

WILDER DAYS 2023

Vendor Application

Mansfield Area Chamber of Commerce Mansfield, MO.

417- 924-3525 or 417-924-3626 wilderdays01@gmail.com

Applications are now being taken for booth space for **Wilder Days 2023**. We are accepting applications for crafts, food, demonstrations, and information.

ALL vendors will be required to stay set-up and open until the event closes early Saturday evening.

Festivities will include: Pa's fiddle off, school entertainment, music, children's games, Little Laura and Farmer Boy Contests, craft demonstrations, food, and much more.
(Please note that festival activities are subject to change.)

DATE: The festival will begin on **Friday, September 22nd**, at **12:00 PM to 7:00 PM** and continue all day **Saturday, September 23rd**, starting at **9:00 AM to 6:00 PM**.

LOCATION: Mansfield, MO at the historic Wilder Home and Museum and Mansfield Square. At the Mansfield Square you will be on asphalt, please be prepared to set up on asphalt.

We invite all craft, food, demonstration and information booths to setup starting at 9:00 AM, Friday, September 22, 2023. We ask that all booths be open by 12:00 PM on Friday, September 22, 2023. Vendors can breakdown booths after 6:00 PM on Saturday, September 23rd. If you are unable to participate both days, contact the event coordinator.

Please keep a copy of this letter as it contains information you may wish to refer back to as you prepare to set up.

1. All fees must be submitted with your contract. Please make checks payable to **Mansfield Area Chamber of Commerce**.

2. *Hand-crafted items are preferable*; however, we will have space for manufactured items.

3. Food concession spaces are limited as we try not to duplicate available items.

4. We reserve the right to refuse anyone who does not follow guidelines or meet the standards of the festival.

5. Booth sizes are as follows: **10'x10', 10'x20', and 10'x30'**. See application for pricing.

6. We encourage all crafters, concessionaires, and demonstrators to dress in early era attire.

7. Booth rentals help pay for our festival; therefore, **NO REFUNDS** will be given for inclement weather.

8. We encourage all vendors to set up on Friday morning, September 22, 2023, be open at 12:00 PM.

If you cannot participate both days, please complete your set up no later than Saturday, September 23, 2023, by 9:00 AM. All Vendor vehicles will need to be in their designated parking area by Saturday, September 23rd, at 9:00 AM.

9. ***NOTE*** Vendor space preference will be given to those that can set up both days. You must have your own tables, chairs, canopies, grounded electrical cords, etc. We do not provide any security during the overnight hours except for the normal police patrols. The Wilder Days Committee, The Mansfield Area Chamber of Commerce, City of Mansfield and The Laura Ingalls Wilder Home Association will **NOT be responsible or held liable** for any personal and/or vendor items lost. Trip hazards caused by improperly run electrical cords will be the sole responsibility of the Vendor. **We encourage everyone to set up on Friday Morning. Please Initial [____]**

Return this page with booth contract

10. The Wilder Days' Committee, Mansfield Area Chamber of Commerce, The Laura Ingalls Wilder Home Association, and the City of Mansfield will **NOT be responsible or held liable** for thefts, accidents or injuries. **Please Initial [____]** **Return this page with booth contract**

Wilder Days 2023 Concession Booth Contract

Fee for Booths are as follows:

1. Food Vendors: \$85-10x10, \$150-10x20, \$200-10x30. An additional \$15 fee will be required if electricity is needed.
2. Craft Vendors: \$55- 10x10, \$85-10x20, \$120- 10x30. An additional \$10 fee will be required if electricity is required.
3. Not-For-Profit groups: \$30-10x10, \$50-10x20, \$70-10x30. An additional \$10 fee will be required if electricity is required. Limited availability.
4. **Demonstrators Only: Any person demonstrating "ole time" skills to the public or operating an informational booth only will be allowed to set up at no or a reduced charge. Please call ahead for approval before submitting application, ALL demonstrators must be PRE-APPROVED.**
5. All entries received after September 1, 2023 will be charged a \$10.00 late fee. If after September 13, 2023, a \$15.00 late fee will be charged, if space is available.
6. Please initial page 2 in sections 9 & 10.
7. Please return Pages 2 & 3 to the Laura Ingalls Wilder Home and Museum. *** (Please make a copy for your own record).

VENDOR FEES WILL BE REFUNDED IN THE EVENT WILDER DAYS 2022 IS CANCELED BY THE WILDER DAYS COMMITTEE DUE TO THE COVID-19 VIRUS

Return this form by the September 1, 2023

(Please answer all questions)

I/We _____ do here-by apply to set-up and operate a
__ Period (Wilder Museum) booth or __ Non-Period (Town Square) booth
during the Wilder Days 2023 Festival in Mansfield, MO.

Please check one: Crafts _____ Demonstration _____ Food _____ Information _____ Size of
Booth needed: _____ Electric: Yes _____ No _____ 120 or 240 (circle one)

Dates attending, check ALL that apply: Fri 9/22 _____ Sat 9/23 _____

Please describe what you will have in your booth (Please be specific)

Signature: _____

Please return this signed contract along with a check made payable to:

Mansfield Area Chamber of Commerce

Business Name _____

Contact _____ Date _____

Address _____

Telephone _____ Email _____

Mailing information:

Laura Ingalls Wilder Home and Museum

3060 Highway A

Mansfield, MO 65704

For additional information call 417- 924-3525 or 417-924-3626 email: wilderdays01@gmail.com

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