

## Project Management Team of the Year - Application Form

This award recognises the most outstanding project and construction management team in Ireland over the past 18 months.

The judges will be looking for skilled delivery and exemplary practice that demonstrates the ability to deliver world class outcomes on a variety of projects. An excellent level of teamwork, problem solving, and work ethic should also be demonstrated.

Please note your document should be no more than 10 pages (5 double sided sheets) and 1000 words in total (including your 250 word summary). If you wish, you may include an appendix of 4 further pages of visuals or photos that you think may be relevant to your entry. **3 Copies of all material must be submitted by post to CMG, Block C, Apex Building, Blackthorn Road, Sandyford, D18 H7R8**

Summary	In no more than 250 words summarise why your company deserves to win this award in 2022.
Project/Projects	Brief description of significant projects or initiatives that have been undertaken over the past 18 months by this team including costs, timeline, the challenges faced and overcome, and why you think the team stands out.
Leadership/Teamwork	Does the team show clear strategy and vision? Do they demonstrate team behaviour and act as role models to each other?
Client Satisfaction	Does your team have a positive relationship with clients? Do they deliver quality projects within time? Do they provide value for money? Detail specific examples of when the team went beyond the project brief to deliver outstanding service to your clients.
Competitive Edge	Other relevant information to back up your application

### Essential tips for a successful entry

A successful application must address all of the points above. Marks will be allocated only on the evidence provided.

Use the above headings shown to highlight your answers to those specific questions. DO NOT include company marketing brochures in your entry.

Include information on your exceptional successes during the year such as business systems, innovations or techniques that have reaped significant benefits. Concentrate on facts that can be substantiated

You can use bullet points, charts and photographs in your submission. 4 extra pages (in addition to the original 10 pages) of charts and photographs, which are particularly important for the judges to be able to see your projects or innovations, can be included.

Don't underestimate the presentation! – the better impression you make with the judges could improve your chances in a tight race. Please remember that **ONLY THE FIRST 10 PAGES** of core information (and the 4 pages of visuals/photographs of supporting material that you may have provided as an appendix) of your submission will be assessed.

## Application (please complete in block capitals)

Contact Name	
Job Title	
Company Name	
Address	
Telephone	
Email	
Tax Registration No.	

NB. This form must be signed by a Director, Chairman or Chief Executive of your organisation

Date	
Signed	
Name in Caps	
Job Title	

### Client References

Please fill in details of at least one client we can contact in relation to this project

#### Client Reference 1

Client Company Name	
Client Contact Name	
Client Phone Number	

#### Client Reference 2

Client Company Name	
Client Contact Name	
Client Phone Number	

### Checklist

- ☐ Have you filled in your contact details on the entry form?
- ☐ Have you filled out the relevant form and/or provided evidence (photographic or other) where appropriate?
- ☐ Have you provided three unbound copies of all entry material including the completed entry form