



We are not here to be average, we're here to be awesome! We inspire others to become the best version of themselves.



We try new things and are not afraid to fail. We think outside of the box to take the ordinary to the extraordinary.



We are always honest and as transparent as we can be. We treat people with respect.



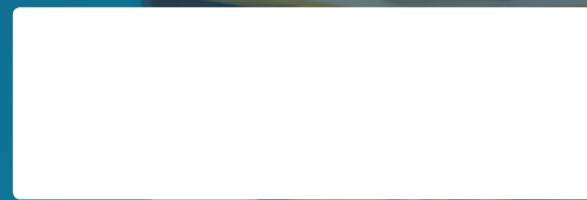
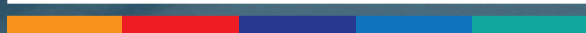
We make things happen. We never give up. We study smart, play hard.



We are in this together. We always look out for one another. We know we all want to be successful in our studies and we encourage each other to do just that. Also, we allow each other to celebrate their own success and wins.



We are grateful for each other, and for the opportunity to study and contribute to a better society. We do not take success for granted.



At CampusKey we create a space where we can connect, learn, share and grow together. We know we are not alone in striving for success and enjoying the best time of our lives, therefore we support each other to successfully complete our studies, but at the same time we allow each other the space to enjoy student life and celebrate our wins. In this Community Guidelines, 'we' refers to the student.



The Student Community Guidelines are designed to create a harmonious, collaborative and vibrant student community so that every student can graduate, and have fun doing it, and so become the best version of themselves.

It's our mission to ensure that there is harmony and that everyone works together.

LIVE YOUR BEST LIFE



WE ARE HONEST, KIND, CARING AND HAVE RESPECT. WE WILL NEVER COMMIT A CRIME OF ANY KIND.

- We will never cause any harm, damage, distress, disturbance or annoyance to our fellow students, either verbally, physically or to their property.
- We will not use, threaten, harass or commit any violence against any other student, visitor or CampusKey staff member.
- We will never damage, misuse or tamper with any of the furniture or equipment that CampusKey provides.
- We will never vandalize any CampusKey property, on the Premises or in any Room, Communal or Shared area.
- We will never steal.
- We will never commit any form of harassment on the grounds of race, religion, sex or disability.
- Should anyone be found guilty or caught in violation of these requirements, they will be required to vacate their Rooms and the Premises forthwith.



WE WILL NEVER USE, MANUFACTURE, DISTRIBUTE OR SELL ILLEGAL DRUGS.

- We will always comply with all relevant legislation, and other legal requirements, of South Africa.
- At CampusKey we strictly forbid the unlawful use, manufacture, distribution, sale or possession of any illegal drug or narcotic in our residences.
- We will report to a CampusKey member the presence of any illegal drugs or substances on the Premises.
- The possession and/or use of prohibited substances are against the law and will be treated and reported as a felony.
- The possession and or use of prohibited substances is a breach of the Service and Resident Agreement.

Anyone caught in violation of this requirement will be required to vacate their Rooms and the Premises forthwith.

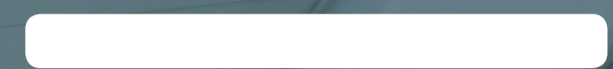


WE WILL BE QUIET BETWEEN 22:00 AND 08:00.

- We will always consider our fellow students throughout the day and never make excessive noise.
- During exam times we understand that the quiet times might change.
- We will control and manage our visitors to avoid any nuisance or disturbance to our fellow students and the surrounding neighbourhood.

WE ABIDE TO THE COUNTRY'S SMOKING LAWS.

- We care about each other's wellbeing; therefore, we will not smoke at any of the communal areas, lounges, hallways, corridors, stairwells, bedrooms, balconies or internal courtyard areas.



OUR VISITORS WILL ADHERE TO THE STUDENT COMMUNITY GUIDELINES.

- We value our student community harmony at CampusKey, therefore we ensure that our visitors always adhere to the CampusKey Student Community Guidelines.
- We are always responsible for our visitors and their behaviour.
- We must accompany our visitors at all times.
- We will not allow visitors to sleep over.



WE ONLY USE THE ALLOCATED MUNICIPAL REFUSE BINS.

- We respect our fellow students and always strive for cleanliness at CampusKey.
- We will never leave any refuse in the hallway, the Building or on the Premises at any time.
- Refuse includes waste, cigarette buds, leftovers and bottles.



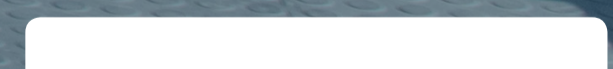
IT IS FOR THE USE OF CAMPUSKEY STUDENTS ONLY.

- The CampusKey gyms are open 24/7 so that you can keep your body healthy and happy!
- We respect the privacy of our fellow students; therefore we will not allow any of our visitors to access the Gymnasium.
- We care for our facilities and value cleanliness and hygiene, therefore we will always ensure that we:
 - o keep the Gymnasium clean;
 - o use a towel when exercising at the Gymnasium;
 - o return all equipment to their allocated areas after use;
 - o report any damage, loss or equipment failure in the Gymnasium immediately to the CampusKey team.



IT IS FOR THE USE OF CAMPUSKEY STUDENTS AND THEIR VISITORS.

- We may invite our friends and family to join us in the communal clubhouse, lounge and kitchen, however we are always responsible for our visitors and their behaviour.



WE ONLY USE THE LAUNDRY AREA.

- We respect our fellow students and our neighbourhood, therefore we will never hang laundry from our window or any other place that is visible from the outside. #weliveinabeautifulworld

WE WILL ALWAYS TAKE CARE OF THE WASHING AND DRYING MACHINES.

- use the washing and drying machines responsibly.
- We will take our fellow students into consideration and not leave our clothes in the machines.
- We will immediately report any defects or ill use of the machines to the CampusKey team.

WE HAVE SAFE AND SECURE PURPOSE-BUILT BICYCLE STORAGE AREAS.

- At CampusKey we promote the use of bicycles, it's a healthy and easy way to move around.
- We consider our fellow students and will never park our bicycles at any Communal Area, Shared Area, Room or inside the Building.
- We will protect our bicycle by always locking it in the designated bicycle storage area, and always lock the gate to the storage area.

WE ONLY PARK IN OUR ALLOCATED PARKING BAY.

- We do not park in any other areas on the Premises, other than in our own parking bay.
- Vehicles parked on the common property or in the wrong parking bay will be clamped.
- We will ensure that our vehicles do not spill oil or brake fluid. The cleaning thereof will be of our own account.
- We understand that we park on the Premises at our own risk and will not hold CampusKey liable for any loss or damage to any vehicles on the Premises.
- No visitors may park on the Premises to ensure we can park easily and safely.

WE LOOK AFTER OUR ROOMS, FURNITURE, FITTINGS AND EQUIPMENT.

We may:

- Decorate our Room and make it unique to us but know that the restoration of our Room comes from our deposit at the end of the year.
- It is our responsibility to ensure we:
 - Keep our Room clean and tidy;
 - Ensure that the Room and Premises are kept secure from intrusion of unauthorized persons;
 - Wash any dirty pots, pans and cutlery only in the kitchen sinks provided;
 - Notify the CampusKey team immediately of all repairs or maintenance requirements;
 - Keep our rooms free from pests.

We will take care to:

- Not allow anyone else to stay in our Room when we are not there.
- Never sublet, or assign the whole or any part of, the Room or any of our rights under the Service and Residence Agreement, nor part with the possessions, or share occupation, of the Room.
- Not alter or damage the Room or Room Inventory.
- Not damage or mark or change the decorative finish of the Room.
- Not remove any Room Inventory items.

- Not attempt to carry out any repairs or maintenance work to any part or our Room, the Building or Premises.
- Not tamper with or adjust safety controls to any windows or doors, such as to override the safety mechanism.
- Not use any Room, nor allow anyone else to do so, for any activity which is dangerous, offensive, noisome, illegal or immoral.
- Not bring any of the following items into our Room without the prior written consent of a CampusKey team member:
 - Upholstered furniture (you may furnish your Room with poofs);
 - Heating equipment;
 - Cooling equipment;
 - Any other electrical equipment.

WE LOOK AFTER AND CARE FOR ALL SHARED FURNITURE, FITTINGS AND EQUIPMENT.

Yeah, we may and must:

- Keep our Shared Areas in a clean, tidy and hygienic condition.
- Ensure that the Building and Premises are kept secure from intrusion of unauthorized persons (including shutting of windows and doors when you leave).
- Prepare and cook food only in the shared kitchens provided or at the braai area.
- Clean the braai and surrounding area after use.
- Notify the CampusKey team immediately for any repairs or maintenance request.

We will look after the shared areas and take care to:

- Not alter, damage, litter or obstruct the use of the Shared Areas, the Building or the Premises.
- Not damage or mark or change the decorative finish of the Shared Areas.
- Not remove any items provided in the Shared Areas.
- Not attempt to carry out any repairs or maintenance work to any part of the Building.
- Not tamper with or adjust safety controls to any windows or doors, such as to override the safety mechanism.
- Not use any communal area, Building or Premises, nor allow anyone else to do so, for any activity which is dangerous, offensive, noisome, illegal or immoral.

WE WILL NEVER BRING, STORE, KEEP OR USE ANY OF THESE ITEMS.

- We will not bring onto, store, keep or use within the Room, Communal Areas or Premises any of the following:
 - Animals or pets of any description;
 - Liquid or gaseous fuel, noxious or explosive substances or gas, paraffin or gas heater, cookers, candles or other naked flame devices or consumables;
 - Weapons or imitation weapons of any form;
 - Install any wireless or television pole, aerial, satellite dish or apparatus on the Building.
- We will not act or fail to act in a way which will or may result in any policy of insurance in respect of the Buildings become void or voidable or whereby the premium or excess therefore and therein may be increased.
- We will not run a business from the Room, Building or Premises.

LIVE YOUR BEST

LIFE

CampusKey
STUDENT LIVING

WE ONLY USE IT FOR EMERGENCIES.

- We care for and respect the safety of our fellow students.
- We will never use the emergency equipment, fire extinguishers, smoke detectors or fire hoses for any other purpose than an emergency.
- We will never misuse a fire alarm activation or, in any way, intentionally activate a fire alarm.
- If the emergency equipment is used for any other purpose, we will be liable for the full replacement cost and any call-out fees.

WE AIM TO ALWAYS ENHANCE THE SECURITY OF OUR FELLOW STUDENTS, THE BUILDING AND THE PREMISES.

- We care about the safety of our fellow residents and know it requires team work to protect everyone.
- Before we leave CampusKey we will always make sure that the following gates are closed:
 - the entrance gates are closed before we drive off;
 - the pedestrian gates are closed before we walk away;
 - the doors and gates to the Building are closed and locked before we walk away;
 - the gates to the bicycle storage areas are closed and locked before we walk away;
- We will never open any gate to any unknown person at any time.

WE CARE ABOUT OUR ENVIRONMENT.

- We will never bring the following high-electricity-usage items into our room:
 - Air conditioner;
 - Electric heater.
- Any unusually high electricity users will be fined R500.

WE COMMUNICATE OUR NOTICES ON THE FACEBOOK GROUP.

- We will not place any sign, notice, billboard or advertisement of any kind on any part of the Communal areas or on the Building.

ONLY STUDENTS AND GUESTS WITH VALID BOOKINGS MAY STAY AT CAMPUSKEY.

- Long-stay students should be registered at a tertiary educational institution
- Short-stay guests must have an accommodation booking with CampusKey.

WE BELIEVE THERE ARE CERTAIN WAYS TO ACT AND CERTAIN WAYS TO INTERACT.

- We are friends. We should act like it.
- In keeping a positive experience for our fellow students, CampusKey reserve the right to take down photos, comments and other material deemed "unproductive," by the CampusKey team. This includes, but is not limited to, vulgar language, hate speech, harassment, disturbing photos, aggressive behaviour toward fellow students or CampusKey team members, and repetitive or continuous posts, including complaints that have already been responded to by CampusKey.
- If someone persists in offensive behaviour or continually violates any of our community guidelines, CampusKey may block that person from further participation.

WE WORK BETTER TOGETHER

- CampusKey students can report any fault or non-compliance of the CampusKey Community Guidelines to their CampusKey team by:
 - Calling the 24/7 Call-us-anytime number or
 - Visiting your CampusKey team at your campus reception.
- On receipt of any complaints, CampusKey will investigate each complaint thoroughly. Should the complaint be valid, the following steps will be followed:
 - 1st transgression: Impose a fine of R500.
 - 2nd transgression: Impose a fine of R1,000
 - 3rd transgression: Impose a fine of R1,500
 - 4th transgression: CampusKey will terminate the Agreement in accordance with clause 14 of the Agreement.
- CampusKey will charge the fine to the student's monthly account.
- CampusKey will notify the Residents parent of the transgression.
- If CampusKey, in its sole discretion, believes any transgression of the Community Guidelines is of such a serious nature that it constitutes a breach of the Service and Residence Agreement, without any previous complaints having been lodged against the student, CampusKey may terminate the Service and Residence Agreement and/or take such legal steps as CampusKey deems fit.