



RE-ADMISSION TO THE UNIVERSITY POLICY

Students who were previously enrolled at San Ignacio University and have not been enrolled for 2 consecutive or more semesters, must apply for readmission to return to active status and register for classes. Applicants seeking readmission are classified as students who have completed one or more courses at San Ignacio University. Applicants seeking readmission will be held to the same priority processing deadlines as all new student applicants, regardless of status (i.e., full-time, part-time). San Ignacio University reserves the right to review all student materials as part of the readmission process, which includes previous application documents and information. Automatic readmission is not guaranteed.

For the purposes of this policy, the student is no longer active due to the following reasons:

- Students have not been enrolled for two or more consecutive semesters.
- Students officially withdrew from the University pursuant to the withdrawal from the University policy.
- Student was academically dismissed due to SAP.

International students: A student must leave the USA immediately or as soon as possible after termination of the Student and Exchange Visitor Information System (SEVIS) record and will need to regain F-1 status through readmission to the USA. In order for a student to enter the U.S. in F-1 status to resume his/her studies at the University, request a new Form I-20 from the Registrar's office, pay the SEVIS fee again, and re-enter the USA for the next available term (or for the current term if the student is presently enrolled).

Students, who have attended another college or university since they were last enrolled at San Ignacio University, will be required to provide a transcript of their credits.

Note: Academic and financial status restrictions are checked upon application review. Students will be notified of readmission decisions or pending restrictions. Students with outstanding payments at San Ignacio University may be denied admission until financial obligations are resolved. (Students may contact the accounting/ Bursar's office directly to determine if there is a balance due). Students serving suspension or not in good academic standing may be denied admission until appeal processes have been completed.

Students who have been permanently dismissed from San Ignacio University are not eligible for readmission.