



GPA Midstream Technical Committee Charter:

Technical Conference Planning

Responsible for:

- Planning the annual Technical Conference where the Analysis, Facility, Integrity, Measurement, and Pipeline Committees hold meetings
- Secure event speakers for the annual Technical Conference
- Select papers/topics to be presented at each committees' forum session. Forums will be chaired by volunteers from respective committees on the Technical Conference Planning Committee.
- Work with staff to plan out awards luncheon. The presentation of awards will be hosted by a volunteer from the Technical Conference Planning Committee.
- Suggest meeting locations and networking event venues for staff to explore

Committee makeup:

- (15) + (1) volunteers:
- Each of the (5) committees participating in the annual Technical Conference may have up to (3) representatives
- The committee chair will serve in a leadership capacity and thus not count towards their technical committee(s) representative count
- The vice chair can be any of the (15) technical committee volunteers
- All committee positions are (2) year terms
- The vice chair is expected to assume the role of committee chair the subsequent term
- To keep ideas fresh, priority will be given to new volunteers when forming the committee each year

Meeting requirements:

- Planned Meetings include:
 1. Initial meeting will occur nine months prior to conference to kick-off the planning cycle (in-person meeting is preferable but not required)
 2. At the GPA Midstream Annual Convention
 3. On-site preceding the annual Technical Conference (event briefing), and on-site immediately following the annual Technical Conference (wrap-up/lessons learned)
- Conference calls as needed between initial kick-off and event briefing