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## ARE YOU READY TO SHARE YOUR FINANCIAL SKILLS AND BECOME OUR NEXT VOLUNTEER TREASURER?

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Biala Peninsula is a Mornington based charity and not for profit organisation. We provide support under the NDIS to children from birth to 12 years of age and have been supporting children and their families on the Mornington Peninsula for over 40 years.

Biala Peninsula is governed by a progressive group of volunteer Board Members who bring a wide variety of skills and experiences. Due to the retirement of our Treasurer, there is now an exciting opportunity to join the Board in this role. We are seeking a skilled and passionate person with accounting qualifications, strong finance and risk management experience that has a commitment to good governance and the capacity to contribute to the strategic development of our organisation as we grow and expand. We have a strong and capable finance team that supports the CEO, Board and Treasurer.

The initial appointment will be for a period of two years and we welcome applications from people of all orientations, backgrounds and abilities.

### **Selection Criteria:**

- High ethical standards and a willingness to commit to quality, equity and upholding the values, vision and mission of Biala Peninsula
- Accounting qualifications and experience
- Strong finance, risk management and/or business experience
- Strong interpersonal skills with the ability to undertake collaborative decision making
- Ability to support the development of the strategic plan
- Previous or current Board experience and understanding of non-profit, community organisations would be highly regarded

### **Commitment:**

Being the Treasurer of Biala Peninsula involves attendance at an evening Board Meeting once per month, a planning session each year and chairing our Finance and Risk Committee which meets 4-6 times per year. Meetings are held virtually via Zoom with the aim to be in person at our Mornington office twice per year.

Applicants will need to successfully complete a number of probity checks prior to becoming a Board Member which includes a Working with Children, NDIS Worker Screening and Police Check. Proof of three COVID vaccinations or a medical exemption are also required.



## How To Apply

Submit a current CV and covering letter outlining how you meet the selection criteria, marked '**Confidential - Board Vacancy**' to [melmer@bialapeninsula.org.au](mailto:melmer@bialapeninsula.org.au) by 12 noon Friday, 12<sup>th</sup> May 2023

Further information can be obtained from our website <https://www.bialapeninsula.org.au> or by contacting the Board President, Jinny McGrath on (mobile) 0407 558 726.

Interviews will be held on-line and contact details of two referees will need to be provided at this time.