

## Scouting Ireland – Vetting Invitation NVB1

Under Section 26 (B) of the National Vetting Bureau (Children & Vulnerable Persons) Act 2012 – 2016, It is an offence to make a false statement for the purpose of obtaining a vetting disclosure.

Section 1 Personal Information (Please Type):	
Forename(s)	
Middle Name(s)	
Surname	
Date of Birth	
Email address	
Contact number	
Role being vetted for:	

Current address (Please Type):	
Line 1	
Line 2	
Line 3	
Line 4	
Line 5	
Eircode/Postcode:	

Section 2- Additional Information:	
Name of Organisation:	Scouting Ireland
Name of Group:	

### Section 3 – PRINT THE FORM BEFORE SIGNING THIS SECTION:

I have provided documentation to validate my identity as required and I consent to the making of this application and to the disclosure of information by the National Vetting Bureau to the liaison person pursuant to section 13(4)(e). National Vetting Bureau (Children & Vulnerable Persons) Acts 2012 to 2016.

Please tick box indication you agree:	<input type="checkbox"/>
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Applicants Signature:	
Date:	

Please scan & return this form by email to Scouting Irelands National Vetting Office: [nvbf@scouts.ie](mailto:nvbf@scouts.ie)

An invitation to the e-Vetting website will then be sent to your email address.

Only complete, correctly filled in forms will be accepted.

## Scouting Ireland – ID Verification Form

This form must be completed by the Scouter approving the Scouting Ireland Adult Membership Application (Group Leader, County Commissioner, Provincial Commissioner, National Team Leader).

Applicants for Vetting by the National Vetting Bureau must have their identity verified by the person approving their membership application. This is done by examining documents from the Identification Checklist. Each document carries a score and enough documentation must be produced to achieve a total score of 100.

Only the signed ID verification form needs to be returned to National Office. Copies of ID DO NOT NEED TO BE RETURNED to National Office.

### Example: Application shows the following ID:

**Example A – This is correct as the ID items total value exceeds 100 score.**

Type of ID	Score:
Passport	80
College ID	25
Total Score:	105

**Example B – This fails as the ID items total value is only 60 and does not exceed the required value score.**

Type of ID	Score:
ID card Issued by employer (with Name & Address)	35
College ID	25
Total Score:	60

### Applicant's details as they appear on the ID documentation provided:

Name:	
Date of Birth:	
Eircode:	

### Section 3 – PRINT THE FORM BEFORE SIGNING THIS SECTION:

I confirm I have seen the original ID documentation as indicated on the Identification Checklist attached.

Date of ID Checked:	
Signature of Verifier:	
Name:	
Title/Position in Group:	

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# Scouting Ireland – Identification Checklist Score Sheet for Vetting:

Identification	Score
Irish driving license or learner permit (new credit card format)	80
Passport (from country of citizenship)	70
Irish certificate of naturalisation	50
Birth certificate	50
Garda National Immigration Bureau (GNIB) card	50
National Identity Card for EU/EEA/Swiss citizens	50
Irish driving license or learner permit (old paper format)	40
<b>Employment ID</b>	
• ID card issued by employer (with name and address)	35
• ID card issued by employer (name only)	25
<b>Letter from employer (within last two years)</b>	
• Confirming name and address	35
P60, P45 or Payslip (with home address)	35
Utility bill e.g. gas, electricity, television, broadband (must not be less than 6 months old. Printed online bills are acceptable. Mobile phone bills are not acceptable)	35
<b>Social services card/medical card</b>	25
• With photograph	40
<b>Bank/Building Society/Credit Union statement</b>	35
<b>Credit/debit cards/passbooks (only one per institution)</b>	25
<b>National age card (issued by An Garda Síochána)</b>	25
<b>Membership card</b>	
• Club, union or trade, professional bodies	25
• Educational institution	25
<b>Correspondence</b>	
• From an educational institution/SUSI/CAO	20
• From an insurance company regarding an active policy	20
• From a bank/credit union or government body or state agency	20
<b>Recent arrival in Ireland (less than 6 weeks)</b>	
• Passport	100
<b>Vetting Subject is unable to achieve 100 points**</b>	
• Affidavit witnessed by a Commissioner for Oaths	100
<b>Children under 18 years (any one of the following)</b>	
Birth certificate	100
Passport	100
Written statement by the principle confirming attendance at educational institution on a letter head of that institution	100
<b>Total</b>	