





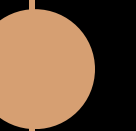
Change =
SHIFT
in mindset



Microlearnings...

What are they good for?

- Help reduce mental fatigue
- Learners learn faster
- Personalized Learning
- Less Overwhelming





**What is your comfort
level turning full
length trainings into
snackable
microlearnings?**



1

state the goal

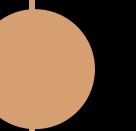
Convert a 90 minute training
for newly hired/promoted
Managers into a series of
microlearnings.



2

break it down

Extract the most important things you want to cover.



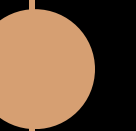


existing training topics

- Hiring
- 1:1's
- Accountability
- Giving Care & Attention
- Recognize Achievements
- Feedback
- Communicating Clear Expectations
- Grow People
- Power Skills
- Coaching



3 break it down
further





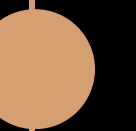
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hiring

- New Hire Form
- New Hire Hub
- Onboarding Checklist for Hiring Managers
- New Hire Start Dates & Onboarding Process
- Hiring & Managing a Contractor
- Interviewing Skills





hiring

1

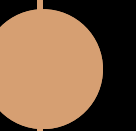
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- Hiring & Managing a Contractor

3

- Interviewing Skills





best practices

1. Establish the WHY right away
 - a. Use concrete action words
2. Break down sections
3. Bring the creativity
4. K.I.S.S
5. Provide additional resources
6. Get Feedback
7. Trust the Process

