11,601	16,850	8,380	8,470	76,196	59,346	
		Economic Development								
100-81500	8230	Luray Downtown Initiative	37,000	47,000	47,000	47,000	-	47,000	-	
100-81500	8231	Farmers Market					-	500	500	
100-81500	8232	Laurel Ridge Community College	77,399	79,473	79,500		79,500	12,000	(67,500)	end of contract payments, historical contr.
100-81500	8237	Project Expenses			1,500		1,500	-	(1,500)	
100-81500	8238	Airport Expenses	50,000	50,450	49,820	49,820	-	50,934	1,114	annual contrib. per Airport Authority
100-81500	8241	Living Legacy- VA Brownfield Funds		42,000				-	-	
100-81500	8240	Economic Development	50		3,000		3,000	3,000	-	
		Totals	164,449	218,923	180,820	96,820	84,000	113,434	(67,386)	
		Capital Projects								
100-94000	8500	Bridge Maintenance			-		-	-	-	
100-94000	8501	Construction Reserves	20,010	23,630	50,000		50,000	35,000	(15,000)	
100-94000	8502	Revenue Sharing- Northcott/West Main		51,363	-		-	-	-	
100-94001	8505	Pedestrian Projects			40,000	4,895	35,105	75,000	35,000	Luray Ave Trail Phase 2
100-94002	8510	SGR Applications			15,000	1,160	13,840	1,500	(13,500)	
100-94003	8515	Dry Run Bridge			45,000	-	45,000		(45,000)	
100-94000	8600	Rev Sharing - Memorial Drive Corridor	33,596	1,857,544	-		-	-	-	
100-94000	8601	Property Purchase				235,185		-	-	
100-94000	8700	Land Donations	102,500		-		-	-	-	
100-94000	9110	Principal on Loan - Bridge			-		-	-	-	
100-94000	9120	Interest on Loan			-		-	-	-	
		Totals	156,106	1,932,537	150,000	241,240	143,945	111,500	(38,500)	
		General Fund Debt Service								
100-95100	9110	Debt Service - Principal		10,753		5,579			-	
		Town Office Building	10,281		11,011		11,011	11,561	550	
100-95100	9112	Debt Service - Lease to own - Police			-		-		-	
100-95100	9113	Interest - Vehicles			-		-		-	
100-95100	9115	Equipment - Lease to Own			-		-		-	
100-95100	9120	Debt Service - Interest Payments	16,959	16,487	16,229	8,781	7,448	15,679	(550)	
100-95100	9135	Debt Issuance Costs			-		-		-	
100-95100	9140	Airport Hangars Reserves			45,120		45,120	45,120	-	debt requirement
100-95100	9150	Little League Complex - Principal	28,154	28,154	27,065	15,742	11,323	22,631	(4,434)	
100-95100	9160	Little League Complex - Interest	2,557	1,783	1,089	591	498	337	(752)	
100-95100	9170	Brown's Building Principal	22,350	100,000	56,149	-	56,149	122,687	66,538	balloon payment due 09/2024 (Payoff Due is 122,687)
100-95100	9180	Brown's Building Interest	6,248	5,120	6,300	782	5,518	191	(6,109)	
		Totals	86,549	162,297	162,963	31,476	131,487	218,206	55,243	

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		Description	FY 2021-2022	FY 2022-2023	FY 2023-2024	12/31/2023	FY 2023-2024	FY 2024-2025	FY 25 vs FY 24	NOTES
									-	
									-	
		General Fund Total Expenditures	5,699,784	8,472,259	7,321,174	3,385,442	4,170,917	7,494,663	173,489	
									-	
		ARPA EXPENDITURES								
		Town Manager								
101-12100	1102	ARPA Hazard Pay	2000	2000	2000		2,000	0	(2,000)	
101-12100	2100	Fica	156	155.76	156		156	0	(156)	
		ARPA Legal					-		-	
101-12210	3150	ARPA Legal Fees	4709		10000		10,000	10000	-	
		Treasurer					-		-	
101-12410	1102	ARPA Hazard Pay	4500	5000	5000		5,000	0	(5,000)	
101-12410	2100	Fica	355	309.49	310		310	0	(310)	
		Law Enforcement					-		-	
101-31100	1102	ARPA Hazard Pay	14500	15500	16500		16,500	0	(16,500)	
101-31100	2100	Fica	1113	1191.27	1250		1,250	0	(1,250)	
101-31100	8201	ARPA Police Equipment	120009	203430.95	0	83,520	(83,520)	0	-	
		Public Works/Streets					-		-	
101-41200	1102	ARPA Hazard Pay	5000	11000	12000		12,000	0	(12,000)	
101-41200	2100	Fica	385	1538.21	2000		2,000	0	(2,000)	
		Operations- Admin					-		-	
101-41220	1102	ARPA Hazard Pay	1000	1000	1000		1,000	0	(1,000)	
101-41220	2100	Fica	88	76.59	77		77	0	(77)	
		Operations					-		-	
101-42000	1102	ARPA Hazard Pay	7000	0	0		-	0	-	
101-42000	2100	Fica	600	461.14	460		460	0	(460)	
101-42000	8201	Equipment		259890				0	-	
		Plant Operations					-		-	
101-43000	1102	ARPA Hazard Pay	5500	8000	8000		8,000	0	(8,000)	
101-43000	2100	Fica	576	613.74	614		614	0	(614)	
		General Properties					-		-	
101-43200	1102	ARPA Hazard Pay	1000	0	1000		1,000	0	(1,000)	
101-43200	3600	ARPA General Advertising	7072	7072	7072	7,072	-	7072	-	final payment
		Capital Improvements					-		-	
101-43250	8217	ARPA Improvement Projects	419583.77	201354.51	322872	17,600	305,272	200000	(122,872)	200k - pickleball court rfp
101-43250	8218	ARPA Water Improvements	0		480000	141,180	338,820	160000	(320,000)	water improvements- Hite Spring
101-43250	8219	ARPA Sewer Improvements	0	40415.5	400000		400,000	250000	(150,000)	Influent Pump Control Panel- \$150k/\$100k-Sewer Line Segments
		Recreation					-		-	
101-71200	1102	ARPA Hazard Pay	7000	7000	9000		9,000	0	(9,000)	
101-71200	2100	Fica	538.53	538.79	689		689	0	(689)	
							-		-	
		ARPA Reserves/Transfer	277353	1777318.43	0		-	0	-	
							-		-	
		Totals	880,038	2,543,866	1,280,000	249,372	1,030,628	627,072	(652,928)	
									-	
		CDBG Fund Project Fund							-	
									-	
320-7000	8234	CDBG Expenditures- People Inc.	427,035	108,135	-	-	-	-	-	

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		EXPENDITURES	FY Ending	FY Ending	Budget	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	
		Description	FY 2021-2022	FY 2022-2023	FY 2023-2024	12/31/2023	FY 2023-2024	FY 2024-2025	FY 25 vs FY 24	NOTES
		Water Fund								
		Water Administration								
501-41000	1101	Salaries & Wages Town Supt.	26,644	27,573	27,551	13,762	13,789	28,378	827	
501-41000	1102	Salaries & Wages Town Manager	42,191	41,908	41,741	20,850	20,891	41,200	(541)	
501-41000	1104	Salaries & Wages Asst. Town Manager	31,675	32,155	32,701	16,334	16,367	28,333	(4,368)	
501-41000	2100	FICA	7,422	7,551	7,802	3,763	4,039	7,490	(312)	
501-41000	2210	VRS	14,361	14,643	15,228	7,482	7,746	1,468	(13,760)	
							-		-	
501-41000	2211	GASB 68 VRS Adjustment	948	(3,830)	-		-	-	-	
501-41000	2300	Group Ins. Programs	13,456	14,095	14,564	7,061	7,503	17,824	3,260	
501-41000	2400	Group Life Ins. (VRS)	1,288	1,314	1,367	672	695	1,312	(55)	
501-41000	2511	GASB 75 OPEB Adjustment	-	2,775	-		-	-	-	
501-41000	3120	Annual Audit	7,083	7733.33	8100		8,100	9,500	1,400	increased cost due to single audit (ARPA Funds)
501-41000	3130	Professional Services (Year End)	5,187	6,322	6,000	7,584	(1,584)	10,000	4,000	Mary Earhart prof svcs switch to Rodefer Moss
501-41000	3141	Engineering		345	25,000		25,000	-	(25,000)	
501-41000	3150	Legal Costs	3,265	4,688	5,000	1,431	3,569	5,000	-	
501-41000	5210	Postal Service	500	500	1,000		1,000	1,500	500	increased postage
501-41000	5310	Liability Insurance	14,500	16,500	16,500	17,387	(887)	18,000	1,500	VRSA Increases
501-41000	5540	Travel & Training	-		200		200	200	-	
501-41000	5810	Membership Dues & Subscriptions	-	1,175	1,200	1,366	(166)	1,500	300	
501-41000	5860	Licenses - Certification			1,000	-	1,000	250	(750)	
501-41000	6014	Materials & Supplies	-		1,000	-	1,000	250	(750)	
									-	
		Total	168,519	175,447	205,954	97,692	77,755	172,205	(33,749)	
									-	
		Data Processing							-	
									-	
501-41220	1100	Salaries & Wages Personnel	42,062	41,660	46,181	23,078	23,103	52,506	6,325	
501-41220	2100	FICA	3,037	3,166	3,533	1,788	1,745	4,017	484	
501-41220	2210	VRS	6,560	5,947	6,895	3,497	3,398	7,839	944	
501-41220	2211	GASB 68 VRS Adjustment	433	(1,555)	-		-	-	-	
501-41220	2300	Group Ins. Programs	11,856	5,827	7,240	3,788	3,452	7,584	344	
501-41220	2400	Group Life Ins. (VRS)	600	546	619	309	310	704	85	
501-41220	2450	VLDP (Virginia Long Term Disability)	167	215	264	132	132	304	40	
501-41220	2511	GASB 75 VRS Adjustment	-		-		-	-	-	
501-41220	2600	UNEMPLOYEMENT		1,877				-	-	
501-41220	3310	Maint. Repairs, Machinery & Equip.	13,888	12,696	14,000	9,461	4,539	18,000	4,000	Hardware & New Software Costs (Metering)
501-41220	5210	Postal Service	7,000	6,511	7,000	6,000	1,000	8,000	1,000	
501-41220	5230	Water Data Processing Communication				8		100	100	
501-41220	5410	Rental/lease Fees			-	354	(354)	500	500	
502-41220	5540	Travel & Training			500		500	500	-	
501-41220	6001	Office Supplies	2,318	2,002	2,500	1,272	1,228	2,500	-	
501-41220	6014	Materials & Supplies			500		500	500	-	
501-41220	8201	Machinery & Equipment	398		1,000	1,793	(793)	1,000	-	
									-	
		Total	88,318	78,892	90,232	51,479	27,413	104,054	13,822	
		Water Operations								
501-42000	1101	Salaries & Wages Personnel	* 76,419	58,300	142,406	53,006	89,400	165,233	22,827	
501-42000	1141	Salaries & Wages Overtime		21,858	21,261	8,198	13,063	21,500	239	
501-42000	1142	Overtime - Special		241	2,500	1,088	1,412	2,500	-	
501-42000	2100	FICA	* 8,012	6,121	12,539	4,647	7,892	13,583	1,044	
501-42000	2210	VRS	* 11,354	8,979	21,261	8,130	13,131	23,523	2,262	
501-42000	2211	GASB 68 VRS Adjustment		(2,348)	-		-	-	-	
501-42000	2300	Group Ins. Programs	* 42,975	40,514	54,600	17,922	36,678	55,176	576	
501-42000	2400	Group Life Ins. (VRS)		1,381	1,908	730	1,178	2,111	203	
501-42000	2450	VLDP (Virginia Local Disability Program)		666	609	304	305	674	65	
501-42000	2500	OPEB HEALTH INS		(2,262)	-		-	-	-	
501-42000	2511	GASB 75 OPEB Adjustment		1,649	18,000		18,000	-	(18,000)	

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			Audit	Audit	Approved				Budgetary	
		EXPENDITURES	FY Ending	FY Ending	Budget	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	
		Description	FY 2021-2022	FY 2022-2023	FY 2023-2024	12/31/2023	FY 2023-2024	FY 2024-2025	FY 25 vs FY 24	NOTES
501-42000	3310	Maint. Repairs Machinery & Equip.	22,283	15,655	15,000	1,500	13,500	10,000	(5,000)	
501-42000	3311	Repair Parts	26,235	11,969	10,000	22,049	(12,049)	19,000	9,000	
501-42000	3600	Advertising	-	36	100	-	100	100	-	
501-42000	5110	Electricity	9,399	10,919	9,500	3,991	5,509	12,000	2,500	4% increase per SVEC
501-42000	5210	Postal Service	-		500		500	500	-	
501-42000	5230	Communications	1,913	349	3,000	835	2,165	2,000	(1,000)	
501-42000	5410	Rents & Leases - Equip	-		500		500	500	-	
501-42000	5540	Travel & Training	-	285	1,000		1,000	500	(500)	
501-42000	5810	Membership Dues & Subscriptions	362	-	500		500	500	-	
501-42000	5858	Water Lab Fees	-	-	250		250	100	(150)	
501-42000	5860	Water Certification expense	-		250		250	100	(150)	
501-42000	6001	Office Supplies	-		100		100	100	-	
501-42000	6008	Gas, Lube, Tires	13,815	15,389	12,500	5,946	6,554	13,000	500	
501-42000	6011	Uniforms	6,726	8,071	7,000	5,147	1,853	10,000	3,000	
501-42000	6014	Materials & Supplies	49,269	78,417	55,000	35,970	19,030	60,000	5,000	
		Totals	299,796	276,801	390,284	169,462	107,339	412,700	22,416	
		Water Operations - Capital Outlay								
501-42250	8201	Machinery & Equipment			25000		25,000	20,000	(5,000)	dump truck upfit 1/3, 25k (carryover from last fy)
501-42250	8202	Mach.-Equip - Maintenance & Repairs			25000		25,000	25,000	-	valve & setter repairs
501-42250	8203	Communication Equipment			0		-		-	
501-42250	8205	Vehicles			45,000	15,000	30,000	40,000	(5,000)	Dump truck 1/3 carry over from last fy
501-42250	8206	Buildings & Structures			0		-		-	
501-42250	8214	Structures & Property Maint. & Repairs			7000		7,000		(7,000)	
501-42250	8215	Property Acquisition					-		-	
501-42250	8217	Replacement Projects	8669.52	2544	650000	217,758	432,242	20000	(630,000)	Meter Setters
									-	
501-42250	8218	Engineering/Surveying/Studies			0		-	20000	20,000	Leak Detection Services
501-42250	8219	Improvement Projects	16,458	3,500	160,000	70,907	89,093	75,000	(85,000)	Galvanized Line Replacements- N Bank, Brumback, Reservoir, First St, Fox Lane- est.
501-42250	8220	Compliance					-		-	
501-42250	8226	Other Projects		92103.84				85000	85,000	Eden Road Waterline Connector
501-42250	8227								-	
501-42250	8228	Expenses from Proffer Fees		7330		9,700	(9,700)		-	
		Totals	25,128	105,478	912,000	313,365	598,635	285,000	(627,000)	
		Water Operations Totals	324,924	382,279	1,302,284	482,827	(100,548)	697,700	(604,584)	
		Water Plant Operations					-			
501-43000	1102	Salaries - WTP Superintendent	62,496	66,920	64,260	32,130	32,130	78,280	14,020	
501-43000	1103	WTP Operator	56,907	65,450	67,992	23,975	44,017	79,278	11,286	
501-43000	1141	Salaries - Overtime	6,038	6,321	8,000	2,505	5,495	8,000	-	
501-43000	2100	FICA	8,150	10,070	10,729	4,282	6,447	13,583	2,854	
501-43000	2210	VRS	16,875	18,843	19,745	8,295	11,450	23,523	3,778	
							-		-	
501-43000	2211	GASB 68 VRS Adjustment	1,114	(4,927)	-		-		-	
501-43000	2300	Group Insurance Program	40,025	41,995	43,700	17,820	25,880	53,472	9,772	
501-43000	2400	Group Life (VRS)	1,514	1,691	1,772	725	1,047	2,111	339	
501-43000	2450	VLDP	23	532	578	187	391	674	96	
501-43000	2511	GASB 75 OPEB Adjustment					-	-	-	

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			Audit	Audit	Approved				Budgetary	
		EXPENDITURES	FY Ending	FY Ending	Budget	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	
		Description	FY 2021-2022	FY 2022-2023	FY 2023-2024	12/31/2023	FY 2023-2024	FY 2024-2025	FY 25 vs FY 24	NOTES
501-43000	3309	Tank Inspections	6,645	6,645	35,500	32,270	3,230	38,000	2,500	Increase of Inspection
501-43000	3310	Maint. Repairs. Mach & Equip.	26,991	37,565	35,000	27,226	7,774	40,000	5,000	Maintenance Contract Increse
501-43000	3311	Repair Parts	29,585	49,845	60,000	36,818	23,182	68,000	8,000	Aging Equipment and Price Increase
501-43000	3312	PALL Inspections	7,260	7,260	10,140	10,593	(453)	12,000	1,860	Yearly Increase
501-43000	3314	Tank & Reservoir Maint		17,500	15,000	10,400	4,600	18,000	3,000	
501-43000	3315	Pump Station Maintenance		21,060	10,000	340	9,660	30,000	20,000	Repairs and Upgrades
501-43000	3600	Advertising	136	330	-		-	250	250	
501-43000	5110	Electricity	70,830	89,187	78,000	38,869	39,132	93,000	15,000	4% Increase per SVEC
501-43000	5120	Heating	7,195	5,466	6,000		6,000	6,000	-	
501-43000	5210	Postage/ shipping costs	11		500		500	250	(250)	
501-43000	5230	Communications	11,566	22,185	14,000	10,703	3,297	20,000	6,000	Phones and Modems
501-43000	5410	Rents & Leases- Equipment	-	183	-		-	250	250	
501-43000	5540	Travel & Training	2,968	3,405	6,000	1,331	4,669	7,000	1,000	Three Employees, Travel & Training
501-43000	5858	Water System Sample Fees	6,873	4,321	5,000	1,142	3,858	6,000	1,000	
501-43000	5859	VDH Permit Fees	7,044	7,044	8,500	7,452	1,048	8,500	-	
501-43000	5860	License - Certification Expense	260	912	1,500	855	645	1,500	-	
501-43000	5864	Lab Supplies	6,026	6,672	7,000	3,910	3,090	7,000	-	
501-43000	6001	Office Supplies	1,203	5,081	4,000	1,721	2,279	4,000	-	
501-43000	6008	Gas, Lube, Tires, Etc.	3,241	935	4,000	525	3,475	6,000	2,000	Truck and Mowers
501-43000	6011	Uniforms	2,767	6,389	5,000	3,252	1,748	6,000	1,000	Third Employee Uniforms
501-43000	6014	Materials & Supplies	26,465	31,509	20,000	7,952	12,048	20,000	-	
501-43000	6015	Chemicals		4,569	13,000	7,010	5,990	16,000	3,000	Chemical Increase/ Caustic 0.35 to 1.47
501-43000	8201	Machinery & Equipment	3,841	1,592	2,000	2,181	(181)	3,000	1,000	Equipment Needs
		Total	414,046	536,551	556,916	294,468	242,083	669,671	112,755	
		Water Plant - Capital Outlay								
501-43250	4999	Cares Funding							-	
501-43250	8201	Machinery & Equipment	14,082		13500	13,500	0		(13,500)	
501-43250	8202	Mach.-Equip - Maintenance & Repairs					-		-	
501-43250	8203	Communication Equipment	8,250				-		-	
501-43250	8205	Vehicles					-	70000	70,000	New Truck with Snow Package, Plow
501-43250	8206	Buildings & Structures					-		-	
501-43250	8214	Structures & Property Maint. & Repairs					-		-	
501-43250	8215	Property Acquisition					-		-	
501-43250	8217	Replacement Projects	143958.3				-		-	
501-43250	8218	Engineering/Surveying/Studies					-		-	
501-43250	8219	Improvement Projects	23,000				-		-	
501-43250	8220	Compliance					-		-	
501-43250	8226	Other Projects					-		-	
		Totals	189,290	-	13,500	13,500	(13,500)	70,000	56,500	

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		EXPENDITURES	FY Ending	FY Ending	Budget	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	
		Description	FY 2021-2022	FY 2022-2023	FY 2023-2024	12/31/2023	FY 2023-2024	FY 2024-2025	FY 25 vs FY 24	NOTES
501-81000	8999	Depreciation Expense	255,417	256739	0			0	-	
		Water Plant Totals	858,754	536,551	570,416	307,968	228,583	739,671	169,255	
		Water Fund Debt Service								
501-95100	9110	Debt Service - Principal			140,355	90,286	50,069	106,607	(33,748)	
501-95100	9120	Debt Service - Interest on Loan	195,381	189,625	189,414	95,610	93,804	183,943	(5,471)	
501-95100	9130	Handling Charges			-		-	-	-	
501-95100	9135	WTP Pall Upgrades					-	-	-	
501-95100	9140	USDA - Rural Development Loan Reserves					-	25,000	25,000	Required per BC
		Total	195,381	189,625	329,769	185,896	3,729	315,551	(14,218)	
									-	
		Total Water Fund Expenditures	1,635,896	1,619,533	2,498,655	1,125,862	493,671	2,029,181	(469,474)	
		Sewer Fund Expenditures								
		<u>Sewer Administration</u>								
502-41000	1101	Salaries & Wages Town Supt.	26,644	27572.81	27551	13,762	13,789	28378	827	
502-41000	1102	Salaries & Wages Town Manager	42,190	41908.18	41741	20,850	20,891	41200	(541)	
502-41000	1103	Salaries & Wages - Asst Town Manager	31,675	32154.62	32701	16,334	16,367	28333	(4,368)	
502-41000	1104			0					-	
502-41000	2100	FICA	7,422	7501.98	7802	3,763	4,039	7490	(312)	
502-41000	2210	VRS	14,361	14643.01	15228	7,482	7,746	14618	(610)	
							-		-	
502-41000	2211	GASB 68 VRS Adjustment	2,712	-4912			-		-	
502-41000	2300	Group Insurance Programs	13,455	14,095	14,564	7,061	7,503	17,824	3,260	
502-41000	2400	Group Life Ins. (VRS)	1,288	1314.36	1367	672	695	1312	(55)	
502-41000	2511	GASB 75 OPEB Adjustment		1184			-		-	
502-41000	3120	Annual Audit	7,083	7733.33	8000		8,000	9500	1,500	increased cost due to single audit (ARPA Funds)
502-41000	3130	Professional Services (Year End)	5,187	6321.7	5300	7,583	(2,283)	10000	4,700	Mary Earhart prof svcs switch to Rodefer Moss
502-41000	3141	Engineering			10000	-	10,000	10000	-	
502-41000	3150	Legal Costs	1,766		2000	1,252	748	2000	-	
502-41000	5210	Postal Service	250		250		250	500	250	Increased postage costs
502-41000	5310	Liability Insurance	18,500	19000	17500	17,500	-	20000	2,500	Increased premiums
502-41000	5860	Licenses/Certifications	-	0	100		-	100	-	
		Totals	172,533	168,517	184,104	96,259	72,258	191,255	7,151	
		<u>Data Processing</u>								
502-41220	1100	Salaries & Wages Personnel	41,292	41959.3	46181	23,078	23,103	52506	6,325	
502-41220	2100	FICA	2,977	3177.31	3533	1,749	1,428	4017	484	
502-41220	2210	VRS	6,288	5924.23	6895	3,496	2,428	7839	944	
502-41220	2211	GASB 68 VRS Adjustment	1,187	-1987			(1,987)		-	
502-41220	2300	Group Insurance Programs	11,816	5,827	7,584	3,788	2,039	7,584	-	
502-41220	2400	Group Life Ins. (VRS)	575	544.35	619	309	235	704	85	
502-41220	2450	VLDP	153	214.12	132	132	82	152	20	
502-41220	2511	GASB 75 OPEB Adjustment	-				-	0	-	
502-41220	2600	Unemployment		1877.34				0	-	
502-41220	3310	Maint. Repairs Machinery & Equip.	13,888	12695.67	10000	9,461	3,235	18000	8,000	Hardware & New Software Costs (Metering)
502-41220	5210	Postal Service	8,000	8000	8000	7,000	1,000	8000	-	
502-41220	5230	Sewer Data Processing - Communication				8		100	100	
502-41220	5410	Rental/lease Fees		-	250	354	(354)	500	250	
502-41220	5540	Travel & Training	-	0	500	-	-	500	-	
502-41220	6001	Office Supplies	1,901	1896.55	2500	1,272	625	2000	(500)	
502-41220	6014	Materials & Supplies	-		250	-	-	500	250	
502-41220	8201	Machinery & Equipment	200		1000	1,867	(1,867)	2000	1,000	
		Totals	88,278	80,129	87,444	52,515	27,614	104,402	16,958	

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		EXPENDITURES		FY Ending	FY Ending	Budget	Year-to-Date	Balance Remaining	Increase/ Decrease	
		Description		FY 2021-2022	FY 2022-2023	FY 2023-2024	12/31/2023	FY 2023-2024	FY 25 vs FY 24	NOTES
		<i>Sewer Operations</i>								
502-42000	1104	Salaries - Personnel	*	68,513	82,951	117,589	57,423	60,166	128,930	11,341
502-42000	1141	Salaries - Wages Overtime		5,399	8,223	17,000	5,560	11,440	17,000	-
502-42000	1142	Overtime - Special		1,014	210	1,500	2,980	(1,480)	1,500	-
502-42000	2100	FICA	*	5,441	6,733	10,411	4,856	5,555	11,278	867
502-42000	2210	VRS	*	11,647	12,434	17,556	8,892	8,664	19,249	1,693
502-42000	2211	GASB 68 VRS Adjustment		2,200	(4,044)	-		-	-	-
502-42000	2300	Group Insurance Programs	*	25,884	31,965	36,792	18,396	18,396	43,800	7,008
502-42000	2400	Goup Life Ins. (VRS)		1,357	1,490	1,576	798	778	1,728	152
502-42000	2450	VLDP		564	611	683	348	335	811	128
502-42000	2511	GASB 75 OPEB Adjustment		(1,750)		-		-	-	-
502-42000	2600	Unemployment		-		-		-	-	-
502-42000	3310	Maint. Repairs, Machinery & Equip.		6,853	14,731	10,000	695	9,305	10,000	-
502-42000	3311	Repair Parts		18,017	2,300	8,000	8,660	(660)	8,000	-
502-42000	3600	Advertising		96	36	100	-	100	100	-
502-42000	5110	Electricity		12,413	23,773	14,000	2,035	11,965	14,560	560
502-42000	5210	Postal Service		-	38	100	-	100	100	-
502-42000	5230	Communications		2,074	837	2,500	372	2,128	1,000	(1,500)
502-42000	5410	Rental/Lease of Equipment		-		500	-	500	500	-
502-42000	5540	Travel & Training		-	285	750	-	750	500	(250)
502-42000	5810	Membership Dues & Subscriptions		-	2,000	2,500	-	2,500	2,500	-
502-42000	5860	Certification Expense		-		500	-	500	500	-
502-42000	6008	Gas, Lube and Tires		14,965	17,848	14,000	5,778	8,222	14,000	-
502-42000	6011	Uniforms		4,103	5,704	5,000	3,019	1,981	6,000	1,000
502-42000	6014	Materials & Supplies		24,604	13,838	22,000	26,386	(4,386)	27,000	5,000
502-42000	8201	Machinery & Equipment		4,320	2,462	2,500	-	2,500	2,500	-
		Totals		207,715	224,426	285,557	146,198	78,228	311,556	25,999
		Sewer Operation - Capital Outlay								
502-42250	8201	Machinery & Equipment				25,000	-	25,000	20,000	(5,000)
502-42250	8202	Mach.-Equip - Maintenance & Repairs						-	-	
502-42250	8203	Communication Equipment						-	-	
502-42250	8205	Vehicles		-2748.81		45000	15,000	30,000	40,000	(5,000)
502-42250	8206	Buildings & Structures						-	-	
502-42250	8214	Structures & Property Maint. & Repairs				7000	5,236	1,764	95000	88,000
502-42250	8215	Property Acquisition						-	-	
502-42250	8217	Replacement Projects		25465		415000		415,000	0	(415,000)
									-	
502-42250	8218	Engineering/Surveying/Studies				25000		25,000	25000	-
502-42250	8219	Improvement Projects		5279.07	13500	25000	7,000	18,000	25000	-
502-42250	8220	Compliance						-	-	
502-42250	8227	Exp fr Sewer Fac Fee Revenues			9714.25		69,481	(69,481)	-	
502-42250	8228	Expenseses from Proffer Fees					9,629		-	
502-42250	8226	Other Projects			12403.2	145000	63,743	81,257	100,000	(45,000)
		Totals		27,995	35,617	687,000	170,089	(134,471)	305,000	(382,000)
									-	
		Sewer Operations Totals		235,710	260,043	972,557	316,287	(56,243)	616,556	(356,001)

Version 2			Town of Luray FY 2024-2025 Budget							
			Audit	Audit	Approved				Budgetary	
		EXPENDITURES	FY Ending	FY Ending	Budget	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	
		Description	FY 2021-2022	FY 2022-2023	FY 2023-2024	12/31/2023	FY 2023-2024	FY 2024-2025	FY 25 vs FY 24	NOTES
									-	
		<i>Sewer Plant Operations</i>							-	
									-	
									-	
									-	
502-43000	1101	Salaries - WWTP Supt.	53656.07	58659.03	64260	13,078	51,182	76220	11,960	
502-43000	1102	Salaries - WWTP Operators	117655.77	144730.55	153134	77,842	75,292	182611	29,477	
502-43000	1103	Salaries - Part Time	10,070	146			-	-	-	
502-43000	1141	Salaries - Wages Overtime	13762.42	16954.79	18743	7,639	11,104	18743	-	
502-43000	2100	FICA	14773.8	16351.27	18064	7,425	10,639	21234	3,170	
502-43000	2210	VRS	25232.65	30136.44	32457	12,620	19,837	38643	6,186	
502-43000	2211	GASB 68 VRS Adjustment	4765	-10109	0		-	0	-	
502-43000	2300	Group Insurance	44284	57648	56880	25,032	31,848	66552	9,672	
502-43000	2400	Group Life (VRS)	2268.59	2705	2913	1,133	1,780	3468	555	
502-43000	2450	VLDP (Virginia Local Disability Program)	776.68	615.12	643	343	300	820	177	
502-43000	2511	GASB 75 OPEB Adjustment			0		-	0	-	
502-43000	2600	Unemployment			0		-	0	-	
502-43000	3310	Maint. Repairs, Machinery & Equip.	14017.21	8480.53	23450	8,713	14,737	30,500	7,050	
502-43000	3311	Repair Parts	10910.22	25328.37	60000	18,059	41,941	60,000	-	
502-43000	3312	Pump Stations Costs	16530.36	20155.02	31000	8,690	22,310	35,000	4,000	
502-43000	3600	Advertising		0	200	194	6	200	-	
502-43000	4999	Cares Funding					-	0	-	
502-43000	5110	Electricity	147605.99	184316.55	186000	79,348	106,652	194000	8,000	4% increase notification by SVEC
502-43000	5210	Postal Service	0	0	500	-	500	200	(300)	
502-43000	5230	Communications	7686.7	9522.62	10000	6,374	3,626	12,000	2,000	
		* Add generator maintenence line item						15,000	15,000	
502-43000	5410	Rents & Leases - Equipment	60	5	1000	-	1,000	1,000	-	
502-43000	5540	Travel & Training	718	694.49	3000	572	2,428	4,000	1,000	
502-43000	5810	Membership Dues/Subscriptions	0		200	-	200	200	-	
502-43000	5858	Sample Fees	18433.36	20964.36	23640	11,972	11,668	25,000	1,360	
502-43000	5859	DEQ Plant Permit	9148	8661	1000	9,164	(8,164)	10,000	9,000	
502-43000	5863	Sewer-Certification Expense	523		8000	-	8,000	5000	(3,000)	
502-43000	5864	Lab Supplies	5198.13	7370.92	8200	4,402	3,798	9,000	800	
502-43000	5865	Sludge Disposal	67.5	415	3050	315	2,735	3,000	(50)	
502-43000	5866	Nutrient Credit Program	1875	3136.52	2000	1,975	25	3,100	1,100	
502-43000	5867	Land Application Permit Fees	0		0		-	-	-	
502-43000	5868	Lab Permit Fees	690	1265.58	1000	-	1,000	1200	200	
502-43000	6001	Office Supplies	449.25	236.95	500	344	156	1400	900	
502-43000	6008	Gas, Lube, Tires etc.	4649.91	733.83	675	757	(82)	4200	3,525	
502-43000	6011	Uniforms	5492.01	6586.63	5200	4,972	228	9000	3,800	
502-43000	6014	Materials & Supplies	35180.19	37318.63	50000	26,120	23,880	55000	5,000	
502-43000	8201	Machinery & Equipment	910.56	0	5000		5,000	5000	-	
		Totals	567,391	653,029	770,709	327,085	325,945	891,291	120,582	

Version 2			Town of Luray FY 2024-2025 Budget							
			Audit	Audit	Approved				Budgetary	
		EXPENDITURES	FY Ending	FY Ending	Budget	Year-to-Date	Balance Remaining	Requested	Increase/ Decrease	
		Description	FY 2021-2022	FY 2022-2023	FY 2023-2024	12/31/2023	FY 2023-2024	FY 2024-2025	FY 25 vs FY 24	NOTES
		Sewer Plant - Capital Outlay								
502-43250	8201	Machinery & Equipment	475				-	40,000	40,000	Truck Up-fit
502-43250	8202	Mach.-Equip - Maintenance & Repairs				-	-	18,000	18,000	RAS Pump
502-43250	8203	Communication Equipment					-		-	
502-43250	8205	Vehicles				22,460	(22,460)	80,000	80,000	New Utility Truck
502-43250	8206	Buildings & Structures					-		-	
502-43250	8214	Structures & Property Maint. & Repairs					-		-	
502-43250	8215	Property Acquisition					-		-	
502-43250	8217	Replacement Projects					-	28,000	28,000	J Rex Burner Quote HVAC-Rept- lab office
502-43250	8218	Engineering/Surveying/Studies			35,000		35,000	135,000	100,000	camera sewer line - trunk line
502-43250	8219	Improvement Projects			22,621	2,750	19,871		(22,621)	
502-43250	8220	Compliance					-		-	
502-43250	8226	Other Projects	8,140	-	32,709		32,709		(32,709)	
		Totals	8,615	-	90,330	25,210	(25,210)	301,000	210,670	
									-	
		Total Sewer Plant	576,006	653,029	861,039	352,295	300,735	1,192,291	331,252	
502-81000	8999	Depreciation Expense	584,184	559,669	-			-	-	
502-94010	501	Transfer to Water Fund	-	-	-			-	-	
		Sewer Fund Debt Service								
502-95100	9110	Debt Service - Principal			302216	296,784	5,432	267842	(34,374)	
502-95100	9120	Debt Service - Interest	41,854	31802	50587	27,565	23,022	41443	(9,144)	
502-95100	9130	Handling Charges			0		-	0	-	
502-98100	100	Transfer to General Fund		25780			25,780	0	-	
		Totals	41,854	57,582	352,803	324,349	28,454	309,284	(43,519)	
									-	
									-	
		Total Sewer Fund Expenditures	1,698,565	1,778,970	2,457,947	1,141,704	637,265	2,413,788	(44,159)	
		Total Expenditures	9,041,317	14,522,764	13,557,776	5,902,380	8,620,384	12,564,704	(993,072)	
		These line items are prior to VDOT adjustments in order to present a fair representation of the budgeted salary * figures for operations.								



TOWN OF LURAY

RATE & FEE SCHEDULE

July 2024 to June 2025



ZONING PERMIT & LAND USE FEES (per application)

PERMIT DESCRIPTION	RATE
Residential Dwelling Unit Zoning Permit (New Construction/Change of Use)	\$50.00 per unit
Residential Dwelling Unit Zoning Permit (Additions/Accessory Structure)	\$35.00 per structure
Sign Permit	\$35.00 per sign
Zoning Clearance	No fee
Commercial/Non-Residential/Multi-Family Structures Zoning Permit ¹	\$100.00 per structure
Sketch Plat Submission	\$50.00
Preliminary Subdivision Plan Submission – Minor (Less than 4 lots) ²	\$350.00 + \$50.00 per lot
Preliminary Subdivision Plan Submission – Major (4 lots or more) ²	\$500.00 + \$75.00 per lot
Final Subdivision Plan Submission w/ Survey Record Plats – Minor ²	\$300.00 + 25.00 per lot
Final Subdivision Plan Submission w/ Survey Record Plats – Major ²	\$300.00 + \$50.00 per lot
Boundary Line Adjustment – Survey Review & Signature ²	\$250.00 per survey plat
Developmental Site Plan Review – Residential Dwelling Unit ²	\$300.00 + \$100.00 per dwelling unit
Developmental Site Plan Review – Commercial/Non-Residential/Multi-Family Structures ² (Based on total square footage of all structures)	\$600.00 (first 1,000 sq. ft.) plus \$600.00 for each addl 2,400 sq. ft. (pro rated)
Zoning Variance ³	\$250.00 + 2 ads
Special Use Permit ^{1&3}	\$250.00 + 4 ads
Special Use Permit – Home Occupation ³	\$50.00 + 4 ads
Rezoning ^{1&3}	\$250.00 + \$100.00 per acre + 4 ads
Petition for Annexation ^{2&3}	\$1,000.00 + 1 ad
¹ May also require Site Plan Review with separate fee	
² Applicant is responsible for reimbursing the Town for the cost of all required engineering reviews	Invoiced separately during the process
³ Applicant is responsible for the cost of all advertisements	Paid in full at time of application

WATER

DESCRIPTION	RATE
Minimum Fee – Includes up to 1,000 gallons	\$29.26
1,001 to 10,000 gallons	\$6.02 per thousand
10,001 to 25,000 gallons	\$6.14 per thousand
25,001 to 50,000 gallons	\$6.25 per thousand
50,001 to 100,000 gallons	\$6.38 per thousand
100,001 gallons and up	\$6.52 per thousand
Water Rates Outside of Town Corporate Limits	Above Rates + 50%
Water Deposit	\$150.00
Utility Bill Late Payment Penalty (Water, Sewer, Garbage)	10% of Current Balance (Payment must be received on or before the 10 th of the month)
Reconnection Fee due to Non-Payment Normal Hours (Monday to Friday 8:00am to 5:00 pm)	\$50.00
Reconnection Fee due to Non-Payment After Hours, Weekends, & Holidays	\$75.00
Reconnections due to Non-Payment will be made ONLY Monday through Friday 8:00 am to 8:00 pm and Saturdays, Sundays, and Holidays 7:00 am to 12:00 pm (noon)	



TOWN OF LURAY
RATE & FEE SCHEDULE
July 2024 to June 2025



SEWER

DESCRIPTION	RATE
Minimum Fee – Includes up to 1,000 gallons	\$34.86
1,001 to 10,000 gallons	\$7.47 per thousand
10,001 to 25,000 gallons	\$7.62 per thousand
25,001 to 50,000 gallons	\$7.76 per thousand
50,001 to 100,000 gallons	\$7.92 per thousand
100,001 gallons and up	\$8.08 per thousand
Water Rates Outside of Town Corporate Limits	Above Rates + 50%
Septage Disposal Fee	\$12.50 plus \$0.40/Gallon

REFUSE RATES

DESCRIPTION	RATE	
<i>Monthly – 1 Pick-up per Week</i>		
	IN TOWN	OUT OF TOWN
Residential – Base Price per House/Unit (Includes 1 Rollout Cart	\$9.45	\$14.18
Residential – Each Extra Rollout Cart (1 Extra Max)	\$5.96	\$8.93
Business – Base Price (Includes 1 Rollout Cart)	\$12.70	\$19.05
Business – Each Extra Rollout Cart (3 Extra Max)*	\$12.70	\$19.05

* Additional Commercial Cart Requests Considered by Town Administration

TAX RATES

DESCRIPTION	RATE
Personal Property Tax	\$0.62 per \$100.00 of assessed valuation
Real Estate Tax	\$0.28 per \$100.00 of assessed valuation
Mobile Home Tax	\$0.28 per \$100.00 of assessed valuation
Sales Tax	5% (1% Town & 4% State)
Meals & Beverage Tax	5.5%
Transient Occupancy Tax	7%
Cigarette Tax	\$0.20 per pack
<i>**Personal Property Assessed Value based on N.A.D.A Book**</i>	

PERMITS

DESCRIPTION	RATE
Yard Sale Permit – 1 st and 2 nd Sale (Per Address) <i>(No more than 2 sales per address per year)</i>	FREE
Right-of-Way Construction Permit	\$250 + 0.5% of Underground Construction Cost in Right-of-Way
Special Event Itinerant Merchant	\$100.00

VEHICLE LICENSING FEE

DESCRIPTION	RATE
Automobiles	\$15.00
Motorcycles	\$5.00



TOWN OF LURAY
RATE & FEE SCHEDULE
July 2024 to June 2025



MISCELLANEOUS

DESCRIPTION	RATE
Copy Charges (Letter, Legal, or Ledger)	\$0.15 per page (B&W); \$0.20 per page (Color) plus Staff Time at 15 minute increments
Electronic Card Payments (Real Estate Tax, Personal Property Tax, Utility Bills, Fee Payments, All Other Tax)	\$1.95 per transaction
Returned Check Fee	\$50.00 per transaction

PARKS AND RECREATION

SHELTER RENTALS	RATE	
Shelter Rentals are for all day of reservation date. Shelter capacity in parentheses		
	Town Resident	Non-Resident
Modern Woodman Shelter (100)	\$45.00 / day	\$65.00 / day
Ruritan Shelter (100)	\$45.00 / day	\$65.00 / day
Lions Shelter (100)	\$45.00 / day	\$65.00 / day
FFA/VICA Shelter (50)	\$40.00 / day	\$60.00 / day
Town of Luray Shelter (50)	\$40.00 / day	\$60.00 / day
Sorority Shelter (30)	\$35.00 / day	\$55.00 / day
Rotary Shelter at Imagination Station (75)	\$45.00 / day	\$65.00 / day
Class of '71 Shelter at Recreation Park (100)	\$45.00 / day	\$65.00 / day
Shelter Reservations for parties greater than 25 will require a \$100.00 refundable deposit Deposit refunded if shelter left clean and undamaged		

FACILITY USAGE (Out-of-Town Organizations)	RATE
Athletic Field Usage (without lights)	\$75.00 - \$100.00 per field per day
Athletic Field Usage (with lights)	\$100.00 - \$125.00 per field per day
Turf Field Treatment	\$20.00 per bag
Scout Camping Area	\$50.00 per activity/event
Ruffner Plaza	\$50.00 (Resident) - \$100.00 (Non-Resident) per day
<i>Facility Reservations will require a \$250.00 refundable deposit Deposit refunded if facility left clean and undamaged</i>	

LAKE ARROWHEAD	RATE
Swimming	Free – Ages 2 & Under \$3.00 per day – Ages 3-12 \$5.00 per day – Ages 13 & Older
Annual Lake Arrowhead Swimming Pass	\$25.00 – Single \$45.00 – Couple \$75.00 – Family
Annual Lake Arrowhead Boating Permit	\$5.00 – Resident in Town of Luray Limits \$7.00 – Non-Resident (Outside of Town Limits)
Annual Lake Arrowhead Fishing Permit	\$5.00 – Resident in Town of Luray Limits \$7.00 – Non-Resident (Outside of Town Limits)
Canoe & Kayak Rental	\$10.00 per hour (includes life vest)
<i>Disabled persons and persons over age 65 may obtain Town of Luray boating and fishing permits at no charge with proper identification</i>	



TOWN OF LURAY
RATE & FEE SCHEDULE
July 2024 to June 2025



BUSINESS LICENSE

LICENSE DESCRIPTION	RATE
New Business Application Fee	\$40.00 per Business Category
Retail Merchant	\$0.12/\$100.00 of Gross Receipts
Wholesale Merchant	\$0.05/\$100.00 of Gross Receipts
Professional	\$0.25/\$100.00 of Gross Receipts
Business/Personal/Repair Service	\$0.25/\$100.00 of Gross Receipts
Contractor in Town Corporation Limits	\$0.10/\$100.00 of Gross Receipts
Contractor outside Town Corporation Limits	\$0.10/\$100.00 of Gross Receipts
Financial Services	\$0.25/\$100.00 of Gross Receipts
Gasoline & Fuel Oil Dealer	\$0.10/\$100.00 of Gross Receipts
Itinerant Merchant or Peddler	\$500.00 / Year
Real Estate Broker, Appraiser or Salesman	\$0.25/\$100.00 of Gross Receipts
Direct Seller w/ Sales greater than \$4,000.00	\$0.20/\$100.00 of Gross Receipts
Telephone/Telegraph	0.005% of Gross Receipts less Long-Distance Calls
Water/Gas/Electric Companies	0.005% of Gross Receipts
Vending Machines over 9 Machines	\$0.12/\$100.00 of Gross Receipts
Beer & Wine Retailer - Off Premises	\$37.50 / Year ¹
Beer & Wine Retailer - On Premises	\$37.50 / Year ¹
Distiller's License <5,000 barrels per year	No Fee ¹
Distiller's License >5,000 and <36,000 barrels per year	\$750.00 ¹
Distiller's License >36,000 barrels per year	\$1,000.00 ¹
Winery License	\$50.00 ¹
Brewery License <500 barrels per year	\$250.00 ¹
Brewery License >500 barrels per year	\$1,000.00
Bottler's License	\$500.00 ¹
Wholesale Beer Distributor's License	\$50.00 ¹
Wholesale Wine Distributor's License	\$50.00 ¹
Banquet License	\$5.00 per day ¹
Beer Manufacturer's License (<3.2% Alcohol by Weight)	\$150.00 ¹
Wine Manufacturer's License (<3.2% Alcohol by Weight)	\$50.00 ¹
Bottler's License (<3.2% Alcohol by Weight)	\$100.00 ¹
Wholesale Beer Distributor's License (<3.2% ABW)	\$75.00 ¹
Wholesale Wine Distributor's License (<3.2% ABW)	\$50.00 ¹
Beer & Wine Retailer - Off Premises (<3.2% ABW)	\$10.00 / Year ¹
Beer & Wine Retailer - On Premises (<3.2% ABW)	\$10.00 / Year ¹
Tobacco	\$20.00 / Year ¹
¹ Amended January 10, 2022	

VEHICLE LICENSING FEE	RATE
Passenger Vehicle	\$15.00
Motorcycle	\$10.00



TOWN OF LURAY RATE & FEE SCHEDULE July 2024 to June 2025



UTILITY FACILITY FEE

The Facility Fee represents the cost for new utility customers to buy into the present value of the Town's water and sewer system. The Facility Fee also cover the Town's anticipated capital improvements to maintain the water and sewer services. In addition to the Facility Fee, the Town will charge for time and materials to provide the water and/or sewer connection (Connection Fee). If these connections are made by a licensed contractor, the Town may waive the appropriate Connection Fee amount proposed that:

- 1) The contractor consults with appropriate Town staff prior to the connections being started, and obtains proper permits.
- 2) The contractor uses Town-approved materials and standard installation methods, and coordinates construction with Town personnel.
- 3) The inspects the entire connection, utility run, and all materials prior to backfilling by the contractor.

FACILITY FEE				
	IN-TOWN		OUT-OF-TOWN	
Meter Size	Water	Sewer	Water	Sewer
5/8"	\$3,320.00	\$5,940.00	\$6,640.00	\$11,880.00
3/4"	\$5,130.00	\$9,370.00	\$7,695.00	\$14,054.00
1"	\$6,939.00	\$12,799.00	\$10,409.00	\$19,198.00
1.5"	\$13,428.00	\$24,477.00	\$20,141.00	\$36,716.00
2"	\$20,529.00	\$36,988.00	\$30,794.00	\$55,482.00
3"	\$39,724.00	\$70,740.00	\$59,586.00	\$106,110.00
4"	\$60,734.00	\$106,896.00	\$91,101.00	\$160,343.00
5"	\$81,611.00	\$141,971.00	\$122,417.00	\$212,956.00
6"	\$101,067.00	\$173,772.00	\$151,601.00	\$260,658.00
7"	\$118,305.00	\$201,045.00	\$177,457.00	\$301,567.00
8"	\$132,888.00	\$223,201.00	\$199,332.00	\$334,801.00
9"	\$144,640.00	\$240,115.00	\$216,960.00	\$360,172.00
10"	\$153,568.00	\$251,972.00	\$230,352.00	\$377,959.00
CONNECTION FEE				
	IN-TOWN		OUT-OF-TOWN	
No Road Cut	\$1,500	\$1,500	Contractor Installation Required	
With Road Cut	\$2,500	\$2,500		

HIGH GRASS, WEEDS, OR OTHER FOREIGN GROWTH ABATEMENT

Per Town Code Chapter 90 - Vegetation, the Town may cut grass, weeds and other growth at the owner's expense if the owner fails to do so after a written notice is provided. The Town's cost of completing the work will be billed to the owner and will include a fee of \$150.00 for administrative costs incurred by the Town.

NUISANCE ABATEMENT

Per Town Code Chapter 42 - Environment, the Town may abate or remove a nuisance at the expense of the responsible party after a written notice is provided and the deadline for abatement by the responsible party has passed. The Town's cost of abating the nuisance will be billed to the responsible party and will include a fee of \$250.00 for administrative costs incurred by the Town.



TOWN OF LURAY
RATE & FEE SCHEDULE
July 2024 to June 2025



DROUGHT/LOW WATER SUPPLY RESPONSE
ORDINANCE PENALTIES & FEE SCHEDULE

WATCH DECLARATION		
	Any Offense	Verbal Reminder for any Noted Issues

WARNING DECLARATION		
	First Offense	Verbal Warning
	Second Offense	Written Warning Notice
	Third & Subsequent Offenses	Written Penalty Notice Disconnection of Water Service Reconnection Fee of \$250.00

EMERGENCY DECLARATION		
	First Offense	Written Warning Notice
	Second Offense	Written Warning Notice Disconnection of Water Service Reconnection Fee of \$375.00
	Third & Subsequent Offenses	Written Summons Class 1 Misdemeanor Disconnection of Water Service Reconnection Fee of \$500.00

Each day of violation constitutes a separate offense.

The Luray Police Department is charged with enforcement of this Ordinance.



TOWN OF LURAY

Town Council

Special Meeting

March 26, 2024

Closed Meeting

VII.



Town of Luray, Virginia

Council Agenda Statement

Item No: VII

Meeting Date: March 26, 2024

Agenda Item: **CLOSED MEETING**
Item VII – Consultation with Legal Counsel & Discussion of Publicly Held Property

Summary: Council is requested to go into Closed Meeting for the purposes of consultation with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized by Section 2.2-3711(A)(8) of the Code of Virginia. The subject matter deals with current and future leases at 18 Campbell Street. In addition, Council is requested to discuss potential disposition of public real property where discussion in open session would adversely impact the Town's bargaining position or negotiating strategy as authorized by Section 2.2-3711(A)(3) of the Code of Virginia. The subject matter concerns Town-owned property at 18 Campbell Street.

Motion to Go into Closed Meeting

I move that the Town Council convene and go into Closed Meeting for the purposes of consultation with legal counsel regarding specific legal matters requiring the provision of legal advice, as authorized by Section 2.2-3711(A)(8) of the Code of Virginia. The subject matter deals with current and future leases at 18 Campbell Street, **AND** to discuss potential disposition of public real property where discussion in open session would adversely impact the Town's bargaining position or negotiating strategy as authorized by Section 2.2-3711(A)(3) of the Code of Virginia. The subject matter concerns Town-owned property at 18 Campbell Street.

A roll call vote shall be taken to certify the vote to convene in Closed Meeting.

Motion to Adjourn Closed Meeting and Reconvene in Open Session

At the conclusion of the Closed Meeting, immediately reconvene in open session.

I move the closed meeting be adjourned and the Luray Town Council reconvene in open session.

A roll call vote shall be taken to adjourn the Closed Meeting.

Certification Resolution

Upon reconvening in open session, the Council shall certify the Closed Meeting discussion.

I move that with respect to the just-completed closed session and to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council.

A roll call vote shall be taken to certify the Closed Meeting discussion.

NOTE: Any member who does not intend to vote "aye" should state so prior to the vote and indicate the substance of the departure that, in his/her judgement, has taken place. This statement shall be recorded in the minutes.