



Policy AC047: Aging Adult (62+) Tuition Waiver Policy

Recommended for Approval by: Scott E. Miller, Senior VP for Academic Affairs and Provost

Approved by: Dale-Elizabeth Pehrsson, President

Effective Date: 07/01/2022

A. Intent

To describe the tuition and fee waiver benefit provided to retired adults, who choose to audit classes as non-degree-seeking students.

B. Definition(s)

None.

C. Policy

All retired individuals aged 62 and older who wish to audit undergraduate or graduate courses will be provided a full remission of tuition and fees for those courses. The student may attend the course during the Add-Drop period, but will not be formally enrolled in the course until after the conclusion of the Add-Drop period based on seat availability.

Courses are recorded as audits with no grades or credits earned. Course auditing provides students the privilege of regular class attendance for personal or professional development. Course auditing does not generally include the taking of exams, writing of papers, recording or reporting of grades or other requirements generally associated with college credit; however, the student may participate in these activities through mutual agreement with the faculty instructor.

All other related costs such as books and supplies must be paid by students under this program. Students are encouraged not to purchase course materials until they have been confirmed as enrolled in the course at the end of the Add-Drop period.

The tuition and fee waiver per this policy does not apply to courses taken for college credits.

D. Procedure(s)

1. The student should contact the Office of Admissions to enroll as a Special Student under this policy and request and complete the Aging Adult Enrollment form.
2. The form must be submitted to the Office of the Registrar prior to attending any class meetings.
3. The Office of the Registrar will process the application after the Add-Drop period of the

academic term and will notify the student regarding their enrollment status.

E. Related policies

Auditing a Course Policy (AC012)

F. Contact Information

For additional information, please contact the Office of the Registrar.

G. Policy Review Schedule

All policies will be reviewed every two years or on an as needed basis if a change in BOG, PASSHE or Pennsylvania law would create the need for an immediate change.