

NOTICE OF INTENT TO OPERATE

Northern New England Conference of Seventh-day Adventist, Inc.

- ☐ We intend to operate our school for the 2024-2025 school year.
- ☐ We plan to operate with and request conference subsidy for _____ teachers.
- ☐ We request conference subsidy for _____ teacher assistance.
- ☐ We may not be able to operate in 2024-2025

1. Number of students anticipated per grade:

	Grade K		Grade 5		Grade 10
	Grade 1		Grade 6		Grade 11
	Grade 2		Grade 7		Grade 12
	Grade 3		Grade 8		
	Grade 4		Grade 9		

2. Proposed tuition Charges for: (☐ 10 mo. payment plan or ☐ 12 mo. payment plan)

Rate Type	1 st Child	2 nd Child	3 rd Child
Constituent 1-8			
Constituent 9-12			
Non-constituent 1-8			
Non-constituent 9-12			
Non-member 1-8			
Non-member 9-12			
Registration Fee 1-8			
Registration Fee 9-12			

3. We request the Conference Board of Education to hire or rehire the following teacher/s for our staff (AUCOE Code 3311:14):
(Regular status teachers are not subject to annual re-appointment. Teachers on regular status will not be terminated except for AUCOE Code 3321:19.)

4. We request consideration regarding the possible transfer of the following teacher/s currently on our staff:
(Cause as defined in AUCOE Code 3327:93.) Requests must be submitted no later than March 1.

NOTE: The assignment, transfer, hiring and dismissal of teachers is the responsibility of the Conference Board of Education. The Superintendent must be present when the quality of a teacher's performance is to be discussed by the local school operating committee/board.

School: _____ Date: _____

Chairperson Signature: _____ Date: _____

Treasurer Signature: _____ Date: _____

Due to the Office of Education by **December 1**