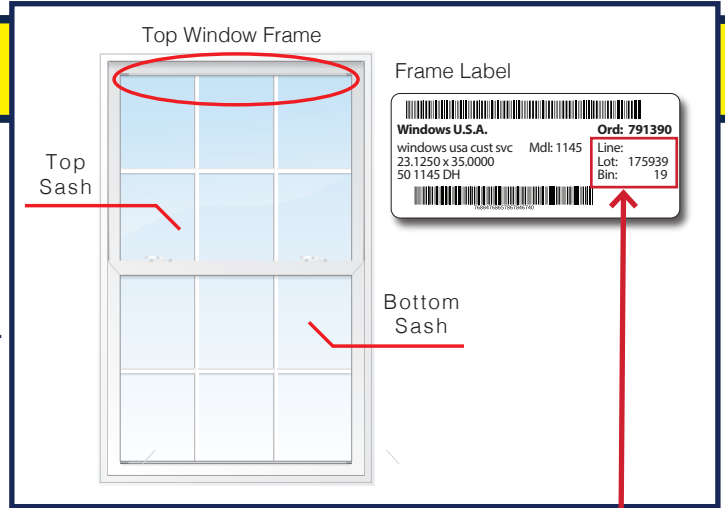


If you have any questions, please feel free to contact Customer Service at 1-800-272-2085, Option 4.

** INSTRUCTIONS **

(Please fill out all sections completely)

1. Lower the top window sash and locate the white product label in the top of the window frame. *(see diagram to right)*
2. Fill in the "Item(s) Needed" section below as it appears on the product label.
3. Briefly describe the reason for warranty request and how it occurred.
4. Attach a photograph of the item needed.
5. Email, Fax and/or Mail this form, along with your picture(s) to the address listed at the bottom.



ITEM(S) NEEDED

Operational Window	Stationary Window	Patio Door	Screen
<input type="checkbox"/> Top Sash <input type="checkbox"/> Lower Sash <input type="checkbox"/> Both	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Stationary Panel (Does not open) <input type="checkbox"/> Operating Side (Can open and close)	<input type="checkbox"/> Yes <input type="checkbox"/> No

FRAME LABEL

LINE	LOT	BIN

DESCRIPTION OF ITEMS:

Operational Windows are windows that can open or close.

Patio Door is a type of sliding door.

Stationary Windows do not open and are also referred to as Picture Windows.

Screen is designed to cover the opening of the window.

Briefly describe the reason for warranty request & how it occurred.

Customer Information *Please Print Clearly*

Name: _____

Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

OFFICE USE ONLY

Job Number: _____

Date Received: _____

**** Damage must be verified by an attached photograph ****

SEND COMPLETED FORM TO ONE OF THE BELOW OPTIONS:

EMAIL: customer@windowsusa.com

FAX: 1-800-897-6596

MAIL: Windows USA®, ATTN: Customer Service Department, P.O. Box 222, Royal, AR 71968