



## Supra eKey Order Confirmation Form

KEYHOLDER, member of: \_Citrus Valley Association of REALTORS\_\_

CVAR Member Number\_\_\_\_\_

Keyholder Name: \_\_\_\_\_

Email Address\_\_\_\_\_

Order Details: Supra eKey    Pin Code: \_\_\_\_\_

**CHOOSE A 4 DIGIT PIN CODE**

Debit/Credit Card \_\_\_\_\_

Expiration Date \_\_\_\_\_ CVC \_\_\_\_\_ Billing Zip Code \_\_\_\_\_

### Your Order Amounts to:

**\$50.00+tax Activation Fee**

**Automatic Charges\*** – I elect to have the following credit, debit, or bank account automatically charged **\$16.58** on the due date (**19<sup>th</sup> of every month**) for any fees due and payable.  
At its convenience Supra may elect to receive the funds up to ten (10) days after the due date.

\*Keyholder authorizes Supra to charge the credit, debit, or bank account shown above for all recurring fees until Keyholder terminates the Keyholder Agreement or notifies CVAR in writing of a change in payment option or account information. Keyholder may change the payment option at any time during the Term of the Keyholder Agreement by contacting CVAR at 909-305-2827, or logging in to SupraWEB at <https://supraweb.suprakim.com/kimweb/login.mvc>.

My signature below constitutes acknowledgement of my understanding and agreement to the following:

The order information above is accurate and complete.

My payment will be processed electronically and will include all applicable tax.

\_\_\_\_\_  
Keyholder Acknowledgement

\_\_\_\_\_  
Date

### EKEY INSTRUCTIONS

**Go to your App Store or Play Store and Search for Supra Ekey App(Looks like a Blue IBOX)**

**Once the App is downloaded, click on Activate EKEY.**

**Then you will prompt that you “Already Have Authorization Code”**

**Enter the 10-Digit Code we gave you**

**Agree to both circles by clicking in each one**

**Agree to your location**

**Ekey should be ready to use**

### Obtain Key

Unlock a keybox to access the key container.

1. Open the Supra eKEY app and select **Obtain Key**.

2. Enter PIN and, if prompted, a CBS code.

3. Turn on the keybox. Press up and then release the bottom of the keybox once (a light located in the front window of the keybox will continue to flash while the Bluetooth is on).

4. After a success message appears on the eKEY app, press up on the bottom of the keybox, then allow the key container to drop from the bottom of the keybox.

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