

General Privacy Policy

1. INTRODUCTION

In this document, you will learn about what data we collect, why we collect it and for how long we process it. We will also describe what data protection rights you can exercise.

2. ADMINISTRATOR

Your data is managed by Škoda X s.r.o. More about Škoda X can be found [here](#).

3. PURPOSE AND LEGAL BASIS OF PROCESSING

We process personal data to provide our services and to communicate with you. This may include, for example, receiving your request, dealing with your request, query, suggestion or enquiry and related communications. We may specify the purpose in more detail before we start processing within a form, on a website, etc. We carry out the processing for the performance and conclusion of a contract (e.g. to process your request, to provide a service), on the basis of legitimate interest (e.g. to protect our rights and improve our services), or on the basis of your consent obtained prior to processing the data.

4. CATEGORIES OF PERSONAL DATA

In particular, we process identification and contact data. We may also process data that you provide to us as part of forms, applications, etc.

5. PROCESSING TIME

We retain personal data for the time necessary to fulfil the purpose of the processing, e.g. to fulfil your request or to respond to your enquiry. This includes the time necessary to protect our rights in the event of a dispute or other similar situation. If we are obliged to archive certain data, we will retain it for the period specified by the regulations.

6. DISCLOSURE OF DATA TO OTHER PERSONS

Your personal data may be provided to the extent necessary to our business partners providing IT and other administrative and business support services (e.g. email client, office applications). We may specify other recipients of the data before the processing takes place within a form, on a website, etc.

7. TRANSFER OF DATA TO THIRD COUNTRIES OR INTERNATIONAL COMPANIES

In the context of the above processing, your personal data will not be transferred to third countries or international organisations. If this is not the case, we will notify you before the processing takes place in the form, on the website, etc.



Your data protection rights

You have the following rights related to personal data processing:



Right of access to data



Right to withdraw consent



Right to rectification or completion of incorrect, inaccurate or incomplete data



Right to deletion of personal data in case of lapsed purpose or unlawful processing



Right to restriction or blocking of processing.



Right to copy of data in a structured machine-readable format for the data subject or another controller



Right to objection against the processing based on the legitimate interests in case you believe the processing is not legitimate



Right to not be subject to automated individual decision-making.



How you can exercise your rights?

You can use the following contacts for communication with Škoda X regarding protection of personal data



Electronic mail:

dpo@skoda-x.com

or



In writing to:

Škoda X s.r.o.
To the attn. of the DPO
Želetavská 1525/1, Michle,
140 00 Praha 4

In relation to the exercising of your rights, Škoda X may request a reasonable fee not exceeding the costs necessary for handling requests, provided that such requests are manifestly unfounded or excessive.



Data Protection Officer

If you have any questions regarding the processing of personal data you can contact our Data Protection Officer.



www.skoda-x.com

dpo@skoda-x.com



Submission of a complaint

If you do not agree with the manner by which we process your personal data, you can file a complaint with the Data Protection Officer or the Office for the protection of personal data.



Úřad pro ochranu osobních údajů
Pplk. Sochora 27
170 00 Praha 7



+420 234 665 111



<http://www.uoou.cz/>