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## Policy AC025: Posthumous Awards

**Recommended for Approval by:** Scott E. Miller, Senior VP for Academic Affairs and Provost

**Approved by:** Dale-Elizabeth Pehrsson, President

**Effective Date:** 07/01/2022

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### A. Intent

To define circumstances by which a degree or diploma may be posthumously awarded.

### B. Definition(s)

**Degree:** An academic award at the associate, baccalaureate, or graduate level denoting the completion of all requirements of an academic program. An example is the Bachelor of Science (BS) degree.

**Diploma:** The ceremonial document reflecting the awarding of a particular degree.

### C. Policy

Upon the death of a student, Pennsylvania Western University may grant a degree or diploma posthumously to the family of the student if the student was in good academic standing. Each case will be reviewed on an individual basis. At the time of death, the student must have met the following criteria:

- Minimum cumulative grade point average of 2.00;
- No negative dispositional history, nor active or pending disciplinary actions;
- The death must not be a result of illegal behavior by the student

The registrar and academic dean will evaluate the student's record to determine whether a degree or diploma may be awarded.

### D. Procedure(s)

1. The university registrar will initiate the evaluation of the possible awarding of a degree or diploma by completing a degree audit of the student's record.
2. The appropriate academic dean will review the degree audit and student's progress, academic standing, disciplinary or dispositional status and makes a recommendation to the Provost.
3. The possible awarding of a degree will be first considered to determine if the student has met all requirements for a degree from the university. If requirements have been met, the student will

be awarded the degree posthumously.

4. If all requirements have not been met, the Provost may provide a recommendation to the President regarding the granting of a posthumous diploma.
5. Upon approval, the registrar is responsible for printing the diploma, which will indicate that it is a posthumous award.
6. The degree or diploma will be provided to the family in a manner determined by the President.

**E. Related policies**

Graduation Requirements Policy (AC028)

**F. Contact Information**

For additional information, please contact the Office of the Registrar, or Office of the Provost.

**G. Policy Review Schedule**

All policies will be reviewed every two years or on an as needed basis if a change in BOG, PASSHE or Pennsylvania law would create the need for an immediate change.