

Job Description

Title

Growth Track BayPro Presenter

Purpose

To create a welcoming atmosphere with soft Christian music playing in the background as the guests arrive. During the event display the appropriate slides, videos, and music to support the presenter. Control the room lighting during the different aspects of the presentation.

Responsibility

- Create a warm welcoming atmosphere in the room.
- Control the room sound and lighting.
- Display slides to support the presenter.
- Play the Growth Track videos

Performance Measures

- Soft Christian music playing in the background up to the start of the event.
- Proper sound and lighting throughout the event.
- Proper slides displayed during the presentation.

Time Commitment

- Approximately two hours per class

Schedule

- Sunday 10:30am - 12:20pm

Training Procedure

Follow the Gradual Release of Ministry Framework

1. Intentional - I do, you, watch, we talk.
2. Guided - I do, you help, we talk
3. Collaborative - You do, I help, we talk.
4. Equipped - You do, I watch, we talk

BayPro Presenter SOP

- Select the music for the event.
- Test the equipment thirty minutes prior to the class start.
- Check to ensure the videos are playing properly.
- Select the appropriate slides and videos for the class.
- Meet with the presenter and review the details of the class.
- Have background music playing softly as the guests arrive.

- Display the slides, as facilitator moves through the presentation.
- Play the videos at the appropriate time.
- Control the room lighting during the video presentations.
- Control the volume of the music and videos being presented.
- Keep the slides, videos, and music in sync with the presenter.