



## Interactive Registration for Agent Partners

For 24-hour-a-day, secure access to your agency and client information

Please print clearly. \*Asterisks denote required fields.

\*Date: \_\_\_\_\_ \*Agency #: \_\_\_\_\_ \*Agency Name: \_\_\_\_\_

Have you had an Interactive account before?    yes    no    Prior Agency Name: \_\_\_\_\_

New Account

Delete Account

*User's name: _____	*User's role:	Administrator	Marketing Rep
		Account Manager	Producer
		Principal	

\*Phone: \_\_\_\_\_ \*Email: \_\_\_\_\_

\*Users' Signature \_\_\_\_\_

**USER'S ACCESS:** You must authorize the above user to access the agency's information and designate the screens to which the user may or may not have access.

*\*Please check any of the LWCC Interactive screens below that are required for the above user's access.*

- |                         |                      |                               |                       |
|-------------------------|----------------------|-------------------------------|-----------------------|
| Agency information      | Claims analysis      | OMNET provider search         | Policy information    |
| Agent communications    | CompZone             | Payroll and audit recap       | Policy profile        |
| Agent experience report | Installment schedule | Pending cancellation report   | Policy renewal report |
| Agent manual            | Invoice reprint      | Policy declaration page print | Resource order form   |
| Claims reporting        | Loss run report      | Policy financial transactions | Team assignments      |

I verify that the above information is correct. By signing, I authorize the access for this user indicated above and understand that the user will have this access until I notify LWCC otherwise.

\*Principal's name (please print): \_\_\_\_\_

\*Principal's signature: \_\_\_\_\_

Please email the completed and signed form to [information@lwcc.com](mailto:information@lwcc.com). The registrant will be emailed once they are set-up. The registrant will use their email address as their user name and will be instructed to create a password. As an added security measure, users are required to change their password every 120 days. For further assistance, please contact us at (225) 231-0812.

## **Getting online access is easy.**

LWCC Interactive is a password-protected Web site available only to LWCC policyholders and agents. It allows you 24-hour-a-day access to current information (updated daily) about your agency's LWCC workers' compensation policies. LWCC Interactive was developed to make doing business with us easier for you. Just complete the registration form and mail or fax it to us today. You will use your email address as your user name and you will be instructed to create a password. To log on to LWCC Interactive, go to [lwcc.com](http://lwcc.com) and click on "Login to Interactive" located in the upper right-hand corner of the window. If you forget your password, you can automatically retrieve it by clicking on the "Forgot Password?" link on [lwcc.com](http://lwcc.com). Or you can send an e-mail request to [information@lwcc.com](mailto:information@lwcc.com) or call 800-227-4969.

## **See what you've been missing...**

### **CompZone: LWCC's Online Business Center**

With CompZone you can submit new business applications online and even upload new business applications from one of the following agency management systems: Applied (WinTams), AMS-AFW, AMS-Sagitta, and very soon AMS360 and Prime. CompZone is also the vehicle where agents process renewal policies and request endorsements to existing policies

### **Agent Manual**

You can access LWCC's agent manual online via LWCC Interactive. Forms, rate tables, and explanations of all LWCC policies and procedures are all available for you to view and download.

### **Loss Runs (Claims Detail Reports)**

This feature gives details of all claims reported to LWCC. It gives a breakdown of all payments made and shows the reserves that have been set on all open claims.

### **Claims Reporting**

Because claims reported late cost up to 45 percent more than those reported promptly, we want to make it as easy as possible for you to report a claim to us. To file a claim online, just complete the simple form and submit.

### **Claims Analysis**

We know many of you serve in either an official or unofficial capacity as risk managers for your insureds. To assist you in this role, you can analyze claims by accident type, class code, day of week, age, occupation, experience level, and other criteria.

### **Policy Declaration Page**

This feature allows you to view either the current or future policy declarations for each of your insureds.

## **Additional Features**

- + Agent Experience Report
- + Pending Cancellation Report
- + Payroll and Audit Recap
- + Flex Pay Schedule
- + Policy Renewal Report
- + Policy Profile
- + Invoice Reprint
- + Team Assignment
- + Safety Meetings
- + OMNET Provider Search