



# Pacific Partnership Vendor Contract

## Pacific Car Show + Block Party

### Saturday June 29, 2024

Company Name:

Address:

City/State/Zip:

Phone:

Email:

Contact Name:

Detailed description of products being sold. You will only be approved to sell items listed on application.

What type of vendor are you applying for?

Non Food Vendor - \$75 - 10X12 booth space (additional fee of \$50 for 20x12)

Food Vendor - \$150

Alcohol Vendor - \$275

Food & Alcohol Vendor - \$400

Electric requested - \$25 \*\* Limited spaces available

Please specify amount of space needed

Total Vendor Fees:

\$

#### **BOOTH INFORMATION:**

Please initial next to each item to show you understand and agree

The non-food booth fee includes a twelve (12) ft wide by ten (10) ft deep space . Additional space may be available for an additional fee.

Vendors are required to provide all equipment needed, all of which will need to fit inside booth space rented. This includes tables, tents and other material.

All electrical booths must have a 100-ft outdoor extension cord. Electrical booths will be supplied with **one** 120v 20amp outlet, if requested in advance and approved.

Food vendors: You are responsible for grease disposal. Do not dump grease in grass, parking lot, dumpsters or street.

Committees reserve the right to relocate any booth during the event if it is deemed in the best interest of the events committee.

#### **VENDOR SETUP/TEAR DOWN INFORMATION**

Set up begins at 6am. Event starts at 8am. Vendors must be present for the duration of the event. Breakdown may begin at 10PM.

\*Breakdown may begin at 5PM for specified locations. Please watch your email for additional information.

To reduce congestion in the vendor area, vehicles must be moved ASAP after unloading and loading. Vehicles must be removed by 8AM.

Vendors will be unable to enter/re-enter the event space during the event.

All empty boxes must be broken down and placed next to the trash containers provided. All trash must be bagged and taken to dumpster provided. Any vendor space leaving trash/debris in their space will be fined \$50. Please help us keep the event area clean!

## Food Vendors Only

All food vendors are required to follow all Franklin County Health Department regulations

All food must be handled in a clean, and safe manner with proper precautions being taken for sanitation.

## Alcohol Vendors Only

**\*\*All alcohol vendors are subject to committee approval\*\***

All vendors selling alcoholic beverages must provide copy of approved liquor license from the State and City. A special event license must be approved by The City of Pacific at a Pacific Alderman meeting prior to event.

## All Vendors - General Information

All vendors are required to provide a certificate of insurance, listing the Pacific Partnership as an additional insured. Liability limits must be \$1,000,000 or higher. Insurance must be provided no later than 7 days prior to the event.

There is limited access to electric and no water access available. Electric will be reserved on a first come, first served basis determined by submission of the application and required documents.

Vendor fees/payments are due within 10 days of application approval and no later than 7 days prior to the event. Vendors who have not submitted payment and necessary documentation will not have a space reserved at the event.

Prohibited: Fireworks, guns, knives, whips, pornographic material, drug paraphernalia, slingshots, projectiles, laser pointers, and silly string.

NO GLASS containers will be allowed in event area. Those selling food or beverages must package in plastic, paper or styrofoam containers.

The Pacific Partnership reserves the right to approve or refuse all other items available for distribution or sales. You will be notified within 7 days of application with an approval or denial.

Vendors are responsible for sufficient change. We will not have banking arrangements.

### **By submitting this application you are agreeing to the following statement:**

I have read all of the rules and regulations of the Pacific Partnership as outlined in this application and agree to these terms. My completed application indicates that I, my relatives and heirs hereby release and forever hold harmless, the sponsors and promoters of this event, including the City of Pacific and the Pacific Partnership and all of the officers, employees, agents, and volunteers of these organizations, as well as the subcontractors associated with the event from any claims, liability and causes of action resulting from any personal injury, property damage or loss arising out of my (and/or my family's and/or employees') participation in this event, whether or not caused by negligence or fault of any of the related parties. I understand that I will not be allowed to participate in these events unless a submitted, complete application is on file with the Pacific Partnership Vendor Committee. I also authorize the Pacific Partnership to use photos taken at the event for use in publication.

Signature of authorized representative

Date

### **To be completed by the Pacific Partnership event Chairperson:**

Congratulations! Your application has been approved.

Please send payment to PO Box 267, Pacific, MO 63069. Checks should be made payable to Pacific Partnership. You can also pay online by using the link provided in your confirmation email.

Unfortunately your application has been denied for the following reason: \_\_\_\_\_

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