

**County of Franklin Solid Waste Management Authority**

Minutes of Meeting January 17th, 2024

Meeting held at the Franklin County Courthouse, 2<sup>nd</sup> Floor Conference Room,  
Malone NY 12953

The meeting was called to order by Chairman Brandon Titus at 3:32 pm.

Roll call was held, and the following members were present:

Scott Premo, Scott Traynor, Boyce Sherwin, Curt Smith, Jason Brockway and Kip Cassavaw.

Also present for the meeting were: Todd Perry, Executive Director; Julie Clarke, Account Clerk/Typist, Greg Cunningham: Public

**RESOLUTION NO. 1 -APPROVAL TO APPOINT BRANDON TITUS CHAIRMAN OF THE BOARD, CURT SMITH VICE-CHAIRMAN, BOYCE SHERWIN TREASURER, JULIE CLARKE SECRETARY OF THE BOARD FOR 2024**

**RESOLVED:** The governing body of the Authority hereby approves Brandon Titus as Chairman of the Board, Curt Smith as 2024 Vice-Chairman, Boyce Sherwin as Treasurer, and Julie Clarke as Secretary of the Board for 2024.

The foregoing motion was made by Scott Premo and seconded by Kip Cassavaw. All members present were in favor of the motion.

Whereupon the Resolution was declared duly adopted, a copy attached hereto.

**RESOLUTION NO. 2 -APPROVAL OF THE DECEMBER 14<sup>th</sup>, 2023 MEETING MINTUES**

**RESOLVED:** The governing body of the Authority hereby approves the minutes of the December 14th, 2023, meeting.

The foregoing motion was made by Jason Brockway and seconded by Scott Traynor. All members present were in favor of the motion.

Whereupon the Resolution was declared duly adopted, a copy attached hereto.

**RESOLUTION NO. 3- APPROVAL OF THE DECEMBER 2023 ABSTRACT**

**RESOLVED:** The governing body of the Authority hereby approves the December 2023 Abstract.

The foregoing motion was made by Boyce Sherwin and seconded by Brandon Titus. All members present were in favor of the motion. Whereupon the resolution was declared duly adopted, a copy attached hereto.

**RESOLUTION NO. 4 -APPROVAL OF THE NOVEMBER 2023 BALANCE SHEET**

**RESOLVED:** The governing body of the Authority hereby approves the balance sheet for the month of November 2023.

The foregoing motion was made by Boyce Sherwin and seconded by Scott Premo. All members present were in favor of the motion.

Whereupon the Resolution was declared duly adopted, a copy attached hereto.

**COMMITTEE REPORTS-**

**Audit Committee-Kip & Boyce** – Boyce would like us to reach out to the Auditor and have them do a 5-year chart of current debit. Boyce would like this to be added to the back page.

**Executive Director- Todd** - The new CAT740 GE (end dump) was delivered and currently in use hauling everyday cover material. The contractor for the Lake Clear Transfer Station has completed all the concrete footing and exterior walls. The contractors have left the site until the steel arrives at the end of the month. Todd and Kaylee are currently working on NYSDEC reports. The reports are not due until March 1, 2024.

**Governance Committee-Scott P., Scott T. & Curt** - nothing to report.

**Recycling Committee- Scott P., Scott T & Boyce** - nothing to report

**Treasurer Committee- Brandon & Boyce** -nothing to report.

**RESOLUTION NO. 5 -APPROVAL THE 2022 - 2023 ANNUAL AUDIT**

**RESOLVED:** The governing body of the Authority hereby approves the 2022- 2023 Audit prepared by R.A. Mercer & Co., P.C.

The foregoing motion was made by Boyce Sherwin and seconded by Jason Brockway.

All members present were in favor of the motion.

Whereupon the Resolution was declared duly adopted, a copy attached hereto.

**RESOLUTION NO. 6 -APPROVED THE EXECUTIVE DIRECTOR'S CONTRACT**

**RESOLVED:** The governing body of the Authority hereby approves Todd Perry's salary of \$154,500.00 and to be retroactive to January 1, 2024. The salary increases are to follow the union contract, which will expire on June 30, 2027.

The foregoing motion was made by Scott Premo and seconded by Scott Traynor. All members present were in favor of the motion.

Whereupon the Resolution was declared duly adopted, a copy attached hereto.

**EXECUTIVE SESSION**

At approximately 4:13 pm, Jason Brockway made a motion to enter into executive session to discuss a personnel issue. Scott Premo seconded the motion which was carried by voice vote.

Boyce Sherwin made a motion to return to regular session which was seconded by Curt Smith and carried by voice vote.

**ADJOURNMENT** - At 4:50 pm, Curt Smith moved to adjourn the meeting, seconded by Boyce Sherwin.

All members present were in favor of adjournment.

Respectfully submitted,



Julie Clarke  
Account Clerk/Typist