

**County of Franklin Solid Waste Management Authority**

Minutes of Meeting June 23rd, 2022

Meeting held at the Franklin County Courthouse, 1<sup>st</sup> Floor Kitchen Conference Room,  
Malone NY 12953

The meeting was called to order by Chairman Brandon Titus at 3:28 pm.

Roll call was held, and the following members were present:  
Warren Gaggin, Curt Smith and Kip Cassavaw.

Absent members: Boyce Sherwin, Dean Lefebvre and Paddy Wheeler

Also present for the meeting were: Todd Perry, Executive Director; Julie Clarke,  
Account Clerk/Typist: Brian Stewart, Attorney

**RESOLUTION NO. 80 -APPROVAL OF THE MAY 18<sup>th</sup>, 2022 MEETING MINTUES**

**RESOLVED:** The governing body of the Authority hereby approves the minutes of the  
May 18th, 2022 meeting.

The foregoing motion was made by Warren Gaggin and seconded by Curt Smith. All  
members present were in favor of the motion.

Whereupon the Resolution was declared duly adopted, a copy attached hereto.

**RESOLUTION NO. 81- APPROVAL OF THE MAY 2022 ABSTRACT**

**RESOLVED:** The governing body of the Authority hereby approves the May 2022  
Abstract.

The foregoing motion was made by Curt Smith and seconded by Warren Gaggin. All  
members present were in favor of the motion. Whereupon the resolution was declared  
duly adopted, a copy attached hereto.

**RESOLUTION NO. 82 -APPROVAL OF THE APRIL 2022 BALANCE SHEET**

**RESOLVED:** The governing body of the Authority hereby approves the balance sheet  
for the month of April 2022.

The foregoing motion was made by Curt Smith and seconded by Warren Gaggin. All  
members present were in favor of the motion.

Whereupon the Resolution was declared duly adopted, a copy attached hereto.

**COMMITTEE REPORTS-**

**Audit Committee- Warren, Boyce, Paddy** - Nothing to report at this time.

**Executive Director- Todd** -The budget prep has been on-going. We have currently  
submitted a copy to the board members to review. Todd would like to purchase a  
930M Waste Handler for the Lake Clear Transfer Station at the cost of \$260,000. This  
piece of equipment is the same thing the Malone Transfer station has at their site.  
Todd would also like to purchase a D5 Dozer for the Regional landfill at the price of  
\$403,081. He would like to purchase the Sitech GPS which is estimated to be \$58,000.  
Our current dozer at the landfill is a 2012 with 16,000 hours on it and he would like to  
keep that dozer for a spare. Todd would like to purchase a diesel ¾ ton pick-up for  
the landfill at an estimate cost of \$70,000. The current pick up we have is shared  
between the cell and running to get parts. Todd would like to purchase all three pieces  
of equipment out of the equipment fund account. The Town of Harrietstown is bring

our Lake Clear Transfer Station asphalt millings from the airport project at no charge. We are currently stock piling this material to use later this summer to regrade the transfer station. The Town of Harrietstown is anticipated to deliver approximately 4,000 tons.

**Governance Committee-Brandon, Kip & Curt** - voting on the new union contract to expire on June 30, 2027.

**Recycling Committee- Curt & Paddy** - Nothing to report at this time.

### **EXECUTIVE SESSION**

At approximately 3:53 pm, Warren Gaggin made a motion to enter into executive session to discuss personnel issues. Curt Smith seconded the motion which was carried by voice vote.

Curt Smith made a motion to return to regular session which was seconded by Brandon Titus and carried by voice vote.

### **RESOLUTION NO. 83 -MOTION TO AUTHORIZE BRANDON TITUS, CHAIRMAN OF THE BOARD TO SIGN A MEMORANDUM WITH THE RESPONSE TO THE UNION LEADERSHIP CONTRACT TO EXPIRE ON JUNE 30, 2027**

**RESOLVED:** The governing body of the Authority hereby approves to give Brandon Titus, Chairman of the Board to sign the Memorandum agreement with the UPSEU, Union to sign the contract that will expire on June 30, 2027.

The foregoing motion was made by Kip Cassavaw and seconded by Curt Smith. Chairman Brandon Titus requested that a roll call be taken. All members present voted in the affirmative.

Whereupon the Resolution was declared duly adopted, a copy attached hereto.

### **RESOLUTION NO. 84 -MOTION TO ADOPT THE PROPOSED 2022-2023 CFSWMA BUDGET BROUGHT TO THE BOARD FROM THE EXECUTIVE DIRECTOR**

**RESOLVED:** The governing body of the Authority hereby agrees to accept the 2022-2023 Budget for the upcoming fiscal year.

The foregoing motion was made by Kip Cassavaw and seconded by Curt Smith. Chairman Brandon Titus requested that a roll call be taken. All members present voted in the affirmative.

Whereupon the Resolution was declared duly adopted, a copy attached hereto

### **RESOLUTION NO. 85 -MOTION TO PURCHASE A WASTE HANDLER FOR THE LAKE CLEAR TRANSFER STATION**

**RESOLVED:** The governing body of the Authority hereby agrees to accept the purchase of waste handler for the Lake Clear Transfer Station.

The foregoing motion was made by Curt Smith and seconded by Kip Cassavaw. Chairman Brandon Titus requested that a roll call be taken. All members present voted in the affirmative.

Whereupon the Resolution was declared duly adopted, a copy attached hereto

### **RESOLUTION NO. 86 -MOTION TO PURCHASE A D5 DOZER FOR REGIONAL LANDFILL AT THE PRICE TODD QUOTED THE BOARD**

**RESOLVED:** The governing body of the Authority hereby agrees to accept the purchase of D5 dozer for the Regional Landfill.

The foregoing motion was made by Curt Smith and seconded by Kip Cassavaw. Chairman Brandon Titus requested that a roll call be taken. All members present voted in the affirmative.

Whereupon the Resolution was declared duly adopted, a copy attached hereto

**RESOLUTION NO. 87 -THE BOARD HEREBY GIVE TODD PERRY, EXECUTIVE DIRECTOR APPROVAL TO SEARCH FOR QUOTES AND AUTHORITY TO PURCHASE A PICK UP TRUCK AT THE LOWEST QUOTED PRICE**

**RESOLVED:** The governing body of the Authority hereby gives Todd Perry, Executive Director permission to purchase a pickup truck for the Regional Landfill at the lowest quoted price.

The foregoing motion was made by Curt Smith and seconded by Kip Cassavaw. Chairman Brandon Titus requested that a roll call be taken. All members present voted in the affirmative.

Whereupon the Resolution was declared duly adopted, a copy attached hereto

**NEW BUSINESS**

The CFSWMA's attorney has submitted a letter of resignation. Mr. Stewart has agreed to stay on board with us until we have a replacement.

**ADJOURNMENT** - At 4:58 pm, Warren Gaggin moved to adjourn the meeting, seconded by Curt Smith.

All members present were in favor of adjournment.

Respectfully submitted,



Julie Clarke  
Account Clerk/Typist