

Dear colleagues,

Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, abbreviated as “**GDPR**”), effective from 25 May 2018, has been adopted for the purpose of protecting personal data.

A GDPR implementing regulation, Act No. 110/2019 Coll., on Personal Data Processing (hereinafter as the “Personal Data Processing Act”), effective from 24 April 2019, has been adopted in the Czech Republic.

The objective of the GDPR is to protect digital rights. Whether a bank institution, healthcare sector, public administration or online shops, all entities are obliged to abide by the above Regulation.

And our company follows suit.

We inform you as our employees that the employer processes the following personal data concerning you:

- Name and surname, address, contact details (email address, phone number), date of birth, Personal ID No., address, information about your spouse and children (for tax purposes), records in the personnel file about the course of employment, including information about remuneration, performance of work, health condition and criminal record

The purpose of the processing and retaining of data is the performance of employment contracts concluded with you and the fulfilment of statutory obligations to the Tax Office, health insurance companies, Social Security Administration as well as the observance of the Labour Code.

The Company processes personal data on the basis of our legitimate interests, for the performance of concluded contracts and our statutory obligations.

The following are your rights, which you may exercise against the employer by submitting a written notice address to the company’s registered office or by e-mail to the address of the CEO: wilfred.de.wildt@yungo.eu:

- right of access to personal data and to be informed of the content and scope of the processing (i.e. what information is processed by us and on the basis of what legal reasons); this relates to the right to obtain the data processed about you in a machine-readable format;
- right to rectification of personal data if your data is inaccurate or incomplete;
- right to erasure of personal data (“right to be forgotten”), if the purpose of the processing and retaining of the personal data no longer exists; this is without prejudice to the legitimacy of any previous processing;
- right to restriction of processing of personal data until we have resolved any disputable issues regarding the processing;
- right to object to processing of personal data;



- if the resolution of your request is not to your satisfaction, you have a right to lodge a complaint of personal data processing with a supervisory authority, i.e. the Office for Personal Data Protection (contact data: www.uoou.cz).

As employees of our company, we ask you to respect the security rules and measures, including the duty of non-disclosure, when handling personal data of other persons.

Please contact immediately the CEO at: wilfred.de.wildt@yungo.eu in the case of a personal data breach.

With regards,

A handwritten signature in blue ink, appearing to be "W. de Wildt", written over a series of horizontal lines.

Wilfred de Wildt
CEO
YUNGO s.r.o.