

## PARTICIPANT APPLICATION

### Participant Profile

**This section MUST be completed by the J-1 candidate.  
Addendums will not be accepted.**

**J-1 Candidate** - Please answer the following questions completely and thoroughly and attach a photocopy of the biographical page of your valid passport, along with copies of all U.S. Visas and Entry Stamps.

#### Basic Information

Family / Surname:

First / Given Name:

Middle Name:

Date of Birth (MM/DD/YYYY):

Gender:

City of Birth:

Country of Birth:

Country of Legal Permanent Residence **(Required/choose one)**:

Country of Citizenship **(choose one)**:

Location of U.S. consulate/Embassy (foreign location outside U.S.) where you will be applying for your J1 visa:

#### Contact Information

Address Line 1:

Address Line 2:

City:

State or Province:

Country:

Postal Code:

Phone Number:

Email (required):

#### Emergency Contact Information **(Cannot be a J-2 Dependent)**

An emergency contact may not be a company representative or an attorney.

Family / Surname:

First / Given Name:

Address Line 1:

Address Line 2:

City:

State or Province:

Country:

Postal Code:

Phone Number:

Email (required):

Relationship to Participant:

Does this person speak English?

## J-2 Information

Please complete the following for any dependents (spouse / children only) who will travel with you to the U.S. Please attach a photocopy of each dependent's passport and applicable marriage or birth certificate.

### Dependent #1

Family / Surname:

First / Given Name:

Middle Name:

Date of Birth:

Gender:

City of Birth:

Country of Birth:

Country of Legal Permanent Residency:

Country of Citizenship:

Relationship to Participant:

Email Address:

### Dependent #2

Family / Surname:

First / Given Name:

Middle Name:

Date of Birth:

Gender:

City of Birth:

Country of Birth:

Country of Legal Permanent Residency:

Country of Citizenship:

Relationship to Participant:

Email Address:

### Individuals in J status who fail to maintain their status, will start accruing unlawful presence on the earliest of any of the following:

The day after they no longer pursue the course of study or the authorized activity, or the day after they engage in an unauthorized activity

The day after completing the course of study or program, including any authorized practical training, plus any authorized grace period

The day after the Form I-94 expires; or

The day after an immigration judge orders them excluded, deported or removed (whether or not the decision is appealed).

Accrual of unlawful presence can, under certain circumstances, render the nonimmigrant ineligible for certain immigration benefits and may make them inadmissible to the United States.

I will participate in the program and train with my host company only between the program start date and end date specified on my DS-2019 form. I may enter the United States up to 30 days before the official start date of the program, and may remain in the United States up to 30 days after the program has ended for personal reasons (to travel in the U.S., get my affairs in order, etc.). I confirm that I am not permitted to train before the start date or past the end date specified on my DS-2019 form.

Please confirm that you understand and agree to these terms.

I understand and agree to these terms

## Previous Visas

Have you ever received a J-1 visa to enter the U.S.?      Yes      No      If so, how many?

1. Type of Program:

Previous J-1 Sponsor:

Host Company or Organization:

City:

State:

Dates of Previous DS-2019:

From:

To:

- ## 2. Type of Program:

Previous J-1 Sponsor:

Host Company or Organization:

City:

State:

Dates of Previous DS-2019:

From:

To:

**Please provide a photocopy of all previous visas, DS-7002, and DS-2019 forms**

### Additional Visa Information

If you answer “Yes” to any of the following questions, **please submit explanatory documentation with this application.**

Have you ever:

Applied for a visa to immigrate permanently to the United States?

Yes

No

Been arrested and convicted of a crime in your home country?

Yes

No

Been arrested and convicted of a crime in the U.S.?

Yes

No

Been arrested for Driving Under Intoxication (DUI)?

Yes

No

Been refused a visa by a U.S. Embassy or Consulate?

Yes

No

Will this be your first visit to the U.S.? If No, please explain.

The primary objectives of the J-1 internship and training programs are to enhance the skills and expertise of exchange visitors in their academic or occupational fields through participation in structured and guided work-based programs and to improve participants' knowledge of American techniques, methodologies, and technology. Such training and internship programs are also intended to increase participants' understanding of American culture and society and to enhance Americans' knowledge of foreign cultures and skills through an open interchange of ideas between participants and their American associates.

A key goal of the Fulbright-Hays Act, which authorizes these programs, is that participants will return to their home countries and share their experiences with their countrymen.

**I understand that the purpose of the Exchange Visitor Program is to provide foreign nationals with opportunities to participate in educational and cultural programs in the United States, and that I am expected to return to my home country at the conclusion of my program to share my experiences.**

Yes

No

## General Questions

What is your motivation for coming to the U.S. to pursue a J-1 intern or trainee program?

Why does a training or internship opportunity with this company appeal to you?

How did you learn about the host company's training or internship program?

What are your plans following the completion of your J-1 visa intern or trainee program?

J-1 exchange visitors are required to leave the U.S. after their J-1 programs are complete. This means that you cannot pursue work by applying/obtaining an H-1B visa or ANY other visa (including consular notification) for the purpose of staying in the country while on your J-1 program.

Please confirm that you understand that pursuing permanent employment or ANY change of status in the U.S. during your J-1 training or internship program is not permitted and may jeopardize your current J-1 program and future entry into the U.S.

## English Language Ability - Required for ALL applicants including native English Speakers

The purpose of this form is to determine the applicant's suitability to succeed in the J-1 Trainee/Intern Program. Your English language proficiency must be verified by an English professor at an accredited university or by an English instructor at a licensed language school, such as Berlitz. TOEFL, TOEIC, IELTS, SLEP and Cambridge scores are also acceptable in lieu of this language assessment. Please include a copy of the test with the application. If these options are not available, you are required to schedule a phone interview with a Global Current staff member to verify your English language proficiency upon submission of your application. Global Current reserves the right to conduct independent phone interviews with candidates when the validity of this form is In question.

### Please choose one of the following to verify your English language ability:

I have included my English test (see list above - valid 2 years from exam) indicating the score - **Recommended\***

An English professor at an accredited university or English instructor at a licensed language school will complete the following form - **Recommended\***

The School official has checked the box on page 7 confirming my sufficient English skills - for Interns only

I will schedule a phone interview with a Global Current staff member to test my language ability

### In Person Interview Report and English Level Test

The interview must be conducted in person (or via videoconference, webcam, or telephone) and in English.

**Rating the applicant's English ability higher than their actual ability can result in early program termination due to misrepresentation of skills and credentials that determine eligibility for the program.**

Oral English Ability	Excellent	Good	Fair	Poor
Written English	Excellent	Good	Fair	Poor
Listening Comprehension	Excellent	Good	Fair	Poor

**Excellent:** Competent use of English language; able to speak accurately and fluently in any situation.

**Good:** Reasonable command of English language; able to understand overall meaning in most situations and conduct general communication in the field of training or internship.

**Fair:** Basic competence in English Language; understands and communicates only very basic meaning.

**Poor:** Unable to understand and communicate very basic meaning.

Please provide any further comments you may have regarding the applicant's knowledge of English and ability to function in an English-speaking training environment:

Name of English professor/instructor:

Phone Number:

Email Address:

Name of Academic Institution/Professional Language School:

Global Current Representative:

Signature:

**Academic /Professional Emblem or Seal (required):**

Date:

## Proof of Academic Status and Professional Experience

All program applicants are required to attach an up-to-date resume or CV, listing professional experience with locations of employment noted through the current month.

Current Position Abroad:

Company (if employed):

Start Date (MM/DD/YYYY):

Company Location (City, Country):

### Trainee Candidates

J-1 Trainee Program participants must be graduates of a university or accredited institution outside of the United States AND have a year or more of full-time work experience outside the United States that is related to the proposed training, OR five years of full-time work experience outside the United States that is related to the proposed training.

**Experienced Graduate:** I certify that I have graduated from university and have a year or more of full-time work experience outside the United States that is related to the proposed training.

A copy of my diploma with an official English translation is attached.

University Attended:

Degree Awarded:

Date Degree Awarded (MM/DD/YYYY):

Field of Study:

**Experienced Professional:** I certify that I have five or more years of full-time work experience outside of the United States that is related to the proposed training. **Letter(s) of recommendation are attached.**

### Intern Candidates

J-1 Intern Program participants must be currently enrolled full-time in and actively pursuing studies at a degree or certificate granting post-secondary academic institution outside the United States, or recent graduates from such an institution whose date of graduation is no more than 12 months prior to the start date of the program.

**Recent Graduate:** I certify that I have graduated from university no more than 12 months prior to the start date of my program. **A copy of my diploma with English translation is attached.**

University Attended:

Degree Awarded:

Date Degree Awarded (MM/DD/YYYY):

Field of Study:

**Full-time Student:** I certify that I am currently enrolled full-time in and actively pursuing studies at a foreign ministerially-recognized degree- or certificate-granting post-secondary academic institution outside the United States

## Currently Enrolled Full Time Students

If you are currently enrolled in and actively pursuing studies **full time** at a university, you must have the following section of the application completed by an Academic Advisor, Registrar or Placement Officer, Counselor, or Department Head from your academic institution. If your academic institution will not complete this form, you must attach a letter on official institution letterhead verifying the same information.

Name of Academic Advisor:

Title:

Phone Number:

Email Address:

Name of Academic Institution:

I certify that \_\_\_\_\_, the applicant for the Global Current Exchange Visitor Program, is currently enrolled in and actively pursuing **full time** studies at the institution named above.

Years of Study Completed: \_\_\_\_\_ Anticipated Graduation Date - **REQUIRED (MM/DD/YYYY):** \_\_\_\_\_

Field of Study: \_\_\_\_\_ Type of Diploma or Degree: \_\_\_\_\_

Will this Training/Internship Program be evaluated by the Academic Institution? Yes No

How will your Academic Institution evaluate the Training/Internship?

Written/Oral report

On-site evaluation by a university official

Other, specify: \_\_\_\_\_

How does your Academic Institution view this program?

It is required for the applicant to graduate, OR

It is an integral part of the curriculum, OR

It is optional, but supported by the Academic Institution

I certify that the applicant may interrupt their studies for a maximum of \_\_\_\_\_ months to complete this Training/Internship Program.

**I certify that this applicant has verifiable English language skills sufficient to function on a day-to-day basis in their training environment.**

Signature: \_\_\_\_\_

**Academic Emblem or Seal (required):** \_\_\_\_\_

Date: \_\_\_\_\_

## Participant Responsibilities and Sponsorship Terms & Conditions

Please read the following document thoroughly and sign it after completing your application. If you have any questions regarding your responsibilities, please contact Global Current.

### Eligibility

I certify that:

1. I meet either of the following eligibility requirements:
  - a. J-1 Intern
    - i. I am currently enrolled full-time in and actively pursuing studies at a foreign ministerially-recognized degree- or certificate-granting post-secondary academic institution outside the U.S., OR
    - ii. I have graduated from such an institution no more than 12 months prior to the start date of my proposed internship.
  - b. J-1 Trainee
    - i. I have a degree or a professional certificate from a post-secondary academic institution outside of the United States and at least one year of prior work experience outside the U.S. in an occupational field related to my proposed traineeship, OR
    - ii. I have at least five years of work experience outside the U.S. in an occupational field related to my proposed traineeship.
2. I speak and understand English at an advanced or higher level necessary to participate in the proposed program and function in an English-speaking environment in the U.S. My English language skills were verified by signed documentation from an academic institution or English language school, or through a documented interview conducted in person or via phone by a Global Current (GC) or AIESEC U.S. staff member.
3. It is not my intention to remain in the U.S. beyond the duration of my Training/Internship.

### General Agreements

I certify that:

1. The information I have provided in this application is true to the best of my knowledge, and I understand that any false or misleading information may lead to my immediate dismissal from the Training/Internship program.
2. I will participate in the program only between the program start date and end date specified on my DS-2019 form. I understand that I may enter the United States up to 30 days before the official start date of my program, and may remain in the United States up to 30 days after my program has ended.
3. I will do my best to complete my Training/Internship program successfully. I understand that if my participation is not successful, Global Current and AIESEC U.S. cannot allow me to continue my program and that I must return home immediately at my own expense.
4. I confirm that I am 18 yrs or older at the time of application.
5. I will comply with all medical vaccination and immunization requirements.
6. I will obey all U.S. Federal, state, and local laws. If I break a law or if I am arrested, I understand that Global Current and AIESEC U.S. cannot provide assistance, and that my program may be terminated.
7. I have no medical (including allergies or injuries) or psychological condition which will prevent me from completing my program.



8. I understand that I am responsible for all my own travel expenses, unless my host company has provided travel assistance.
9. I will take full responsibility in meeting all financial obligations for the duration of my Training/Internship program. I understand that I must bring financial support with me to the United States to cover any initial startup costs, such as housing and deposits, and agree to have a minimum of 2,500 USD in my bank per each month of my training account prior to arriving in the US to help me cover these costs.
10. I understand that Global Current sends visa updates and other important information via email to the address I submitted on my application. I agree to check my email regularly and notify Global Current if my e-mail address changes while in the U.S. I will cooperate with and follow any instructions provided.
11. I will complete and submit my Pre-Arrival and Orientation Form, Program Validation Form, and periodic evaluations according to the schedule described in the AIESEC U.S. J-1 Program Handbook

### **Agreement to Training**

I certify that:

1. I have received, read, and agree to the Training/Internship program that has been developed by my host company and understand that I will only be authorized to engage in the activities outlined therein.
2. I understand that my acceptance of an offer of Training/Internship is an agreement to remain at my host company and complete my training onsite at the location(s) specified.
3. I understand that I must follow my host company's rules and policies.
4. I understand that I will not be allowed to continue my program if I break any aspect of this agreement.
5. I understand that if I am dismissed from my Training/Internship (fired) for any reason concerning my actions or attitude, I will not be allowed to continue my program and must return to my home country immediately at my own expense.
6. I understand that it is my responsibility to contact Global Current immediately if I am having problems at my program location and have been unable to resolve them by speaking to my supervisor or a human resources representative.
7. I understand that I may not change my host company without written permission from my original host company, Global Current and/or AIESEC U.S.
8. I understand that Global Current and AIESEC U.S. will allow me to change my host company ONLY IF the existing host company is not providing the conditions specified on my Form DS-7002 Trainee / Internship Placement Plan (TIPP). I understand that if Global Current and AIESEC U.S. allow me to change my host company, the new host company will be responsible for providing the same conditions as were originally specified on my Form DS-7002 Trainee/Internship Placement Plan (TIPP).
9. I understand that if I make a claim against my host company, that Global Current and AIESEC U.S. must investigate each issue before a decision will be made about my program.
10. I understand that as a J-1 Trainee/Intern, I am participating in a Training/Internship program and am not a full-time or part-time employee of my host company, and that my position does not fill an employment vacancy or labor need.
11. I understand that the stipend (if any) provided by my host company is not a salary.
12. I understand that because of new changes to the Social Security process, I may have to wait longer than 2 weeks to receive my Social Security card. During the period when you are waiting for your Social Security card, your host company is legally allowed to issue your stipend. Please review the AIESEC US Handbook for additional information.

## Application and Visa Process

I certify that:

1. I understand that AIESEC U.S. requires that host companies submit applications for programs 30 to 45 days prior to the proposed start date of the program. If my application is submitted late, I will not hold Global Current or AIESEC U.S. responsible for any delay in my visa process.
2. I understand the normal processing time for DS-2019s is 2 to 3 business days after AIESEC U.S. has received my complete application and applicable program fees.
3. I understand that my DS-2019 cannot be issued until AIESEC U.S. has received a complete Form DS-7002 Trainee/Internship Placement Plan (TIPP) with my signature and the signature of my supervisor at my host company. I understand that my DS-2019 and DS-7002 are NOT visas, and that I must visit a United States embassy or consulate to apply for a J-1 visa (Canadian citizens are exempt), and that I may not begin my program with a change of visa status within the United States. I have a valid passport and will bring all necessary documents that I have been instructed to complete for my visa application. I understand that, if my spouse and/or child(ren) are traveling to the United States, I must submit appropriate information to Global Current to facilitate the processing of DS-2019s for those dependents, and that they must apply for J-2 visas.
4. I understand that I am responsible for the care of my DS-2019 and that the cost of replacing a lost or damaged form is \$100 per form.
5. I understand that I must email my signed DS-2019 to Global Current for travel validation and complete the Travel Validation form if I plan to leave the United States and return during my program. If I am denied re-entry to the United States, I will not hold Global Current or AIESEC U.S. responsible.
6. I understand that if I seek a program extension to the maximum duration of 12 months for the Intern program and 18 months for the Trainee program that an additional J-1 visa may be required in order to complete my program. If I am denied this visa, I will not hold Global Current or AIESEC U.S. responsible.

## Insurance

I certify that I understand that:

1. I must have appropriate medical and travel insurance while I participate in the AIESEC U.S. J-1 Trainee/Intern Program. I understand that I, and any J-2 dependents, will be enrolled by AIESEC U.S. in a plan that meets the standards required by program regulations (22 CFR § 62.14). Instructions on utilizing the provided coverage will be including in the welcome packet that you receive from Global Current.
2. I am responsible for any insurance while in the US that is prior to or following the program dates reflected on my DS-2019.
3. I understand that I am responsible for any medical or other expenses not covered by the insurance plan.
4. I understand that insurance benefits do not cover pregnancy or childbirth, and that if I, or my spouse become pregnant during the course of the program, I understand the medical care will be at my own expense.

## Arrival and Orientation

I certify that I understand that:

1. Global Current will provide me with information on the following prior to my arrival to the United States: Program purpose and description, 212(e) Home Country Physical Presence Requirement, Travel and entry into the United States, insurance, obtaining housing, other costs I will likely incur, life and customs in the

United States, rules I will be expected to follow while participating in my Training/Internship program, and address and telephone numbers for Global Current, AIESEC U.S. and Exchange Visitor Program Services at the U.S. Department of State. This information will be provided to me in my J-1 Program Handbook.

2. My host company will ensure that I am provided with an arrival orientation including information on the following: local community resources (public transportation, medical centers, schools, libraries, etc.), locally available healthcare, and cross-cultural activities.
3. I must provide Global Current and my host company with my travel details at least two weeks prior to my departure from my home country.

### SEVIS (Student and Exchange Visitor Information System)

I certify that:

1. I understand that I must pay a separate SEVIS fee to the United States government. This fee is collected by AIESEC U.S. from my host company with other applicable program fees, and will be paid on my behalf.
2. I understand that the SEVIS fee receipt (I-901 transaction record) must be presented at the time of my visa application process.
3. I agree to contact Global Current within 10 days of my arrival to the United States in order to report my arrival and current residential address for SEVIS. I understand that my program may be terminated if I do not report my arrival or if I do not report any change of my address during my program.
4. I understand that if I wait longer than 10 days to contact Global Current, SEVIS will not have my correct information and Social Security will not be able to process my application. I understand that I also risk program termination if this information is not provided in a timely manner.
5. I understand that if I am reported "out of status" or if my program is terminated in the SEVIS system, I must return to my home country immediately at my own expense, and that my program cannot be reinstated. This may have consequences for future visa requests.

### Travel Policies

I certify that I understand that:

1. My participation in the program is specifically to participate in program activities.
2. International, except for travel organized by Global Current or AIESEC U.S. as cross-cultural activity, is discouraged during my program. In the event that travel is necessary during my program, I agree to contact Global Current regarding travel validation no fewer than 7 days prior to my planned departure. I understand that travel validation will not be granted if I have not completed necessary program validation or appropriate evaluations.
3. **I am allowed a 30-day grace period after the conclusion of my program during which I am free to travel within the continental United States. If I elect to remain in the United States during this period, I am responsible for all additional expenses incurred as a result of my continued stay, and must make arrangements for my own health insurance coverage for the period beginning the day after the end of my official program until my departure for my home country. I must provide Global Current with my itinerary and contact information for my extended stay prior to the end of my official program.**

Participant Signature:

Print Name:

Date:

## Participant Application Checklist

### All Participants

Complete Participant Application

This document should be completed in full. Please check the document to make sure that there are no blank spaces where an answer is applicable.

Photocopy of the biographical page of your passport along with copies of all U.S. visas and entry stamps.

If your passport expires during the training program or within the 6 months following your program end date, then please include a copy of your passport renewal application.

Current and up-to-date CV with employment dates listed in a month/year - month/year format.

### Interns

Students: A statement of current full time active enrollment, transcripts, or other proof of status

Recent Graduates: A copy of your post-secondary degree/diploma with an official English translation.

### Trainees

**Experienced Graduates:** A copy of your post secondary degree/diploma with an official English translation AND Letters of employment on company letterhead indicating 1+ year of related foreign work experience.

**Experienced Professionals:** Letters of employment on company letterhead for all 5 years of related experience outside of the U.S.

### Dependents

If your spouse or children will be joining you, there is additional information that we must collect. Please include the following documents for each dependent.

Completed J-2 section of Participant Application (page 2)

Copy of dependent's passport biographical page along with copies of all U.S. visas and entry stamps

Marriage certificate for a spouse and/or Birth certificate for a child with an official English translation

### Un-paid Programs

If you will be participating in a program that does not offer a stipend, please include a personal bank statement or a bank statement from your legal guardian along with a letter stating that you will have access to these funds. The bank statements must demonstrate that you are able to support yourself throughout the program (\$2,000 USD - \$3,000 USD/month).

Bank statement