

EQUIPMENT ALLOWANCE APPLICATION

Northern New England Conference of Seventh-day Adventist, Inc.

School _____ Date _____

The Northern New England Conference has a plan for aiding each classroom in our schools in securing needed teaching equipment. This plan is simply that each calendar year the school operating committee, in council with the teacher, buy and place in the school room \$100 worth of equipment. Upon submitting this form **TOGETHER WITH EVIDENCE OF PAYMENT**, to the Superintendent of Schools, the conference will send a check for \$50 to the school. Items purchased may include maps, reading course books, reference dictionary, nature magazine, National Geographic magazine, encyclopedias, flash cards, rhythm band equipment, supplementary readers, modern chairs, bulletin boards, film strips for teaching, etc. If there is any question about an item you may want to purchase contact the Superintendent of Schools.

Article Purchased	Cost
Total	

Approved By: _____ Date _____
School Board Chair

Items listed have been secured and are now in our school.

Signed: _____ Date _____
School Board Chair

Please attach receipts and send to: NNEC, Office of Education, 479 Main Street., Westbrook, ME 04092

NOTE: FOR OFFICE USE ONLY

302-833-2464

\$ _____
Amount

This form is to be copied in triplicate. When the transaction is completed, one copy will be retained by the Conference Treasurer, one copy by the Office of Education and one copy to the school with the check.

Paid: _____ Date: _____