



August 31, 2021

Verdeja, De Armas & Trujillo, LLP  
Certified Public Accountants  
255 Alhambra Circle, Suite 560  
Coral Gables, Florida 33134

This representation letter is provided in connection with your audit of the financial statements of Amigos Together for Kids, Inc., which comprise the statement(s) of financial position as of February 28, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the disclosures (collectively, the “financial statements”), for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of August 31, 2021, the following representations made to you during your audit.

### **Financial Statements**

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated April 16, 2021, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related-party relationships and transactions have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
- 7) All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.



- 8) The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole. A list of the uncorrected misstatements is attached to the representation letter.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 10) Significant estimates and material concentrations have been appropriately disclosed in accordance with U.S. GAAP.
- 11) Guarantees, whether written or oral, under which the Organization is contingently liable, have been properly recorded or disclosed in accordance with U.S. GAAP.

### **Information Provided**

- 12) We have provided you with:
  - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records (including information obtained from outside of the general and subsidiary ledgers), documentation, and other matters.
  - b) Additional information that you have requested from us for the purpose of the audit.
  - c) Unrestricted access to persons within the Organization from whom you determined it necessary to obtain audit evidence.
  - d) Minutes of the meetings of the governing board or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 13) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 14) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 15) We have no knowledge of any fraud or suspected fraud that affects the Organization and involves:
  - a) Management,
  - b) Employees who have significant roles in internal control, or
  - c) Others where the fraud could have a material effect on the financial statements.
- 16) We have no knowledge of any allegations of fraud or suspected fraud affecting the Organization's financial statements communicated by employees, former employees, grantors, regulators, or others.
- 17) We have no knowledge of any instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.
- 18) We have disclosed to you all known actual or possible litigation, claims, and assessment whose effects should be considered when preparing the financial statements.



- 19) We have disclosed to you the names of all of the Organization's related parties and all the related-party relationships and transactions, including any side agreements.
- 20) The Organization has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 21) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us.
- 22) The Organization is an exempt organization under Section 501(c)(3) of the Internal Revenue Code. Any activities of which we are aware that would jeopardize the Organization's tax-exempt status, and all activities subject to tax on unrelated business income or excise or other tax, have been disclosed to you. All required filings with tax authorities are up-to-date.
- 23) We acknowledge our responsibility for presenting the Independent Auditor's Report on Internal Controls over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards in accordance with U.S. GAAP, and we believe the supplementary information, including its form and content, is fairly presented in accordance with U.S. GAAP. The methods of measurement and presentation of the supplementary information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
- 24) As part of your audit, you assisted with preparation of the financial statements and related notes. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have made all management decisions and performed all management function. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
- 25) We have complied with all restrictions on resources (including donor restrictions) and all aspects of contractual and grant agreements that would have a material effect on the financial statements in the event of noncompliance. This includes complying with donor requirements to maintain a specific asset composition necessary to satisfy their restrictions.
- 26) Temporarily restricted funds have not been used to fund operations or for any use not specifically indicated by the donor. There is \$29,950 in net assets with donor restricted net assets at February 28, 2021. Such funds are held in cash.
- 27) The net assets released from restrictions during the year of \$82,099 met all the conditions and restrictions, stipulated by the donor and are properly recorded.
- 28) We have identified all accounting estimates that could be material to the financial statements, including the key factors and significant assumptions underlying those estimates, and we believe the estimates and the bases for allocation of indirect costs by function are reasonable in the circumstances.
- 29) We have complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.



- 30) Matching requirements, if any, for federal, state, and local grants were met.
- 31) Expenses allocated to grants are in accordance with grant specifications. There are no prohibited disbursements. Expenses in the schedule of functional expenses have been properly allocated between program and supporting expenses.
- 32) All expenditures, allowed to be charged to specific grants were appropriately charged, and no two grants or funding source were charged for the same expenditure.
- 33) Management has prepared and reviewed allocations of expenditures among the various grants and programs and such allocations are materially accurate.
- 34) The total expenditures for Federal grants or awards for the year ended February 28, 2021 did not exceed \$750,000.
- 35) The total expenditures from State grants or awards for the year ended February 28, 2021 did not exceed \$750,000.
- 36) All salaries and professional fees are commensurate with work performed, experience and in accordance with grant and contract stipulations.
- 37) All capital expenditures, allowed to be charged to specific grants were appropriately charged, and no two grants were charged for the same expenditure.
- 38) We have identified to you any previous financial audits, attestation engagements, performance audits, or other studies related to the objectives of the audit being undertaken and corrective actions taken to address significant findings and recommendations.
- 39) We have provided our views on reported findings, conclusions, and recommendations, as well as our planned corrective actions, for the report.
- 40) Management has identified and disclosed to the auditor the allocation and type of grant funding sources whether Federal, State, Local, and/or mixed.
- 41) All Federal, State and Children's Trust awards have been administered in compliance with all applicable Federal and/or state and local laws and regulations.
- 42) Management has identified the requirements governing types of services allowed or unallowed: eligibility; matching, level of effort or earmarking; reporting; claims for advances and reimbursements; and amounts claimed or used for matching that are applicable to its Federal, State and Children's Trust awards programs.
- 43) Management has identified and disclosed to the auditor all amounts questioned and any known noncompliance with requirements that could have a material effect on a major Federal, State and Children's Trust award.
- 44) Expenses were incurred before grant reimbursements were received.
- 45) Accounts receivables are being collected timely and the Organization believes that the allowance for doubtful accounts remains adequate.
- 46) In April 2020, the Organization entered into a \$121,997 under the Paycheck Protection Program "PPP" administered by a Small Business Administration (SBA) approved partner.



The loan bears interest at 1%. The Organization is eligible for loan forgiveness of up to 100% of the loan, upon meeting certain requirements. The Organization was forgiven of the loan as of April 2, 2021.

- 47) The World Health Organization (“WHO”) declared the coronavirus (COVID-19), a global pandemic and public health emergency. At this point, the Organization cannot reasonably estimate the extent to which this disruption may continue to impact the Organization’s financial statements and future results of operations.

No events, including instances of noncompliance have occurred subsequent to the statement of financial position date and through the date of this letter that would require adjustment to, or disclosure in, the financial statements.

Signature:

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Title: Executive Director

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