

Acting ASM (Touring)  
Recruitment Pack  
(Julius Caesar UK Tour 2024)







## **Thank you for your interest in our vacant Acting ASM (Touring).**

### **About Us:**

Thank you for considering the role of Acting ASM for the Julius Caesar rehearsal and tour Process with Icarus Theatre Collective. We are dedicated to revitalizing traditional performance styles and texts for touring productions.

Our work is characterized by its dark, expressionist, and dramatic nature. We believe that theatre is a powerfully transformative medium, aiming to surprise, tantalize, and bring the unseen to light. Established in 2004 by CEO and Artistic Director Max Lewendel, Icarus Theatre Collective is an award-winning theatre company and registered charity (No. 1134535).

We operate from London, and tour our shows internationally across England, Ireland, and Europe. As part of our commitment to diversity, we give priority to applications from individuals who identify as female or non-binary, with black or Asian heritage, to ensure our team reflects the broader UK population.

For more information on Icarus Theatre Collective, please visit [www.icarustheatre.co.uk](http://www.icarustheatre.co.uk).

### **Job Description**

You would be taking on the role of Acting ASM to support us with get-ins and get-outs whilst multi-rolling with various minor characters and supporting as potential understudy to a major character should this be required at any point.

You will be expected to be touring with shows across the UK as part of the Julius Caesar UK Tour in 2024 (please see schedule provided). There will also be an element of desk work to maintain whilst supporting the Touring Company Stage Manager and the Touring Production Manager.

## Responsibilities:

- An actor in your own right who is comfortable with managing various tasks alongside your acting ability.
- Facilitate communication and coordination among all theatre departments, consolidating information.
- Communicating with all venue tech departments to ensure adequate preparation for our arrival both by the theatre and touring company.
- Supporting with planning of transfer of set/costumes throughout rehearsals and touring.
- Support the installation of sets, lighting, and sound at the designated locations during get-in and get-out periods.
- Make necessary adjustments to the set and props when/if required.
- Supporting the coordination with Lighting and Sound Technicians during rehearsals, providing cues and instructions.
- Assisting on risk assessments and staff wellbeing as necessary.
- Other preparations for tour as necessary.







### Requirements and Skills:

- Full, clean, UK driver's licence
- Proven work experience as an actor.
- An interest, affinity, or experience in stage management
- Ability to work effectively under pressure
- Keen attention to detail

### Desirable Skills:

- Proficiency in computer skills (particularly with QLab 5) and familiarity with current technology used in theatre production
- Understanding of Theatre Green Book principles and implementation of this into the work
- HGV Licence
- First Aid Training
- At least 2 credits from mid-large-scale touring or residency productions, either as an actor or in Stage Management
- OSHA or similar qualifications
- Skills in the trading field (building, carpentry, welding etc.)
- Skills within technical theatre departments transferable

## Contract and Terms

**Role:** Acting ASM

**Contract:** Freelance

Fee: £502 per week (plus Employer's Pension Contribution) plus £410 touring allowance when touring

## Application Details

**How to Apply:** Please send a copy of your CV and a short cover letter (maximum 1 sides of A4 paper) for your interest in the role. Please also prepare a short 1.5-minute video showcasing your ability in acting with any Shakespearean Monologue of your choosing. This can be sent to [hiring@icarustheatre.co.uk](mailto:hiring@icarustheatre.co.uk) upon completion.

**Closing Date:** 15<sup>th</sup> January 2024

**Interviews/Auditions begin:** w/c 15<sup>th</sup> January 2024

**Start Date:** Monday 29<sup>th</sup> January 2024  
(rehearsals leading up to the beginning of the tour as laid out below)

The schedule for touring is as follows (this can be subject to change up to 8 weeks before any date for additional or removal of touring dates):

- **New Theatre Royal, Portsmouth - Travel Day:** Feb 20th / **Shows:** Feb 21st, 22nd / **Travel Day:** Feb 23th
- **Haymarket, Basingstoke - Travel Day:** Feb 26th. / **Shows:** Feb 27th, 28th / **Travel Day:** March 1st
- **Darlington - Travel Day:** April 5th / **Shows:** April 6th and 7th/ **Travel Day:** April 8th
- **Georgian Theatre Royal - Travel Day:** April 11th / **Show:** April 12th and 13th / **Travel Day:** April 14th.
- **Mercury Theatre - Travel Day:** April 22nd / **Shows:** April 23rd and 24th / **Travel Day:** April 25th.
- **Dumfries Theatre Royal - Travel Day:** May 5th / **Shows:** May 6th, 7th, 8th / **Travel Day:** May 9th
- **TR Windsor - Travel Day:** May 13th / **Shows:** May 14th, 15th, 16th, 17th, 18th / **Travel Day:** May 19th
- **Arena Theatre (Wolverhampton PP) - Travel Day:** June 3rd / **Shows:** 4th, 5th / **Travel Day:** 6th
- **Key Theatre - Travel Day:** June 7th / **Shows:** June 8th and 10th / **Travel Day:** June 10th
- **Theatre Royal Winchester - Travel Day:** June 10th / **Shows:** June 11th, 12th, 13th / **Travel Day:** June 14th

