

XBRL Excel Utility	
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4.	Import XBRL file
5.	Steps for Filing Corporate Governance Report
6.	Fill up the data in excel utility

1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance Report. XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload on BSE e-filing Center Website (www.listing.bseindia.com) .

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local drive.
4. Make sure that you have downloaded the Chrome Browser to view report generated from the utility.
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the data is saved. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general information about company
2	Composition of BOD
3	Composition of Committee
4	Meeting of BOD
5	Meeting of Committees
6	Related Party Transaction
7	Affirmation
8	Website
9	Annual Affirmation
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11	Annexure III

12	Signatory Details
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4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL bu

5. Steps for Filing Corporate Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data. (Data entered in the sheet will be reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "**Validate**" button to ensure that the sheet has been properly furnished in proper format. If there are some errors on the sheet, excel utility will prompt you to correct them.

III. Validate All Sheets: Click on the "**Home**" button. And then click on "Validate All Sheets". It will ensure all sheets have been properly filled and validated successfully. If there are some errors on the sheet, excel will stop validation at the same time. After correction, once again follow the same procedure to validate the sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation is done. After successful validation, click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report'.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated in step IV, click on 'Upload XML' and upload generated xml file. On Upload screen provide the required information and browse the file.

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating the report.

3. You are not allowed to enter data in the Grey Cells.

4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless applicable.

5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further.

6. Select data from "Dropdown list" wherever applicable.

7. Adding Notes: Click on "Add Notes" button to add notes



nce Report

if generated XBRL/XML file to BSE Listing

above.

cal system.

1 Excel utility

e functionalities of Excel Utility works fine.

[General Info](#)

[Annexure I - Composition of BOD](#)

[Annexure I - Composition of Committee](#)

[Annexure I - Meeting of BOD](#)

[Annexure I - Meeting of Committees](#)

[Annexure I - Related Party Transaction](#)

[Annexure I - Affirmation](#)

[Annexure II - Website](#)

[Annexure II - Annual Affirmation](#)

[Annexure II -Annual Affirmation Continue](#)

[Annexure III](#)

[Signatory Details](#)

Button on General information sheet.

table data in correct format. (Formats will

been properly filled and also data has been
you about the same.

sheet" button to ensure that all sheets has
utility will prompt you about the same and
validate all sheets.

ful validation of all sheet is completed. Now

ate Report" to generate html report.

through Utility, login to BSE Listing Center
use to select XML file and submit the XML.

erating XML.

erating XML.

s it is a mandatory field.

urther for generating XML.

[Home](#)[Validate](#)[Import XML](#)

General information about company

Scrip code	514418
NSE Symbol	
MSEI Symbol	
ISIN	INE370D01013
Name of the entity	Mangalam Organics Limited
Date of start of financial year	01-04-2021
Date of end of financial year	31-03-2022
Reporting Quarter	Quarterly
Date of Report	30-06-2021
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Top 2000 listed entities

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**Enter the quarter
ended date only**

[Home](#)[Validate](#)

Disclosure of notes on composition

Whether the listed

Whether Ch

Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN
----	-----------------	----------------------	-----	-----

[Add](#)[Delete](#)

1	Mr	Kamalkumar Dujodwala	AABPD4443M	00546281
2	Mr	Pannkaj Dujodwala	AABPD4807B	00546353
3	Mr	Rajkumar S Jatia	AHEPJ5086G	00136303
4	Mr	Sharad Kumar Saraf	AAIPS1238A	00035843
5	Mr	Shree Narayan Baheti	AHZPB1375P	01760198
6	Mrs	Manisha Agarwal	ADPPA1907L	00441841

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of board of directors explanatory	Add Notes	
Does the entity have a Regular Chairperson	Yes	
Is the Chairperson related to MD or CEO	Yes	
Category 1 of directors	Category 2 of directors	Category 3 of directors

Executive Director	Chairperson related to Promoter	
Executive Director	Not Applicable	MD
Non-Executive - Independent Director	Not Applicable	
Non-Executive - Independent Director	Not Applicable	
Non-Executive - Independent Director	Not Applicable	
Non-Executive - Independent Director	Not Applicable	

Annexure I

Annexure I to be submitted by listed entity on qu

I. Composition of Board of Directors

Date of Birth	Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution
---------------	--	------------------------------------

01-04-1951	NA	
28-09-1963	NA	
14-10-1951	NA	
05-09-1947	NA	
19-09-1948	NA	
11-10-1974	NA	

Quarterly basis			

Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)
-----------------------------	------------------------	-------------------	--------------------------------

03-07-1981	18-09-2019		0
03-06-1987	29-09-2020		0
27-05-2010	19-09-2019		21
19-01-2011	19-09-2019		21
26-09-2017			42
20-03-2020			15

No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
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1	0	2	0
1	0	0	0
1	1	0	0
2	1	3	0
1	1	0	0
1	1	2	2

<p>Notes for not providing PAN</p>	<p>Notes for not providing DIN</p>
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Note: Please enter DIN. After entering DIN, Name of Committee member

Audit Committee Details

Sr	DIN Number	Name of Committee members
1	00035843	Sharad Kumar Saraf
2	00546281	Kamalkumar Dujodwala
3	00441841	Manisha Agarwal
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee member

Nomination and remuneration committee

Sr	DIN Number	Name of Committee members
1	00035843	Sharad Kumar Saraf

2	00441841	Manisha Agarwal
3	00136303	Rajkumar S Jatia
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee members

Stakeholders Relationship Committee

Sr	DIN Number	Name of Committee members
1	00035843	Sharad Kumar Saraf
2	00441841	Manisha Agarwal
3	00546281	Kamalkumar Dujodwala
4		
5		
6		
7		
8		
9		
10		

Risk Management Committee

Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee member

Corporate Social Responsibility Committee

Sr	DIN Number	Name of Committee members
1	00035843	Sharad Kumar Saraf
2	00441841	Manisha Agarwal
3	00546281	Kamalkumar Dujodwala
4		
5		
6		
7		
8		

9		
10		

Other Committee		
Sr	DIN Number	Name of Committee members
1		
2		
3		
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Annexure 1

II. Composition of Committees

Disclosure of notes on composition of committees explanatory

ers and Category 1 of Directors shall be prefilled automatically

Whether the Audit Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Independent Director	Member
Executive Director	Member
Non-Executive - Independent Director	Chairperson

ers and Category 1 of Directors shall be prefilled automatically

Whether the Nomination and remuneration committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Independent Director	Member



Whether the Risk Management Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors

ers and Category 1 of Directors shall be prefilled automatically



Whether the Corporate Social Responsibility Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Independent Director	Member
Non-Executive - Independent Director	Chairperson
Executive Director	Member

<input type="button" value="Add Notes"/>

For this quarter kindly note the following points:

1. Date of Appointment and Date of Cessation (if applicable) must be mandatory
2. Date of Appointment can be any day upto September 30, 2020.
3. Date of Cessation must be for the current quarter only, i.e. July 1,2020 to Se

Yes		
Date of Appointment	Date of Cessation	Remarks
29-01-2011		
29-01-2011		
20-03-2020		

Yes		
Date of Appointment	Date of Cessation	Remarks
29-01-2011		

Category 2 of directors	Remarks

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ily filled for every Committee.

September 30,2020.

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A		
III. Meeting of Board of Directors		
Disclosure of notes on meeting of board of directors explanatory		
Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)
Add Delete		
1	22-01-2021	
2	22-03-2021	58
3	27-05-2021	65

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* to be filled in only for the current quarter meetings

Annexure 1

Add Notes

Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
	Yes	6	4
	Yes	6	4
	Yes	6	4

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IV.			

Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)
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[Add](#)[Delete](#)

1	Audit Committee	22-01-2021	
2	Audit Committee	27-05-2021	124
3	Stakeholders Relationship Committee	22-01-2021	
4	Stakeholders Relationship Committee	22-03-2021	
5	Stakeholders Relationship Committee	27-05-2021	

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* to be filled in only for the current quarter meetings

Annexure 1

Meeting of Committees

Disclosure of notes on meeting of committees explanatory

Add

Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*
-------------------------	-------------------------------	--	------------------------------

		Yes	3
		Yes	3
		Yes	3
		Yes	3
		Yes	3

Notes

No. of Independent Directors attending the meeting*

2
2
2
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V.
Sr
1
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Annexure 1

Related Party Transactions

Subject

Whether prior approval of audit committee obtained

Whether shareholder approval obtained for material RPT

Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee

Disclosure of notes on related

Disclosure of notes of material transaction

ev

Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
Yes	
NA	
Yes	
party transactions	<div style="background-color: #C00000; color: white; padding: 5px; border-radius: 10px; display: inline-block;">Add Notes</div>
with related party	<div style="background-color: #C00000; color: white; padding: 5px; border-radius: 10px; display: inline-block;">Add Notes</div>

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VI
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Pre

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2

[Home](#)[Validate](#)**Annexure 1****Affirmations****Subject**

The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015

a. Audit Committee

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

b. Nomination & remuneration committee

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

c. Stakeholders relationship committee

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

d. Risk management committee (applicable to the top 500 listed entities)

The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.

The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.

This report and/or the report submitted in the previous quarter has been placed before Board of Directors.

Any comments/observations/advice of Board of Directors may be mentioned here:

ev

Annexure 1**Subject**

Name of signatory

Designation

Compliance status (Yes/No)
Yes
Yes
Yes
Yes
NA
Yes
Yes
Yes
Add Notes

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Compliance status
Heena Tank
Company Secretary and Compliance Officer

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Signatory Details

Name of signatory	Heena Tank
Designation of person	Company Secretary and Compliance Officer
Place	Mumbai
Date	10-07-2021

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