

PUBLIC HEARINGS & REGULAR MEETING
WEDNESDAY, JUNE 17, 2020, 7:00 pm.
STANLEY FIRE DEPARTMENT

PUBLIC HEARING – PROPOSED BUDGET FY 2020-2021

Mayor Michael Knight called the hearing to order at 7:00 pm. with the following council members present: Vice Mayor Bruce Stoneberger, Councilman Duane Layman, Councilman Jeremiah Knight and Councilman Joseph Mauck. Also present at the hearing were: Town Manager Terry Pettit, Treasurer Leon Stout, Police Chief Ryan Dean and Pool Manager Teri Beers. Councilman Douglas Purdham was absent from this hearing.

Town Manager Pettit noted the notice was published in the local paper for two weeks prior to the hearing and asked for a Motion waving the Clerk’s reading of the notice. Motion was made by Councilman Mauck to waive the reading of the notice, seconded by Councilman Knight. Passed Unanimously.

VOTING YEA:

Vice Mayor Stoneberger
Councilman Layman
Councilman Knight
Councilman Mauck

VOTING NAY:

None

MOTION CARRIED.

Absent: Councilman Purdham

Town Manager noted he didn’t receive any comments on the proposed budget in any form.

Town Manager Terry Pettit did advise there won’t be any TOT Funds this year except for the EDA and Luray/Page County Chamber of Commerce.

Mayor Knight closed the Public Hearing at 7:15 pm.

PUBLIC HEARING - PROPOSED CIP 2020-2021 - 2024-2025

Mayor Michael Knight called the CIP Public Hearing to order with the following council members in attendance: Vice Mayor Bruce Stoneberger, Councilman Duane Layman, Councilman Jeremiah Knight and Councilman Joseph Mauck. Also present at the hearing were: Town Manager Terry Pettit, Treasurer Leon Stout, Police Chief Ryan Dean and Pool Manager Teri Beers. Councilman Douglas Purdham was absent from this hearing.

Town Manager Pettit noted the notice was published in the local paper for two weeks prior to the hearing and asked for a Motion waving the Clerk's reading of the notice. Motion was made by Councilman Mauck to waive the reading of the notice, seconded by Councilman Layman. Passed Unanimously.

VOTING YEA:

Vice Mayor Stoneberger
Councilman Layman
Councilman Knight
Councilman Mauck

VOTING NAY:

None

MOTION CARRIED.

Absent: Councilman Purdham

Town Manager Pettit noted he received no comments on this issue in any form.

Mayor Knight closed the Public Hearing at 7:30 pm.

REGULAR MEETING

Mayor Michael Knight called the meeting to order at 7:30 pm. with the following council members in attendance: Vice Mayor Bruce Stoneberger, Councilman Duane Layman, Councilman Jeremiah Knight and Councilman Joseph Mauck. Others in attendance were: Town Manager Terry Pettit, Treasurer Leon Stout and Police Chief Ryan Dean and Pool Manager Teri Beers. Councilman Douglas Purdham was absent from this meeting.

Mayor Knight read the following statement:

This meeting is being conducted pursuant to the May 13th, 2020 Ordinance for Continuity in the Government of Stanley with the public providing input and comment through contact to the Town Manager prior to the meeting.

Mayor Knight gave the Invocation with Vice Mayor Stoneberger leading the Pledge of Allegiance.

Mayor Knight inquired if there was any Public Comment on the tentative agenda presented for tonight’s meeting. There being none, Motion was made Councilman Layman, seconded by Councilman Knight to approve the Agenda as presented.

VOTING YEAS:

Vice Mayor Stoneberger
Councilman Layman
Councilman Knight
Councilman Mauck

VOTING NAYS:

None

MOTION CARRIED.

Absent: Councilman Purdham

Mayor Knight inquired if there were any additions or corrections to the minutes presented in writing from the previous month’s meeting. There being none, Motion was made by Councilman Knight, seconded by Councilman Mauck to approve the minutes as presented.

VOTING YEAS:

Vice Mayor Stoneberger
Councilman Layman

VOTING NAYS:

None

Councilman Knight
Councilman Mauck

MOTION CARRIED.

Absent: Councilman Purdham

Mayor Knight noted at 7:37 pm. next on the agenda is the Treasurer's Report and inquired if anyone had any comments or questions. There being no questions, Mayor Knight noted they would move on to the Monthly Paywarrant with the following questions:

Vice Mayor Stoneberger asked about Bill #28 (Gametime - \$1,844.54) will insurance reimburse us for the playground equipment. Town Manager Pettit advised the equipment wasn't damaged it was worn out from being used.

Councilman Layman asked about Bill #41 (Lawrence Equipment - \$1,324.35) what was done to the backhoe. Treasurer Stout noted it was for regular maintenance.

Councilman Layman also inquired about Bill #52 (Page Co-op - \$137.34). Town Manager Pettit and Treasurer Stout advised it was for supplies needed putting up the new flag poles.

Mayor Knight noted if we are done with the Paywarrant, does anyone have questions on the Loan Portfolio. There being nothing further, Mayor Knight noted the need for a Motion in the amount of \$117,175.54 for the Paywarrant. Motion was made by Councilman Layman, seconded by Vice Mayor Stoneberger to approve the Paywarrant totaling \$117,175.54.

VOTING YEA:

Vice Mayor Stoneberger
Councilman Layman
Councilman Knight
Councilman Mauck

VOTING NAY:

None

MOTION CARRIED.

Absent: Councilman Purdham

Town Manager Pettit presented Old Business at 7:40 pm. noting we are waiting on the building permit for the amphitheater, but we need the exact location site to get one.

Town Manager Pettit noted it seems the virus may be easing somewhat, and he is hoping the governor will move into Phase 3 within the next week or so. Town Manager Pettit noted we have everything we need in place to reopen and we did on June 15th. Town Manager

Pettit also noted since the Ed Good Park and playground opened but it hasn't been very busy except for the Skatepark, which has had quite a bit of traffic. Town Manager Pettit continued to note we only have a few shelter rentals booked probably because of the limit number, of not more than 50 that can gather in same area. There was some discussion on this issue.

Town Manager Pettit noted the Public Work's guys did a good job putting in the Community Garden and they have received quite a few compliments. Town Manager Pettit noted they are looking for volunteers to take a plot to take care, but it doesn't mean you get all the vegetables that it yields.

Town Manager Pettit moved on to his Administrative Report at 7:53 pm. noting the County will receive funding, under a program know as the CARES ACT, because of the unexpected expenses that have occurred during the COVID 19 Epidemic. Town Manager Pettit noted all the towns in the County will also receive a portion the money. Town Manager Pettit noted he was told the Town of Stanley's allocation was \$146,000.00 but \$10,000.00 was taken from everybody for EMS, leaving us with around \$136,500.00. Town Manager Pettit noted he has a list of items that can be purchased such as plexiglass, hands free bathroom fixtures, sanitizing stations, EMS related equipment, computers, first responders vehicles and many other items (he distributed copies to Council) with the funds and it must be spent by December 31, 2020. Town Manager Pettit noted that most all our departments can benefit from many the items on the list in case of another epidemic. Town Manager Pettit noted he welcomes Council's input on items that they feel qualifies under the guidelines.

Town Manager Pettit advised nobody other than incumbents register to run in the election this November, so a write in vote could win the council seat.

Town Manager Pettit noted there's not an Enhancement Award for this month.

Town Manager Pettit also noted we have been having problems with the gates at the Railroad Crossing on West Main Street coming down and not going back up. Town Manager Pettit noted he had spoken with a worker from Norfolk Southern that advised him it was something wrong with a motion sensor and they were working to repair the problem.

Mayor Knight inquired when the Personnel Handbooks will be complete? Town Manager Pettit noted he would distribute them at next week's meeting.

Mayor Knight also inquired if we had received any estimates from another audit company. Treasurer Stout noted he reached out to the Towns of Shenandoah and Luray for information on their auditors. Treasurer Stout noted he was told by the company that does the audit for Shenandoah they would try to give him a quote by our next meeting.

Police Chief Ryan Dean presented his Police Report at 8:05 pm. noting his department

had 333 calls for service, issued 7 citations and 232 of the calls for service were self-initiated.

Police Chief Dean advised Council that one of his officer's, Aaron Cabbage, was called for assistance in a pursuit of a vehicle coming into Page County. Police Chief Dean advised he also came out to assist his officer, the suspect rammed Officer Cabbage's patrol vehicle several times before being apprehended. Police Chief Dean advised Officer Cabbage was not injured but there was quiet of bit of damage to his patrol vehicle and feels it will be a total loss. Police Chief Dean advised it is unclear if the suspect has insurance, so we notified our insurance company. Police Chief Dean further noted our insurance company will cover the damages until it is determined if the suspect has coverage. Police Chief Dean further noted if he has insurance, they will contact his carrier and if he doesn't then they will file a lawsuit against the suspect in small claims court. Police Chief Dean noted he will need to get a replacement vehicle. Discussion followed about paying for the replacement vehicle and it was noted it would qualify under the Cares Act for funding.

Town Manager Pettit noted the need for a Motion if Council wishes to proceed to participate in the Covid CARES ACT. Motion was made by Councilman Mauck to participate in the CARES ACT, seconded by Councilman Layman.

VOTING YEA:

Vice Mayor Stoneberger
Councilman Layman
Councilman Knight
Councilman Mauck

VOTING NAY:

None

MOTION CARRIED.

Absent: Councilman Purdham

Town Manager Pettit noted Hawksbill Pool passed inspection and everything should be ready for opening as soon as the governor moves us into Phase III. Town Manager Pettit noted if Council has time, they need to stop by to see the women's bathroom floor that has been fixed it looks good.

Town Manager Pettit noted swimmers must stay 10 ft. apart, bring their own chairs and we can only allow 75% of total capacity. Town Manager Pettit noted we can have private pool parties until things open further.

Town Manager Pettit noted he continues to work on the septic tank problem at Woodside Cottage having to pay \$1500.00 for a soil analysis and \$225.00 for the permit. There was further discussion on this issue.

Town Manager Pettit noted he continues to work to have a fall basketball program since we didn't get to have the season earlier this year.

Town Manager Pettit noted there wasn't a single bid submitted for the Arley Road Water Line Project.

Town Manager Pettit updated Council on the chlorination issue due to the bad sample and noted he spoke to Mr. Perry and advised him it was a 1-time incident and we fixed the problem that caused the bad sample. Town Manager Pettit noted Mr. Perry advised they can't force us to chlorinate if we continue to have good samples.

Town Manager Pettit also noted Masonite's Sewer Project is at a stand still until the EDA has money available. Town Manager Pettit further noted he feels we need to contact Todd Gilbert for some help as it is our only industry in Stanley with about 250 employees. Town Manager Pettit noted we don't want to lose this industry.

Mayor Knight noted at 8: 43 pm. it was time for New Business.

Town Manager Pettit noted we need short meeting next Wednesday to adopt the Budget and inquired what time did they want to set. Mayor Knight noted 7:00 pm. would be fine.

Town Manager inquired about the location of future meetings, did Council want to return to the town office or stay at the fire department. After a short discussion Council decided to return to the town office.

Town Manager Pettit inquired if the Mayor was going to observe the new Holiday, Juneteenth Day, on Friday, June 19th. Mayor Knight and Council advised we will not observe Juneteenth.

Town Manager Pettit noted the need to discuss business license and how we do not currently enforce the out of town contractors to purchase license.

Mayor Knight noted the need to adopt the State Code for this fiscal year. Motion was made by Councilman Mauck, seconded by Councilman Layman to adopt the attached Resolution amending Section 115.2 of the Stanley Town Code pertaining to penalties Motor Vehicles Statues Incorporated by reference effective July 1, 2020.

VOTING YEA:

Vice Mayor Stoneberger
Councilman Layman
Councilman Knight

VOTING NAY:

None

Councilman Mauck

MOTION CARRIED.

Absent: Councilman Purdham

Motion was made by Councilman Knight at 8:55 pm., seconded by Councilman Layman that the Town Council Convene in a Closed Meeting for the discussion of Legal Matters, as authorized by Virginia Code 2.2-3711 Subsection A 7.

Mayor Knight calls for a Roll Call Vote.

VOTING YEA:

Vice Mayor Stoneberger
Councilman Layman
Councilman Knight
Councilman Mauck

VOTING NAY:

None

MOTION CARRIED.

Absent: Councilman Purdham

Mayor Knight states Council is now in Open Meeting.

Motion was made at 9:15 pm. by Councilman Knight to Adopt a Resolution to Certify the Closed Meeting; the Meeting was held for purposes allowed under the Virginia Freedom of Information Act and that while in the Closed Meeting, only those matters identified in the Motion to hold a Closed Meeting were discussed.

Mayor Knight calls for a Roll Call Vote.

VOTING YEA:

Vice Mayor Stoneberger
Councilman Layman
Councilman Knight
Councilman Mauck

VOTING NAY:

None

MOTION CARRIED.

Absent: Councilman Purdham

Town Manager Pettit noted he has received complaints several complaints about inoperable vehicles in the town limits.

Motion was made at 9:43 pm. by Councilman Mauck, seconded by Councilman Layman

to adjourn this meeting.

VOTING YEA:

Vice Mayor Stoneberger
Councilman Layman
Councilman Knight
Councilman Mauck

VOTING NAY:

None

MOTION CARRIED.

Absent: Councilman Purdham

Michael Knight, Mayor

Norma Cubbage, Clerk

SPECIAL MEETING

WEDNESDAY, JUNE 24, 2020, 7:00 pm.

STANLEY TOWN OFFICE

Mayor Michael Knight called the Special Meeting to order at 7:00 pm. with the following council members in attendance: Vice Mayor Bruce Stoneberger, Councilman Duane Layman, Councilman Jeremiah Knight, Councilman Douglas Purdham and Councilman Joseph Mauck. Also attending this meeting were the following: Town Manager Terry Pettit, Police Chief Ryan Dean and Treasurer Leon Stout.

Mayor Knight gave the Invocation and Vice Mayor Stoneberger led the Pledge of Allegiance.

Mayor Knight noted we are here to adopt the Budget for 2020-2021, if there is no further discussion. Motion was made by Councilman Knight, seconded by Councilman Layman to adopt the tentative budget with totals of \$2,161,755.00 for the fiscal year of July 01, 2020 thru June 30, 2021.

The tentative budget for FY 2020-2021 consists of increases in Water Rates – will increase \$1.50 per month effective billing period ending June 15, 2020. No increase in real estate and personal property tax, business license, vehicle license, lodging tax, pole tax, cigarette tax, sewer rates, trash rates and water and sewer rates connection fees.

VOTING YEA:

Vice Mayor Stoneberger
Councilman Layman
Councilman Knight
Councilman Purdham
Councilman Mauck

VOTING NAY:

None

MOTION CARRIED.

Mayor Knight noted the need for a Motion to adopt the Capital Improvement Plan 2020-2021 – 2024-2025 as presented. Motion was made by Councilman Layman, seconded by Councilman Purdham to adopt the CIP 2020-2021 – 2025.

VOTING YEA:

Vice Mayor Stoneberger
Councilman Layman
Councilman Knight
Councilman Purdham
Councilman Mauck

VOTING NAY:

None

MOTION CARRIED.

Town Manager Pettit advised the Hawksbill Pool will open for business July 1st with Uncle D’s Pool and Spa sponsoring Opening Day. Town Manager Pettit under the Governor of Virginia guidelines we can only have 75% of the total capacity which will be about 225 swimmers.

Town Manager Pettit noted a few of the guidelines also require swimmers to follow safe distancing rules of 10 ft. apart, unless family, can’t use our chairs have to bring their own, lifeguards have to sanitize their stations whenever changing shifts, we are required to take temperatures, ask if they have cough, fever or been sick before entering the pool. Town Manager Pettit noted the need to order sanitizing stations because lifeguards must sanitize their stations when changing shifts.

Town Manager Pettit noted the need to change the date of the July meeting and after brief discussion the date of Wednesday, July 22, 2020 at 7:30 pm. was set.

Police Chief Dean addressed the Council at 7:30 pm. noting the insurance company advised the 2010 Dodge Charger was a total loss. Chief Dean advised we can buy the vehicle back for \$100.00, if we are interested. Councilman Knight noted he would like to purchase the vehicle. After discussion Motion was made by Councilman Layman to allow Councilman Knight to purchase the vehicle for \$100.00, seconded by Councilman Mauck.

VOTING YEA:

Vice Mayor Stoneberger
Councilman Layman
Councilman Knight
Councilman Purdham
Councilman Mauck

VOTING NAY:

None

MOTION CARRIED.

Town Manager Pettit noted the need to put the army truck out for sealed bids as we don’t need it. Mayor and Council agreed with the town manager.

Motion was made at 7:40 pm. by Vice Mayor Stoneberger, seconded by Councilman Mauck to adjourn this meeting.

VOTING YEA:

Vice Mayor Stoneberger
Councilman Layman
Councilman Knight

VOTING NAY:

None

Councilman Purdham
Councilman Mauck

MOTION CARRIED.

Michael Knight, Mayor

Norma Cabbage, Clerk