Discuss & Construct Programming Application

Wyoming Humanities Council

General Grant Information

United We Stand: Discuss & Construct Program

United We Stand: Connecting Through Culture is a new National Endowment for the Humanities funded initiative to combat hate-based violence through cultural engagement. Wyoming Humanities is bringing people together to create opportunities for the public to engage with ideas, history, and build empathy. Discuss and Construct is based on the idea that through civil conversation, communities can better come together to solve problems and accomplish goals of making Wyoming’s communities welcoming and accepting.

Program Overview:
Wyoming Humanities is encouraging nonprofit organizations across Wyoming in communities large and small to consider hosting our newest program, Discuss & Construct. The program exists in two parts, across two community events:

1) Discussion using topics and guides in partnership with Living Room Conversations, and
2) Construction where program participants will choose a community engagement project that reflects the outcomes of the discussions.

Organizations are encouraged to partner with other community organizations or businesses to provide a relaxing, enjoyable, comfortable environment perfect for a challenging discussion with neighbors.

Program Funding:
Wyoming Humanities will provide up to a total of $6,500 for aspects of the program:

- $1,500 will be available immediately to organizations to host the Discuss Program
- $5,000 will be available following the discussion to support community engagement Construct projects Submission of an interim report will secure this Construction funding.

Program Dates & Deadlines:

- **October 2, 2023** - Applications are available
- **November 30, 2023** – Applications are DUE
- **Mid-December** – Program Award Notifications
- **January 2024** – Living Room Conversation training
- **February 1, 2024 to July 31, 2024** – Project Period all projects will be completed during the project period
TBD – Interim Report DUE *based on Discussion event date*

*September 11, 2024 – All Final Reports DUE*

**Project Name:**
Please enter "Discuss & Construct: [community name]"
*Character Limit: 250*

**Organization Name:**
List the name of the applying nonprofit that will host the Discuss and Construct Program
*Character Limit: 250*

**Unique Entity Identifier (UEI) Number:**
Starting in April 2022 organizations receiving funds from Wyoming Humanities will need a UEI (Unique Entity Identifier) from SAM.gov. This replaces the DUNS number previously used. Getting a UEI is free. Your organization will need a 12-digit UEI number to be eligible for any federal funds it may receive and any future grants from Wyoming Humanities.
This process with sam.gov takes time. If your organization has not received their UEI by the time this application is submitted, please enter "pending" so we know that your organization has applied and is waiting for the UEI number.
*Character Limit: 13*

**Fiscal Agent Information**
The Fiscal Agent is the person responsible for receiving, disbursing, and accounting for all grant funds used in a project. They are also responsible for recording and accounting for all funds. The Fiscal Agent may be someone such as an accountant, or other person responsible for overseeing the organization’s financials.
*The Project Director/Grants Administrator may not serve as the fiscal agent.*

**Fiscal Agent Name:**
As described above, if you are the person submitting and signing this grant application, you cannot serve as the grant’s fiscal agent.
*Character Limit: 250*

**Fiscal Agent Phone Number:**
*Character Limit: 250*

**Fiscal Agent Email:**
*Character Limit: 250*

**Fiscal Agent Role in Organization:**
*Character Limit: 250*
Discuss Program

The Discuss portion of the program will take place in an existing or created environment of relaxation, enjoyment, and comfort. Throughout this portion of the application, you will speak to:

- community partners
- possible venues for the discussion
- choose your discussion topic
- list the humanities scholars/experts that will help host the discussion.
- projected budget

Discuss Program Date*
When does your organization plan to host the Discuss program?

*WYH understands that this program date may change between time of application and the project period, February 1, 2024 to July 31, 2024. Notification of date changes should be sent to chloe@thinkwy.org

Character Limit: 10

Community Partners
Please list the organizations or businesses you plan to coordinate with to host a discussion event.

1 - Organization or Business Name

Character Limit: 250

1 - Primary Point of Contact
Please provide the full name of the person your organization has (or will) coordinate with for the Discuss event.

Character Limit: 250

1 - Primary Contact Information
Email and/or phone number

Character Limit: 250

1 - Role within the Program
What role does this organization play in hosting the Discuss portion of the program?

Character Limit: 2000
2 - Organization or Business Name
Character Limit: 250

2 - Primary Point of Contact
Please provide the full name of the person your organization has (or will) coordinate with for the Discuss event.
Character Limit: 250

2 - Primary Contact Information
Email and/or phone number
Character Limit: 250

2 - Role within the Program
What role does this organization play in hosting the Discuss portion of the program?
Character Limit: 2000

Discussion Venue
Please provide information on the location you plan to use for the discussion. WYH encourages choosing a venue that can be relaxing, enjoyable, and comfortable.
The venue needs to be able to accommodate:
- 10-40 people (chairs, no tables necessary)
- Non-alcoholic beverages
- Snacks or small bites

Venue rental costs may be covered by the $1,500 Discuss program stipend provided by WYH.
WYH understands that this venue may change between the time of application and the project period, February 1, 2024 to July 31, 2024.

Venue Name & Address*
Please provide the name and address of the venue you plan to use for the Discuss program.
Please format your response like so:

Wyoming Humanities
1315 Lewis Street
Laramie, WY 82071

WYH understands that this venue may change between the time of application and the project period, February 1, 2024 to July 31, 2024.
Character Limit: 1000
Is the Venue Discussion Ready?*
Why do you feel this location/venue will be conducive for productive discussions with your community?
In what ways will you need or want to increase the venue's comfort?

*Character Limit: 2000

Discussion Topic Selection
In partnership with Living Room Conversations, WYH's has selected three options for community discussion topics that align with the broader NEH initiative, United We Stand: Connecting Through Culture.

To learn more about each topic, click the topic name below to be directed to the Living Room Conversations guide.

Community Belonging: This guide invites you and your community to explore where and how you feel a sense of belonging and what kind of impact that brings.

American Values/Ideals: This conversation is designed to help you and your community find common ground over our shared values and ideals.

Free Speech and Violence: Explore the definition of “fighting words,” with questions like: Is too much tolerance dangerous, or is giving an authority the power to restrict freedom of speech and assembly even more dangerous?

Select the Discussion Topic for Your Community*
Select only one

Choices
Community Belonging
American Values/Ideals
Free Speech and Violence

Discussion Topic & Community*
Why does your organization feel this topic will resonate with your community?

*Character Limit: 3000

Discuss Program Budget
Please complete and upload a projected budget for the entirety of the $1,500 Discuss Program stipend. WYH expects expenses related to:

Venue rental
Food/non-alcoholic beverage
humanities professional honoraria
marketing/promotion costs
other costs associated with hosting a discussion

Access Discuss Program Budget Template (you will need to download the document to edit)

WYH understands that this is a projected budget and actual expenses may vary from what is submitted within this budget. Please contact Chloé Flagg with any changes to budget items, chloe@thinkwy.org.

Budget Upload*
Please use this budget template: Discuss Program Budget_UWS2024

File Size Limit: 5 MB

Humanities Professional(s)

Humanities Scholars and/or Experts
A humanities scholar should be an acknowledged expert in a humanities field with an advanced degree (MA or above) in a humanities subject. A humanities expert may or may not have an advanced degree but demonstrate extensive knowledge and/or independent research in their respective field of expertise.

The humanities scholar or expert should encourage dialogue, analysis, and critical thinking in the discussion program.

Ideally, the scholar or expert you choose can speak to the discussion topic you've selected for your community.

1 - Humanities Professional Name*
Character Limit: 250

1 - Humanities Professional Contact Information*
Email and/or phone
Character Limit: 250

1 - Scholar or Expert*
Would you consider this humanities professional a scholar or expert?

A humanities scholar should be an acknowledged expert in a humanities field with an advanced degree (MA or above) in a humanities subject.
A humanities expert may or may not have an advanced degree but demonstrate extensive knowledge and/or independent research in their respective field of expertise.

**Choices**
- Scholar (acknowledged expert in a humanities field with an advanced degree in a humanities field)
- Expert (can demonstrate extensive knowledge/research in their respective field of expertise)

**1 - Humanities Professional Qualifications**
What credentials does this humanities professional have?

You are encouraged to share any websites that demonstrate this person's humanities expertise. (professional website, LinkedIn profile, CV or profile at educational institution, etc.)

*Character Limit: 2000*

**1 - Humanities Professional Contribution**
Why is this humanities professional the most appropriate selection to support your organization hosting a Discuss & Construct Program?

*Character Limit: 2000*

**2 - Humanities Professional Name**
*Character Limit: 250*

**2 - Humanities Professional Contact Information**
Email and/or phone

*Character Limit: 250*

**2 - Scholar or Expert**
Would you consider this humanities professional a scholar or expert?

A humanities scholar should be an acknowledged expert in a humanities field with an advanced degree (MA or above) in a humanities subject.

A humanities expert may or may not have an advanced degree but demonstrate extensive knowledge and/or independent research in their respective field of expertise.

**Choices**
- Scholar (acknowledged expert in a humanities field with an advanced degree in a humanities field)
- Expert (can demonstrate extensive knowledge/research in their respective field of expertise)

**2 - Humanities Professional Qualifications**
What credentials does this humanities professional have?

You are encouraged to share any websites that demonstrate this person's humanities expertise. (professional website, LinkedIn profile, CV or profile at educational institution, etc.)
2 - Humanities Professional Contribution
Why is this humanities professional the most appropriate selection to support your organization hosting a Discuss & Construct Program?

Other Key Participants
Please feel welcome to use this space to outline any other people involved with the success of this program that may or may not be considered humanities professionals.

Construct Project
At the end of the Discuss Program, your group or groups will work together to develop a community project that reflects what was learned during the Discuss Program. This project can vary from being a large multi-faceted project to something as meaningful as picking up trash. The options are limitless, we only ask that whatever project you take on will be practical, completable and open to everyone who wants to contribute.

Organizations will receive funding up to $5,000 to complete the Construct Project.

We believe that Construct community projects can fall under four broad categories. Here are some examples of projects that your organization could reproduce in your community:

Creative

- Group-created poem from words/themes of conversation- poem printed and displayed in business storefronts and homes, maybe printed in the local newspaper.

- Group-created photos of landscapes in the communities that reflect words/themes of conversation- photos collaged on large scale adhesive vinyl and installed in a community center or other public space.

Educational

- Partner with civics/government/social studies teachers and develop integrated curriculum for 10th graders, modeled after Living Room Conversations and based on themes identified during the program.

- Facilitate a workshop sharing skills and tools learned from the project, bring the workshop to under-served community members in group homes, assisted living facilities, cultural spaces, etc.
Active

- Create care packages for LGBTQIA young people that include self care items, relevant RA books, and a list of resources in the area.
- Host a follow up story circle created around an identified theme, engage in active listening and use a group-created talking piece.
- Partner with a local radio station to share themes uncovered in discussion to encourage community cohesion and greater future collaboration.

Strategic

- Draft a policy suggestion to city council, providing context and recommended action steps.
- Create a "community conversation council" with city government, continue this work on a monthly basis and continue to inform policy makers of community concerns and needs.

Construct Project Idea #1*

WYH encourages that your Construct Projects are informed by the outcome of your community's Discuss Program.

Here we encourage applicants to develop their own idea of a community engagement Construct project that might resonate with your organization or larger community.

This is an opportunity for WYH to assess your organization's commitment to the Construct Project, and demonstrate your own creative ideas.

Character Limit: 3000

Construct Project Idea #2

WYH encourages that your Construct Projects are informed by the outcome of your community's Discuss Program.

Here we encourage applicants to develop their own idea of a community engagement Construct project that might resonate with your organization or larger community.

This is an opportunity for WYH to assess your organization's commitment to the Construct Project, and demonstrate your own creative ideas.

Character Limit: 3000

Construct Project Interim Report Agreement*

As the applicant, I understand that my organization will need to complete an Interim Report with WYH in order to complete the Construct Project and receive additional funding up to
$5,000. This Interim Report will be due after our Discuss Program, and before we come together for the Construct Project.

This report can be submitted within the portal, or discussed over the phone with WYH Programming Staff. A Construct Project Budget Proposal is required at the time of the Interim Report in order for WYH to submit project funds to your organization up to $5,000.

**Choices**
Yes, we agree to complete an Interim Report for this Project.

**Acknowledgement and Signature**

**Certification of not-for-profit***
Wyoming Humanities is required to adhere to all federal funding rules and regulations for awarding these funds, review 2 CFR Part 200 for more information. As such, Wyoming Humanities can only award funding to groups constituted for not-for-profit purposes.

**Choices**
I certify that this organization was constituted for not-for-profit purposes

**Acknowledgement of Support***
Recipients of Wyoming Humanities funds must acknowledge Wyoming Humanities as donors in their current fiscal year in all printed and electronic materials, including advertisements and publicity materials, and whenever written or verbal presentations are made.

In addition to crediting Wyoming Humanities, the Discuss and Construct Program is made possible with funding from the National Endowment for the Humanities through the United We Stand: Connecting Through Culture initiative. Organizations will be required to use the appropriate NEH logo and credit lines when promoting their program.

*All inquiries about crediting Wyoming Humanities can be directed to our Communications and Marketing Director, Troy Rumpf at troy@thinkwy.org.*

**Choices**
If awarded programming funds, my organization will credit Wyoming Humanities and NEH appropriately

**AGREEMENT : I agree to use the funds as set forth in this proposal and certify our compliance with the regulations specified below.**

1. Certification Regarding the Nondiscrimination Statutes The applicant certifies that it will comply with the following nondiscrimination statuses and their implementing regulations:
   (a)Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), which provides that no person in the United States shall, on the ground of race, color, or national origin, be excluded
from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant received federal financial assistance; (b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap in programs and activities receiving federal financial assistance;

(c) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681 et seq.), which prohibits discrimination on the basis of sex in education programs and activities receiving federal financial assistance; and (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 et seq.), which prohibits discrimination on the basis of age in programs and activities receiving federal financial assistance, except that actions which reasonably take age into account as a factor necessary for the normal operation or achievement of any statutory objective of the project or activity shall not violate this statute.

2. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion (45 CFR 1169)

(a) The applicant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. (b) Where the applicant is unable to certify to any of the statements in the certification, such prospective participant shall attach an explanation to this proposal.

By typing your name and submitting this application, you electronically agree to the terms and certifications above.

**Authorized Signature & Organization Title**

*Please complete using your first & last name, and the title you hold within the organization.*

*Example: Chloé Flagg, Director of Grants & Programs*

*Character Limit: 250*

**Application Date**

*Character Limit: 10*