



Training Program For **LEADERS**

2023

A training program that enables educational leaders to accurately self-evaluate their institutions and build strategic and operational plans according to clear performance indicators that enable them to lead education and develop the performance of employees by establishing an organizational culture capable of managing work with a clear vision for all employees of the institution.



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Quality Excellence for
Educational Consultancy

A School Leadership Striving for Educational Excellence

9 Hours 3 Days

Objectives

- ✓ Transformation in the Principal's and /or Assistant Principal's role from an administrator to an educational leader.
- ✓ The role of the Principal / Assistant Principal in leading the teaching and learning process.
- ✓ Identifying the role of the Senior Leadership with the Middle School Management and new teachers.

Focused Themes

- ✓ Main differences between leadership and administration
- ✓ Roles of an effective team leader
- ✓ Stages of leading the teaching process
- ✓ Mechanisms of monitoring and evaluating the teaching and learning process
- ✓ Role of senior leadership in developing senior and new teachers' performance
- ✓ Success criteria
- ✓ Data analysis



Principals and
vice principals



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Strategic Planning between Reality and Aspiration

9 Hours 3 Days

Objectives

- ✓ Familiarizing school members with the strategic plan components.

Focused Themes

- ✓ Familiarizing school members with the strategic plan components
- ✓ The Training Programme
- ✓ Introducing the concept of strategic planning and its components (vision, missions, abstract, values, main objectives, specific objectives, budget, plan assessment)
- ✓ Significant obstacles of strategic planning
- ✓ Introduction on to how to create main objectives and specific objectives
- ✓ Mechanism of using self-evaluation results in creating the school's action plan (components of an action plan, formulating objectives, monitoring the actions taken to achieve the objectives, plan assessment)



Higher leadership
Head teachers



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Self-evaluation for Educational Institutions

9 Hours 3 Days

Objectives

- ✓ Introducing the importance of self-evaluation for educational institutions to the staff
- ✓ Enabling staff to realistically self-evaluate the school
- ✓ Using the evaluation results to create a list of priorities (introduction to building a strategic plan)

Focused Themes

- ✓ Importance of a realistic self-evaluation
- ✓ Reasons and mechanisms of self-evaluation
- ✓ Support the school in creating evaluation forms
- ✓ How to create a list of priorities
- ✓ A SWOT analysis of performance indicators
- ✓ Training on evaluating the school's reality according to clear performance indicators



All school staff



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Self-evaluation for Educational Institutions

9 Hours 3 Days



Objectives

- ✓ Identifying the most significant roles of Middle School Leadership in improving school performance
- ✓ Establishing the administrative and technical organizational culture for Middle School Leadership

Focused Themes

- ✓ What is leading from the middle
- ✓ Role of the Middle School Leadership in improving the school's performance in terms of
 - Creating departmental action plans
 - Data and performance indicators analysis
 - Documenting departments' work
 - Creating follow-up, observation and evaluation forms
 - Time management planning of technical follow-up



Head teachers and
Subject coordinators